



Roehampton Church of England Primary School has a distinctive Christian ethos which is at the heart of this school and provides an inclusive, caring and supportive environment where children learn and flourish in a setting shaped by Christian values. We welcome applications from all members of the community and we ask all parents to respect the Christian ethos of our school and its importance to our community.

RECEPTION, KEY STAGE 1 AND KEY STAGE 2

Oversubscription Criteria

First priority will be given to Children looked after and those who ceased to be children looked after because they were adopted, or because they became subject to a residence order or a special guardianship order. An adopted child is defined by section 46 of the Adoption and Children Act 2002. A residence order is defined by section 8 and a special guardianship order is defined by section 14A of the Children Act 1989.

Second priority will be given to children with an exceptional and professionally supported medical or social need for a place at this school. This must be supported by written evidence at the time of application, eg, from a specialist health professional, social worker or other care professional. The evidence must set out the reasons why this school is the most suitable school and the difficulties that would be caused if the child had to attend another school.

Third priority will be given to children with siblings present in the school at the time of applying who will still be present at the time when the child for whom the application is made will be due to enter the school. Sibling is deemed as a full brother or sister, step / half brother or sister living at the same address, a child who is living at the same address as part of the family, or by reason of a court order, or a child who has been placed with foster carers as a result of being looked after by the local authority

Fourth priority will be given to parents and full time carers who are members of and active in the life of a local C of E Church in the parishes of Holy Trinity Roehampton, St.Mary's Putney, All Saints Putney, St. Margaret's West Putney, St. Paul's Wimbledon Park, St. Barnabus Southfields, St. Andrew's Earlsfield, St. John's Earlsfield, St. Ann's Wandsworth, St. Michael's Southfields and St. Stephen's East Putney. Active is deemed to mean attendance at a place of worship one week in every two for a minimum of six consecutive months. Parents will be required to state on the supplementary form the full name of the Church or other place of worship of which they are active members and the name, address and telephone number of the priest, minister or faith leader. The form must be signed by the priest, minister or faith leader concerned prior to its submission.



Fifth priority will be given in order of straight line distance from home to school* to parents and full time carers who are members of and active in other Christian Churches. Active is deemed to mean attendance at a place of worship one week in every two for a minimum of six consecutive months. Parents will be required to state on the supplementary form the full name of the Church or other place of worship of which they are active members and the name, address and telephone number of the priest, minister or faith leader. The form must be signed by the priest, minister or faith leader concerned prior to its submission.

Any remaining places will be allocated in order of straight line distance from home to school as measured by Wandsworth Council's Geographical Information System.*

Tie Breaker

In the event that two or more applicants have equal right to a place under any of the criteria above and there are insufficient places, the Governing Body will use straight line distance from home to school*, to decide between applicants: if applicants live equidistant from the school the Governing body will draw lots to decide between applicants.

Distance Measurement

** The straight-line measurement used to prioritise applicants for admission to schools in Wandsworth commences in all cases at the location of the property determined by the National Land Planning Gazetteer and terminates at the central point of the school site as determined by Wandsworth Council's Geographical Information System. Measurements by alternative systems and/or to other points will not be taken into account in any circumstances. Where applicants have identical distance measurements, priority amongst them will be determined at random.*

Appeals

Applicants refused a place will have the right under the School Standards and Framework Act 1998 to appeal against the decision to an independent appeals panel.

Over Age Admissions and Waiting List

Application for admission to the school of children over the age of five may be made at any time. Application for in year admission must be made to Wandsworth Council on the Council's in year application form. The Council will refer the application to the school which will inform the applicant whether or not a place can be offered and advise the Council of the outcome. The school operates a waiting list which is ordered in accordance with the admission criteria. Parents may request in writing to join the waiting list.

Late Applications

The Governors will consider late applications in accordance with the procedure in the local authority's admission booklet.



Local Co-ordinated Admission Arrangements

The school is part of the locally agreed co-ordination scheme and the timescales for applications to be received and processed are those agreed with the local authority. Parents must complete the Local Authorities Common Application Form (CAF) and return the form to the authority; if applying for a place at this school, parents must name this school as one of the preferences on the CAF. Parents who wish to apply for a church place must also complete the school's supplementary form and return this to the school. Failure to return the supplementary form will mean that the school cannot consider the application under the church criteria, in this case application will be considered under the next most appropriate criteria based on the information on the CAF.

Last review: October 2014