



Kingsdale Foundation School

Admission Policy 2017/18

1 General

- 1.1 Kingsdale Foundation School is an inclusive school and welcomes all children regardless of ability or faith. The Governors are committed to ensuring that admissions to the school reflect the wide diversity of the community that the school exists to serve.
- 1.2 Kingsdale Foundation School will admit up to 240 pupils in Year 7. The planned capacity of the school is 1,400 in the age range 11-19, including a Sixth Form of 200 places.

A maximum of the equivalent of 15% of our Admission Number per year group will be designated for music or sports scholarships which qualify for use for entry to the school (*see Note 1*). The admission arrangements described in this document will apply to admissions for the academic year which begins in September 2017.
- 1.3 In order to ensure that the intake to the School represents the full range of ability, the School will use Banding as part of its admission arrangements. Other than to determine the ability band into which a pupil will be placed the assessment of a pupil's ability plays no other part in the admission arrangements for Kingsdale Foundation School. Ability bands will be adjusted to make sure they are identical in size where possible i.e. numerically equal or to the nearest whole number; so that there is no material advantage or disadvantage in random allocation rankings between different ability bands (*see Note 2*).
- 1.4 Aptitude assessments are administered separately for candidates for music or sports scholarships. A pupil with aptitude is one who we identify as being able to benefit from teaching in a specific area or who demonstrates a particular capacity to succeed in that area (*see Note 3*).
- 1.5 No priority will be given simply because of an applicant's address i.e. no special preference is given to Southwark residents. Please be advised that distance from the School plays no part in our admissions process.
- 1.6 Admissions to Kingsdale Foundation School will be co-ordinated through the Pan London Co-ordinated Admissions System and its timetable. Applications should be submitted on the Common Application Form (CAF) to the Local Authority responsible for the parental address.
- 1.7 A Supplementary Form (attached) must be completed if a

parent/guardian/carer wishes their child to be considered for a music or sports scholarship (see Note 3). Please be advised that applicants who submit supplementary forms after the **12th October 2016** will not be eligible to be considered for scholarship awards.

2 Admission and Oversubscription Criteria

2.1 If there are more applicants than the number of places available the following oversubscription criteria will be applied:

The applicants who do not satisfy our scholarship criteria (see paragraph ii. below) will be placed in one of 3 ability bands according to their assessment scores, including those with a Statement of Special Educational Needs or Educational, Health Care Plan (EHCP) that names the School. After places have been allocated to children with a Statement of Special Educational Needs or EHCP (see Note 4) that names the School in accordance with the Code of Practice, places within each band will be allocated in the following order of priority:

- i. Children in public care (Looked After Children) or children who were Looked After but ceased to be so because they were adopted (or became subject to a residence or special guardianship order) i.e. Previously Looked After (see Note 5)
- ii. Children who satisfy our scholarship criteria based on aptitude for music or sport i.e. 15% of admissions entry number. Please refer to paragraph 1.2 and scholarship oversubscription criteria (Appendix A) for more information
- iii. Children who will have brothers or sisters attending the School at their time of entry (see Note 6)
- iv. Children of members of staff where the member of staff has been employed permanently at the School for two or more years at the time at which the application for admission to the School is made and will still be employed by the School on the date of admission
- v. Where professional evidence indicates that there are particular psychological, medical or social needs which the School's Learning Support Faculty agrees only Kingsdale has the capability of addressing or meeting and significant difficulties would arise were the applicant to attend a different school (see Note 7)
- vi. Random allocation within each ability band. This process will be supervised by a person not employed by or independent of the School (see Note 8)

2.2 Where places become vacant in a band, for example, because parents accept offers of places at independent schools, and no applicants in those bands remain without a place, they will be filled in rank order by children

falling into the next nearest band(s) i.e. the band(s) on either side, below or above.

- 2.3 Late applications will be dealt with in accordance with the procedures set down by Southwark Local Authority within the Pan London Co-ordinated Admissions System.

3 Admission of Children Outside of their Normal Age Range

- 3.1 Prospective parents/guardians/carers who wish their child to be admitted to Kingsdale Foundation School outside of their normal age range, for any reason e.g. because their child is gifted and talented, summer born, premature or experienced ill health, may do so by attaching their written request to their application for admission. They must set out in detail their reasons for making the request attaching current relevant documentation from at least two medical, health or educational professionals who support the request.
- 3.2 A request for such an admission should be made on the relevant Local Authority's request form which should be available from each Local Authority. The Local Authority will be expected to forward to Kingsdale Foundation School the details of every application where Kingsdale has been named in this way. The request form may be available via the respective Local Authority's website and must be completed in addition to the CAF (*see Note 9*). Please contact our Admissions Office for further information and advice as necessary.
- 3.3 Where the School agrees to the request to admit the applicant outside of their normal age group, there can be no guarantee of a School place being available at Kingsdale Foundation School. This is dependent on whether the applicant fulfils our admissions criteria including oversubscription criteria and their ranking position as determined by our Admission Policy.
- 3.4 Prospective parents/guardians/carers have a statutory right to appeal against the refusal of a place at a school for which they have applied. The right to appeal does not apply if the child is offered a place at the School but the place offered is not within the applicants preferred age group (*see Section 6*).

4 Waiting Lists

- 4.1 Kingsdale Foundation School will operate separate waiting lists for each ability band. Where in any year Kingsdale Foundation School receives more applications for places than there are places available, waiting lists will be maintained indefinitely by Kingsdale Foundation School from 1st September of the year to which the application applied in accordance with Local Authority guidelines (*see Note 10*).

A scholarship band waiting list shall be maintained, where applicable, in rank order of performance as set out in Appendix A.

- 4.2 An applicant's position on the waiting list(s) will be determined in accordance with our oversubscription criteria, taking into account late applicants, in accordance with the School Admissions Code. Any prospective parent may ask for an applicant's name to be placed on a waiting list for Kingsdale Foundation School. The addition of an applicant to a waiting list will require the waiting list to be ranked again in line with the published oversubscription criteria.
- 4.3 Children considered for a place via the Local Authority's Fair Access Protocol must take precedence over those on a waiting list determined solely by random allocation.
- 4.4 Children who are the subject of a direction by the Secretary of State to admit will be given precedence for admission over children on the waiting lists.

5 In-year Admissions

- 5.1 Subject to any provisions in the Local Authority's co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, the School will consider all such applications and if the year group applied for has a place available, a place will be offered. If a place is not available, the parent can ask for his or her child's name to be added to the appropriate waiting list, as described in Section 4. Parents whose application is turned down are entitled to appeal to an independent appeals panel.
- 5.2 Kingsdale Foundation School may refuse admission to particular applicants in cases where less than the Published Admission Number (PAN) have applied. These are applicants who have been permanently excluded from two or more schools. The ability to refuse admissions runs for a period of two years from the last exclusion. Exclusions which took place before the pupil concerned reached compulsory school age do not count for this purpose.

6 Appeals

- 6.1 Parents/Guardians/Carers whose children are not offered a place have the right to appeal to an independent appeal panel. Parents wishing to appeal should obtain the appropriate appeal form from the school. Independent appeal forms should be sent to reach the Clerk to the Appeal Panel, care of Kingsdale Foundation School, within 30 working days of receipt of the Appeal Form or before our published deadline to receive appeals (whichever is earlier). Appeals information is also accessible via our website as appropriate. Every effort is made to hear appeals during the same period of time (*see Note 11*). Should an independent appeal be unsuccessful, the Governing Body will not arrange to be considered further appeals within the same academic year unless there have been significant or material changes in the child's circumstances.

7 Other Points to Note

7.1 Twins and in-year Siblings or Triplets

Where applications are received from twins, triplets or in-year siblings the following procedure will be followed. If one child is selected for a scholarship place, by random allocation or another admission criteria, the twin/triplet/same year sibling will be ranked in their respective band immediately below their sibling, children who will have brothers or sisters attending the school at their time of entry or children of members of staff in accordance with paragraph 4.2 (whichever is the lower).

8 Arrangements for Admission to Kingsdale Foundation School Sixth Form for Year 12 in September 2017

- 8.1 Kingsdale's Sixth Form provides choice and diversity of pathways. Applicants wishing to study any Level 3 courses including those from one of the specified strands of the School's core specialisms: Mathematics, Music Technology, Expressive and Performing Arts or Baccalaureate, are invited to visit our dedicated Sixth Form Centre. The Sixth Form also provides technical programmes including one-year transition courses. Notwithstanding our core specialisms all students will be expected to follow a balanced programme of study from a wide range of other options such as English, Science, Humanities, Economics, Government & Politics and Philosophy.
- 8.2 Admission to Year 12 at Kingsdale Foundation School Sixth Form is a separate and distinct point of entry. Entry to the Sixth Form is by application. Students applying for Level 3 courses of study, which include A Levels and Technical Courses, will need to have gained a minimum of 6 A* - B grades at GCSE including English Language and Mathematics. Additionally, individual subjects may require specific grades in particular qualifications to enable study of a designated course.
- 8.3 Applications for entry into Kingsdale Foundation School's Sixth Form are accepted from both internal and external candidates. Kingsdale will normally admit up to 100 students in Year 12. The minimum number of external students likely to be admitted will be 25. This is known as the 'admissions number'.
- 8.4 There is no automatic passage from Key Stage 4 to post 16 provision at Kingsdale Foundation School as internal candidates must meet the academic entry criteria. All applications for admission to post 16 provision at Kingsdale Foundation School will be considered by the Admissions Committee; its decision will be based on the application of the specific conditions for entry published annually in the Post 16 Prospectus & Application Pack including where applicable Sixth Form oversubscription criteria for external candidates, Statements of Special Educational Needs or Educational, Health Care Plans (EHCP) that name the School (see *Note 4*) and waiting list information.

- 8.5 Offers made during Year 11 are conditional on students achieving the grade criteria specified. Unconditional offers will only be considered where applicants have already achieved the specified grade criteria i.e. through early entry results.
- 8.6 There will be a right of appeal for unsuccessful applicants to the Sixth Form in accordance with the arrangements that are set out in the Post 16 Prospectus (see Page 8).

NOTES

Note 1- Extract from Kingsdale Foundation School's Funding Agreement with the Secretary of State for Education

Kingsdale Foundation School is a former maintained school with pre-existing partially selective admissions permitted by Section 100 of the School Standards and Framework Act 1998. As such it is permitted to maintain the proportion of selective admissions at the levels they were set in 1998 but not change these (unless it wishes to remove selection entirely). The School's partially selective proportions are that a maximum of 15% of the Admissions Number per year group will be designated for music or sports scholarships which qualify for entry to the school.

Note 2

An NFER CAT Banding test or similar standard assessment will be administered or used by Kingsdale Foundation School in order to determine an applicant's ability Band. To ensure ability Bands are of the same size (where possible), prior to the application of the random allocation process applicants will temporarily be organised in order of their assessment scores; this list will then be divided into 3 ability bands of equal size or to the nearest whole number (applicants who may be on a boundary will be placed in the most appropriate Band according to their assessment score). Where more than one candidate is on a boundary positions will be assigned in alphabetical order.

Applicants who do not sit our Banding test will be deemed not to have registered a score i.e. ranked at the bottom end of the list of applicants after the process of random allocation has been administered. Applicants who are unable to sit our Banding assessment at the appropriate time who have an acceptable reason as determined by the School e.g. suffering from a medical condition (written evidence could be required), may be offered one or more alternative opportunities to sit our Banding assessment, within the permissible timescales, at the discretion of the School. In such circumstances, where the School has access to the outcomes of the same assessment result from what it deems to be a reputable source (for example, a banding test taken at a different school during the same application round) it may choose the option of applying this result.

Note 3

Scholars are provided with free individual and/or specialised group tuition for the duration of the period they remain on the roll of the school subject to continued satisfactory progress and ongoing commitment to Music and Sports at Kingsdale as appropriate. Full or half scholarships are granted (see Appendices A, C & D for further details). In order to plan/provide provision for scholarships and avoid the disappointment of late requests being rejected all parents/guardians/carers are asked to indicate, at the earliest opportunity, whether or not they are interested in their child being considered for a scholarship place.

Note 4

Applications for children with a Statement of Special Educational Needs or EHCP follow a separate admissions process. The law requires the School to admit children with a Statement of Special Educational Needs where a Local Authority has specifically named Kingsdale Foundation School as the most appropriate placement. Please note that at post 16 such children must also meet the academic requirements for their chosen course.

Note 5

A Looked After Child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangement orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangement orders replace residence orders and any residence orders in force prior to 22 April 2014 are deemed to be a child arrangement order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). Previously Looked After Children are children who were Looked After immediately prior to being adopted, or who became subject to a child arrangement order or equivalent. Kingsdale Foundation School will require written confirmation that the child is Looked After or Previously Looked After and will be so at the time of making an application to the School.

Note 6

Brothers and sisters include half brothers and sisters and step brothers and sisters who share the same permanent home address on the date of their entry to Kingsdale Foundation School; this also includes legally recognised foster or adopted brothers or sisters.

The home address is where the parent/carer lives and the child permanently resides unless otherwise directed by a Court Order. Where a child has shared care and spends time with both parents/carers in separate homes and both have parental responsibility, the home at which the child spends the majority of school nights will be treated as the home address. Applicants may be required to produce documentary proof of residence which includes a council tax bill, child benefit letter and utility bill.

After offer, as part of the standard Admissions process, the following document(s) is/are required as verification: the child's Short birth certificate; In the case of adopted children, the School needs to view the adoption papers prior to an offer being made in order to establish whether the child has been previously Looked After in order to rank them in accordance with this published oversubscription criteria.

Should Kingsdale Foundation School have reason to suspect that a sibling does not live at the address stated, it will carry out an investigation. If it is discovered that a parent is making a fraudulent claim, the offer of a place will be withdrawn.

Note 7

Evidence provided of particular psychological, medical or social needs of the applicant should explain why Kingsdale Foundation School is the most suitable or only school capable of meeting all of their needs and the difficulties that would arise were the child to have to attend a different school. This evidence must be substantiated by at least two relevant qualified professionals who are currently providing direct care/support/treatment to the child on an ongoing basis in their professional capacity,

according to the stated medical, psychological or social need e.g. a child or educational psychologist, a child psychiatrist, a general practitioner, an orthopaedic consultant or social worker. Evidence from non-specialist teachers or professionals not qualified in the relevant area would not normally be deemed admissible without compelling supplementary documentation. Supporting evidence to substantiate that the child has an exceptional medical, psychological or social need must be less than six months old and be provided at the time of application in a written format.

Note 8

This criterion is also used as a tie breaker to differentiate between two equal applicants with respect to admission and oversubscription criteria i, ii, iii, iv & v in paragraph 2.1.

Governors, Directors and Trustees of the Kingsdale Foundation (Company) are prohibited from supervising the random allocation process. However, they are permitted to observe for monitoring purposes (subject to declaring they have no specific interest at that time).

Note 9

For Southwark residents information can be accessed via their website - www.southwark.gov.uk/schooladmissions . A similar process applies for all other Local Authority residents.

Note 10

The Local Authority maintains waiting lists for Year 6 applicants on behalf of the school up until the 31st August prior to the date of admission.

Note 11

Appellants shall have at least 20 school days from the date of notification that their application was unsuccessful to prepare and lodge their written appeal.

Note 12

In the event of parental responsibility being shared the child's home address will be considered to be the home at which the child spends the majority of school nights and/or the home of the person who receives the relevant Child Benefit Allowance, where applicable. The School is only able to accept one address.

Note 13

If it is discovered that a place at the School has been secured on a fraudulent basis and/or by deception (as a result of information provided on behalf of the applicant) either prior or subsequent to an offer being made for a place at the School then that offer or place will be withdrawn with immediate effect by Kingsdale Foundation School.

Publication of Admission Arrangements and information available upon request

The published arrangements will set out:

- a) The name and address of the School and contact details;
- b) A summary of the Admission Policy, including oversubscription criteria and supplementary forms;
- c) Arrangements for hearing appeals.



KINGSDALE 11-19 FOUNDATION SCHOOL

Alleyn Park, Dulwich, London SE21 8SQ Tel: 020 8670 7575 Fax: 020 8766 7051

E-mail: info@kingsdale.southwark.sch.uk Web: www.kingsdalefoundationschool.org.uk

Headteacher: Mr S. H. Morrison

Supplementary Form 2017/18

**This form must be completed on behalf of all children
applying for a scholarship place at Kingsdale
Foundation School in September 2017**

Child's Surname: Date of Birth:
IN BLOCK LETTERS PLEASE

First Name(s): *Gender: Male/Female
IN BLOCK LETTERS PLEASE

For correspondence purposes, please provide the following details:

Names/initials/titles of Parent(s) / Guardian(s) / Carer(s):

Please note titles are optional

Mother:

Father:

Guardian(s)/ Carer(s):.....

Home Address:

.....

.....

Full Postcode:

Daytime telephone no: Evening telephone no:

Mobile telephone no: E-mail address:

*Father/Mother/Guardian/Carer *(Please delete as appropriate)

I wish my child to be considered for a scholarship in:

Do you wish your child to be considered for a Music Scholarship?

(Please tick relevant box)

Yes

No

If you ticked the 'Yes' box please complete the section below and refer to attached scholarship oversubscription criteria for prospective parents.

Please complete Page 5 if you would like you or your child to be considered for any concessions or support in the scholarship assessment process. The Admissions Team will make the decision as to the appropriate concession or support (e.g. wheelchair access, scribes, larger print etc).

I would like my child to be assessed for a music scholarship as specified below:

Vocalist and/or Instrument(s) to be assessed- _____

Assessment Procedure for Music Scholarship

Assessments are held during the Autumn term for Year 6 applicants.

Assessment activities are organised by the Director of Performing Arts with appropriate staff.

Audition: 45 Minutes

1. Two performances on their chosen instrument(s) and/or vocal pieces.
2. Aural Tests
3. Written Musical aptitude tests.
4. **Optional** Sight Reading on applicants chosen instrument(s).
5. Please indicate whether or not you believe your child will require an assessment by a qualified specialist?

Yes

No

*If your answer to the above question is YES, then please explain why you believe specialist arrangements need to be made for the assessment of your child.

**Please be advised that the final decision regarding the provision of a specialist assessor will be*

determined by the school.

5. Parents/Guardians/Carers will be informed in writing of the outcome of the audition(s).

Do you wish your child to be considered for a Sports Scholarship?

(Please tick relevant box)

Yes

No

If you ticked the 'Yes' box please complete the section below and refer to attached scholarship oversubscription criteria for prospective parents.

Please complete Page 5 if you would like you or your child to be considered for any concessions or support in the scholarship assessment process. The Admissions Team will make the decision as to the appropriate concession or support (e.g. wheelchair access, scribes, larger print etc).

Please tick one of the boxes below-

I would like my child to be assessed for a sports scholarship as specified below:

General sports scholarship

Specific sport(s) scholarship for _____

Assessment Procedure for General Sports Scholarship

General Sports Scholarship assessments are held during the Autumn term for Year 6 applicants. All assessment activities are organised by the Director of Sport, Health & Recreation with appropriate staff and coaches present at all sessions.

Assessment activities for the General Sports Scholarship Assessment process lasts between 2 and 3 hours during which time each child will work alone and alongside other candidates on a variety of sports related tasks.

Given the wide range of sporting experiences and skills that many candidates bring to our assessment sessions this programme is designed in such a way so as not to be directly specific to any one sport. Whilst a particular sporting activity may be used to facilitate the assessment process, all activities are carefully structured to identify and assess the main qualities and components within health and skill related exercise considered essential when performing at a high level across most major sports irrespective of prior knowledge or experience.

Our General Sports Scholarship assessment process is divided into five main activity areas as follows:

Activity 1: Activity including rhythm, co-ordination and flexibility assessment tasks.

Activity 2: Coached activities and drills evaluating responses to coaching for sporting potential, motivation, team work, information processing and application of skills.

- Activity 3: Individual and group activities measuring hand-eye co-ordination, reaction time, speed, concentration, information processing, listening skills and working within a team.
- Activity 4: Fitness tests measuring stamina, power, agility, reaction-time, flexibility & speed.
- Activity 5: Online sporting aptitude test including assessment of leadership skills.

Assessment Procedures for the Specific Sports Scholarship

At Kingsdale Foundation School we attract a high level of applicants with varying levels of prior sporting experiences and achievements. Some applicants will already be performing at district, county or national level and it is for this purpose that we provide such candidates with the opportunity to participate in an assessment specific to their specialist sport so that they can be assessed at the required level in line with the criteria for other applicants. Please be advised that it is our experience that many applicants selecting this route may already be performing at an extremely high level and applicants opting for these pathway should expect to be assessed accordingly.

Please note that the first aspect of the Specific Sports Scholarship Assessment process will be the same as it is for the General Sports Scholarship assessment but applicants will also be required to be assessed further, which may require an additional appointment. This supplementary examination of aptitude will be led by a specialist in the selected sporting discipline with all drills and activities designed to be specific to the applicants chosen sport.

Please be informed that in order to achieve a Specific Sports Scholarship standard, applicants are required to achieve a minimum of Half Scholarship Standard with respect to the General Sports Assessment criteria and full Scholarship Standard with respect to the Specific Scholarship Standard criteria.

*6. Please indicate whether or not you believe your child will require an individual assessment or an assessment by a qualified specialist?

Yes

No

*If your answer to the above question is YES, then please explain why you believe specialist arrangements need to be made for the assessment of your child.

** Please be advised that the final decision regarding the provision of a specialist assessor will be determined by the school.*

Parents/Guardians/Carers will be informed in writing of the outcome of the assessment.

Please complete this page if you would like you or your child to be considered for any concessions or support in the scholarship assessment process. The Admissions Team will make the decision as to the appropriate concession or support (e.g. wheelchair access, scribes, larger print etc).

Do you or your child have any issues that you feel would need to be taken into consideration for the scholarship assessment process (e.g. Epilepsy, hearing problems, sight conditions, problems with reading etc). Please specify and add any further information you feel we should be made aware of in the box below:

INTERPRETER REQUIRED: Will you or your child require the help of an interpreter in order to complete the scholarship assessment process? **YES/NO**

If the answer is **YES**, it would be helpful if you could advise us in the box below of the language assistance or interpretation/translation required:

Please note that this information will only be taken into consideration for the scholarship assessment procedure.

Please be advised that applicants who submit supplementary forms after the 12th October 2016 will not be eligible to be considered for scholarship awards.

Signed: _____ **Date:** _____

Name: _____ (PLEASE USE BLOCK CAPITALS)

We advise supplementary forms be returned in person as the School cannot take responsibility for missing forms without proof of receipt. Where a Supplementary Form is sent by post i.e. certificate of posting, please contact the School to ensure that it has been received. An acknowledgement of receipt will normally be sent within two working days.

All forms must be returned to the Admissions Officer at Kingsdale Foundation School.



KINGSDALE 11-19 FOUNDATION SCHOOL

Alley Park, Dulwich, London SE21 8SQ Tel: 020 8670 7575 Fax: 020 8766 7051

E-mail: info@kingsdale.southwark.sch.uk Web: www.kingsdalefoundationschool.org.uk

Headteacher: Mr S. H. Morrison

Appendix A

SCHOLARSHIP OVERSUBSCRIPTION CRITERIA INFORMATION FOR PROSPECTIVE PARENTS **ON SCHOLARSHIP AWARDS FOR YEAR 7 IN SEPTEMBER 2017**

Kingsdale offers a range of Scholarship Awards for Music and Sports. Please refer to separate leaflets for Music and Sport or the School's website at www.kingsdalefoundationschool.org.uk for further information. Mathematics scholarships are not used for admissions purposes.

Admission to the School based on a Scholarship Award for Music or Sports

Applicants must reach full scholarship standard **and** be ranked in the top 15% of the School's admission number in Year 7 for 2017 to secure an offer of a place based on scholarship criteria. A place will only be offered through the Pan London Co-ordinated Admission Arrangements if there are no higher ranked schools on the applicant's CAF (Common Application Form) which have made an offer for Admission to their school in September 2017. **Please be advised that children are only eligible to access scholarship provision if they have been offered and accepted a place at Kingsdale Foundation School.**

Applicants who reach scholarship standard but who are ranked outside of the top 15% will be placed on our scholarship oversubscription list in rank order of performance. Please note that even reaching full scholarship standard does not guarantee an offer of a place at the School. Should scholarship places become available i.e. parents take up places at independent schools, then the highest ranked child on the scholarship oversubscription list will be offered a place at the School. If or when places become available they will be offered to the highest placed applicant on our scholarship oversubscription waiting list.

Please be advised that applicants who reach our scholarship awards standards in any category (including full scholarship standard) but who are not ranked in the top 15% are still eligible to be considered for entry under any of our other admissions criteria e.g. children in public care, siblings, random allocation. Should a place be procured under any of these alternative admission criteria a scholarship award will be offered in accordance with the standard reached by the applicant during their scholarship assessment or audition.

Please be informed that only a minority of applicants receive any form of scholarship award.

The standard reached during assessment or audition will be confirmed in writing. **Where an applicant reaches scholarship standard this is a strong indication that the overwhelming majority of candidates in previous years who performed at a similar level secured a scholarship place at Kingsdale or would have secured a scholarship place had they had a preference to do so.** This information is intended to provide as much guidance as possible to prospective parents in order to assist them with making an informed decision concerning their chances of successfully procuring a scholarship award for their child. **Where an applicant reaches half scholarship standard this is an indication that approximately half of the candidates in previous years who performed at a similar level secured a scholarship place at Kingsdale or would have secured a scholarship place had they had a preference to do so.** Please be advised that past performance may not necessarily be reflective of future success as changing parameters and new factors may alter outcomes.

Therefore, the achievement of full or half scholarship standard is an indication of the likelihood of procuring a scholarship place at the School and not related to a difference in potential future provision i.e. a candidate reaching half scholarship standard who secures a place at the School will be eligible for full scholarship provision and takes up a full scholarship place.

No offer of a place will be made before 1st March 2017 in accordance with the timetable for the Pan London Co-ordinated Admissions Arrangements i.e. even where a candidate reaches full scholarship standard this does not guarantee that an offer of a place will be made.

The decision as to which applicants will be offered a scholarship admissions place can only be determined after all scholarship assessments and auditions have been completed. Those children who reach scholarship standard will be ranked in order of performance. After the submission date for CAFs (31 October 2016) applicants who have not applied for a place at Kingsdale who reached our scholarship standard will be removed from our scholarship ranking list. The Local Authority, following the outcome of the Pan London Co-ordinated Admission process, will remove applicants from our scholarship ranking list who have been offered a place at a school which has been ranked higher on their CAF. It is only at this point in time that the top 15% of scholarship applicants will be determined by the Local Authority and offered a place at Kingsdale Foundation School.

The School is keen for all scholarship places to be taken up and therefore must estimate the number of applicants who have reached scholarship standard who will not apply for a place at Kingsdale Foundation School or be removed from our scholarship ranking list due to receiving an offer from a higher preference school or accepting a place at an Independent School. We therefore endeavour to ensure (where possible) that the number of children who have reached scholarship standard exceeds the number of scholarship places available. There is a strong correlation between the number of applications received and the number of children reaching scholarship standard.

Ms S. Cowling
Admissions Officer
Kingsdale Foundation School

Appendix B

Overview of Music and Sports Scholarship assessment process at Kingsdale Foundation School.

Please refer to Supplementary Form.

Marks (raw) for the Music Audition are allocated as follows:

1. Two performances on the applicant's chosen instrument(s) and/or vocal pieces: **40 marks.**
2. Aural Test: **20 marks.**
3. Written Musical Aptitude Tests: **40 marks.**

All applicants are required to complete the above assessments [**Total 100 marks**].

4. ¹ **Optional** Sight Reading on applicants chosen instrument(s): **20 marks.**

¹ **Based upon the outcome of this test the assessor will determine whether an applicant is competent in sight reading.** Where an applicant is not deemed to be competent their marks will be discounted and will not contribute to their overall performance score.

5. **Optional** Specific Special Educational Needs or high attainment aptitude assessment for a designated musical instrument: **100 marks.** Please be advised that the optional sight reading in paragraph 4 above will be incorporated into this assessment or discounted for these applicants i.e. they will be assessed out of a maximum mark of **200.**

* Based on the information provided on the applicant's Supplementary Form the assessor will determine whether or not it is appropriate to arrange for a suitably qualified specialist advisor to organise an individualised scholarship assessment test, i.e. specific disability or outstanding attainment (e.g. with respect to national standards). The final decision regarding the provision of a specialist assessor will be determined by the School. Please be advised that applicants applying under our Special Educational Needs process may be exempt from or not necessarily be required to be assessed against all or part of the compulsory Music Scholarship assessment criteria in paragraphs 1-3 above.

Marks (raw) for the Sports Scholarship Assessments are allocated as follows:

Activity 1: Activity including rhythm, co-ordination and flexibility assessment tasks: **20 marks.**

Activity 2a: Coached activities and drills evaluating responses to coaching for sporting potential including: motivation, team work, information processing, development within the task and application of skills: **20 marks.**

Activity 2b: For candidates participating in the Specific Sports Scholarship Assessment only. (Specific special needs or high attainment aptitude for a designated sport).

Coached activities and drills in specific sports scholarship assessment, (including dance), evaluating responses to coaching for sporting potential including: motivation, teamwork as appropriate to the activity, information processing, application of skills and technique: 100 marks.

Activity 3 Individual and group activities measuring hand-eye co-ordination, reaction time, speed, concentration, information processing, listening skills and working within a team **(20 marks)**.

Activity 4: Fitness tests measuring stamina, power, agility, reaction-time, flexibility & speed **(40 marks)**. The candidate's top 4 scores from the 6 assessed areas within this activity will be taken when calculating final scores for this section.

Activity 5: Online sporting aptitude test including assessment of leadership skills: **20 marks**.

All applicants for the General Sports Scholarship Assessments are required to complete activities 1, 2a, 3, 4 & 5 (Total 120 marks). The applicants lowest score from activities 1, 2a, 3 & 5 will be discounted (not used) i.e only the best 3 scores from these 4 activities will be used as part of the applicants final assessment for a General Sports Scholarship. The final assessment will be based on a maximum of 100 marks.

All applicants for Specific Sports Scholarship Assessments are required to complete activities 1, 2a, 2b, 3, 4 & 5 (Total 220 marks). The applicants lowest score from activities 1, 2a, 3 & 5 will be discounted (not used) i.e only the best 3 scores from these 4 activities will be used as part of the applicants final assessment for a Specific Sports Scholarship. The final assessment will be based on a maximum of 200 marks.

Example of Activity Bands for Specific Sporting Activities and General Sports Assessments

Band A	Band B	Band C	Band D	Band E	Band F
Dance/ Gymnastic Activities	Games, Net Activities	Martial Arts	Athletics	Swimming	General
Stamina	Stamina	Stamina	Stamina	Stamina	Stamina
Power	Power	Power	Power	Power	Power
Reaction Time	Reaction Time	Reaction Time	Reaction Time	Reaction Time	Reaction Time
Agility	Agility	Agility	Agility	Agility	Agility
Flexibility	Speed	Speed	Speed	Speed	Speed
Co-ordination	Flexibility	Flexibility	Flexibility	Flexibility	Flexibility
Rhythm	Co-ordination	Co-ordination	Co-ordination	Co-ordination	Co-ordination

Please be informed that in order to achieve a Specific Sports Scholarship standard, applicants are required to achieve a minimum of Half Scholarship Standard with respect to the General Sports Assessment criteria and Full Scholarship Standard with respect to the Specific Scholarship Standard criteria.

* Based on the information provided on the applicant's Supplementary Form the assessor will determine whether or not it is appropriate to arrange for a suitably qualified specialist advisor to organise an individualised scholarship assessment test, i.e. specific disability or outstanding attainment (e.g. with respect to national standards). The final decision regarding the provision of a specialist assessor will be determined by the School. Please be advised that applicants applying under our Special Educational Needs process may be exempt from or not necessarily be required to be assessed against all or part of the General Sports Assessment criteria.

Summary

Every effort is made by the School to focus on the assessment of aptitude as opposed to raw attainment.

The vast majority of applicants for Music and Sports Scholarships are assessed out of 100 marks and can achieve Scholarship standard irrespective of the level of prior teaching or coaching they have received. The raw score is normally a percentage or changed to a percentage (out of 100) i.e. a raw mark of 100 out of 200 would equate to 50% (50 out of 100) before conversion to a standardised score.

Ms S. Cowling
Admissions Officer
Kingsdale Foundation School

Appendix C

Determination of Scholarship Awards at Kingsdale Foundation School for Music and Sports

Scholarship Assessment Procedure

Kingsdale offers scholarships for Music and Sports that are used for admission purposes.

Whilst the actual assessment methods necessarily differ between disciplines, the process used to determine the allocation of scholarships is the same.

Through many years of assessment, we have established standardised scores for each scholarship assessment outcome. On the basis of these, we have defined the stanine bands for defined ranges of performance - please refer to Figure 1 on Appendix D which follows.

Applicants within the top stanine, band 9 (equal to the top 4%) are deemed to have reached full scholarship standard and those who are placed within the second stanine, band 8 (the next 7%) are deemed to have reached half scholarship standard. These are the only bands used for admission purposes. However, applicants within the third stanine band 7 (the next 12%) who gain admission to the school under one of our other admission criteria, such as our sibling policy, may be eligible to join our G&T (Gifted and Talented) cohort in the relevant subject.

For further information or clarification on the determination of scholarship places at Kingsdale Foundation School please contact our Admissions Office.

Ms E. Klingler
Examination Officer
Kingsdale Foundation School

Appendix D

Process

The raw score which each applicant attains in their scholarship assessment test is converted to a percentage (%) and then translated into a standardised score in which the average performance is set to 100.

The graph below represents the distribution of these scores for students over many years.

Figure 1: Normal curve of distribution showing standardised scores, percentile ranks and stanine bands.

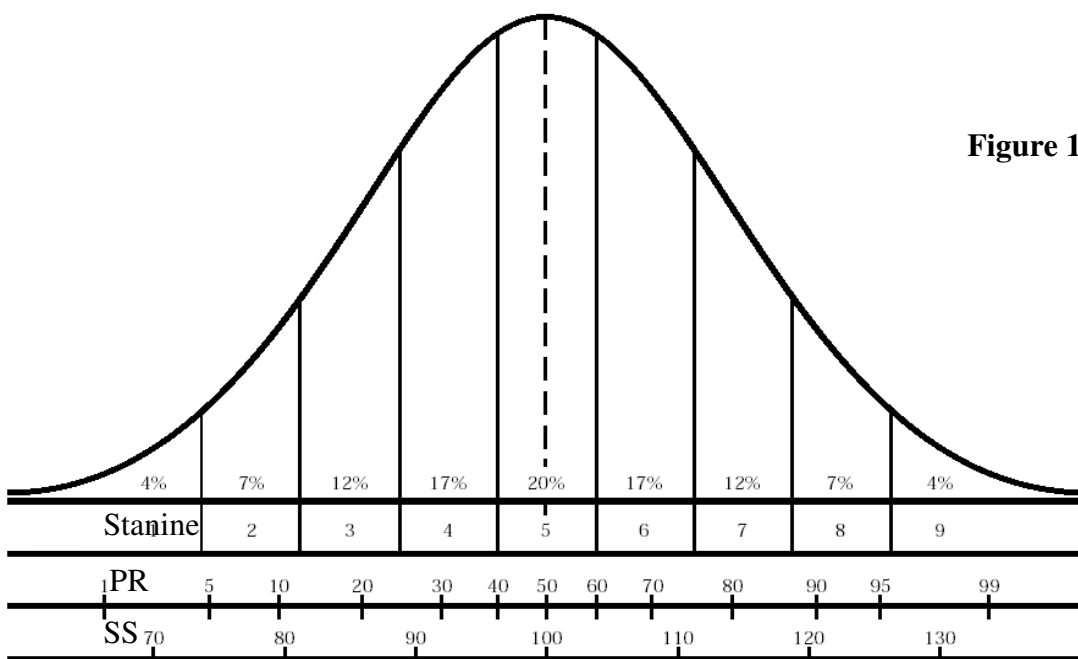


Figure 1

The table below displays the 9 stanine bands (compare with figure 1)

Description	Standardised Score	% per stanine band
very low	73 and below	4%
below average	74-81	7%
below average	82-88	12%
average	89-96	17%
average	97-103	20%
average	104-111	17%
above average	112-118	12%
above average	119-126	7%
very high	127 and above	4%