



SACRED HEART
SIXTH FORM
ADMISSIONS POLICY
2017/18

SIXTH FORM POLICY FOR **ADMISSION IN SEPTEMBER 2017/18**

School Mission Statement

"Our school strives to be a Catholic community in which Christian principles of care and respect are valued, with emphasis on the development of the individual through academic achievement and personal development".

Sacred Heart Catholic School is a Catholic Secondary School in the Archdiocese of Southwark. The Diocese founded the school in 1959 to provide education for boys and girls of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its trust deed, instrument of government and funding agreement with the Secretary of State for Education and seeks at all times to be a witness to Jesus Christ.

Sacred Heart School plans to admit up to 75 students to Year 12 in the academic year commencing September 2017 and plans to make up to 20 of these places available to students currently on roll at other schools.

In addition to this overall limit, admission to particular courses will depend on the school being able to run the courses and there being vacancies on them. Individual courses have a maximum number of places available and specific subject entry requirements.

Applicants are asked to note that an offer of a Sixth Form place will always be conditional upon achieving the GCSE grades specified in the school brochure and on the school website.

Applicants should be aware that while the age of participation in education is 18, there is no legal duty for a school to offer a place to a child after the summer term of their 16th birthday.

Pupils with a Statement of Special Educational Needs

Pupils with a Statement of Special Educational Needs or Education, Health and Care (EHC) Plan

The admission of pupils with a Statement of Special Educational Needs or with an EHC Plan are dealt with by a completely separate procedure. The procedure is integral to the making and maintaining of statements and EHC plans by the pupil's home local authority. Details of this separate procedure are set out in the SEND code of practice. Pupils with a statement or EHC plan naming the school will be admitted without reference to the above criteria.

Over-Subscription Criteria

In the event of over-subscription places will be offered in the order of priority that appears under the points below.

1. Students on roll at Sacred Heart in year 11 who meet the entry requirements, i.e. the specified GCSE grades as published on the school's website.
2. Catholic Looked after children who meet the Entry Requirements, who will be offered places in the following order of over-subscription.
3. Looked After Catholic children or looked after children in the care of Catholic families and previously 'Looked After' Catholic children who have been adopted.
4. Children who, together with one or both parents, are baptised, practising members of the Catholic Church and are resident in the Camberwell, Cathedral or Lambeth Deaneries.
5. Children who are baptised members of the Catholic Church and are resident in the Camberwell, Cathedral or Lambeth Deaneries.
6. Children who are baptised members of the Catholic Church.
7. Other looked after children or looked after children and other previously looked after children who have been adopted or who have become the subject of a residence or guardianship order.
8. Children who are baptised members of Historic Eastern Churches.
9. Children who are members of churches that are part of Churches Together in England.
10. Any other applicants.

Tie Break

In the case of over-subscription in any category, priority will be given to students whose parents/legal guardians' residential address is the shortest distance from the home address to the main gates of the school, as measured by the LA's GIS computerised mapping system. In the event of a tie, the Governors will draw lots supervised by an independent person.

Unsuccessful applicants will be informed of their right to appeal against the decision and of how to appeal.

The Headmaster will recommend to the Governing Body, on the basis of the information available, whether the admissions criteria have been satisfied, and therefore a place should be offered. *The Headmaster, on behalf of the Governors, reserves the right to refuse admission where there is no room on a specific course requested.*

Appeals

Parents whose applications for places are unsuccessful may appeal to an Independent Appeal Panel set up in accordance with section 85(3) of the Schools Standards and Framework Act 1998. Appeals must be made in writing and must set out the reasons on which the appeal is made. Appeals should be made to the Admissions Appeal Clerk at the school address. Parents/Carers have the right to make oral representations to the Appeal Panel.