

Admissions Policy

At Perrymount School we follow the Lewisham Education Policy for admissions to our Nursery and to the infants and junior classes.

Starting Primary School

Children must receive full time education from the beginning of the school term following their fifth birthday. Lewisham Education and Perrymount School has a policy of offering a school place earlier, as a rising five.

Children qualify for admission to the Reception class on a full time basis in September – if they become 5 between 1 September and 31 August.

For example if a child has its 5th birthday on the 20th May 2015 – the child would start school on the 1st September 2014. If however a child reaches its 5th birthday on the 20th September 2015 – the child would not start school till the 1st September 2015

Children start the Reception class on a full time basis from the beginning of term.

The standard number of children to be admitted to Perrymount is 28. This figure is decided by the Education Committee. This figure means we leave 2 places (29 and 30) for those children who arrive under our resourced based heading.

All applications for a reception place are handled by the Lewisham Admissions Team and must be made on a Common Application Form (CAF) between given dates. If more parents want places than it is possible to provide in that year, the local authority give priority in the following order:

1. Children in public care.
2. Children with acute medical or social need in exceptional circumstances there is discretion to admit children on the grounds of their or their family's acute medical or social need.
3. To brothers and sisters of children on the roll of the school on the closing date for applications. The applicant's brother or sister must be on the roll of the school on the intended date of admission.
4. To children for whom it is the nearest Community school. **Proof of permanent address will be required on acceptance of a place.** Distances are carefully measured in a straight line from the home to the nearest school gate and applicants are then ranked in distance order.

A waiting list will be kept of those children completing the required form and if a vacancy occurs during the reception year, the place will be offered to the next child who fulfils the published admissions criteria.

Admission to the Nursery Class

Perrymount School run a morning only nursery with 25 part time places. Children must be aged 3 or over and each child receives 15 hours of nursery time each week. (3 hours per day)

If more parents want nursery places than it is possible to provide, the Head (who decides which children should be admitted) will make a decision on the basis of the following factors:

1. The medical and social needs of the child, which must be supported by professional documentation, e.g. from a social worker, health visitor, education social worker, doctor.
2. Siblings
3. Dates of the application
4. Distance to the school

An existing childminders address instead of the home address may only be used to determine nearness if the child has a medical or social need for a place at the school, as long as the home address is in Lewisham.

Admission to the Nursery does not guarantee admission to the Reception Class.

Appeals for Reception Places.

Appeals are made directly to the authority and are heard by an independent appeal panel. Appeal forms are available from the school or Lewisham Admissions Team and should be returned within 28 days of the date of the refusal letter. This right does not extend to applications for admission to the Nursery

Applications for admission other than in Reception.

All applications for places in school which are not at the start of primary school are again dealt with by Lewisham Admissions Team. A different Common Application Form (CAF) needs to be completed and it is the admissions team who decide whether or not a child comes to our school. The admission criteria used is the same as the one used for children starting reception class.

Lewisham Admissions team address is;

Admissions and Appeals Team

Third Floor
1 Laurence House,
Catford Road
SE6 4RU

Tel: 020 8314 8282

Fax: 020 8314 3039

Email: schooladmissions@lewisham.gov.uk

CAF forms can either be obtained directly from the team or the school office.

Review annually.