

ADDEY AND STANHOPE SCHOOL ADMISSIONS POLICY 2017/18

Addey & Stanhope is a co-educational comprehensive school whose intake is broadly balanced in gender and reflects the whole ability range.

The current admission number for the school is 120.

If there are more applications than there are places available, the governors will allocate places according to the following criteria:

1. Applicants in public care (looked after children). A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions and (c) a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order.
2. Applicants with a sibling on roll of Addey & Stanhope School at the closing date for applications and whose sibling is expected to be on the roll of the school at the intended date of admission.
3. Applicants who live nearest to the school. Distances will be measured in a straight line from the home (including flats) to the nodal point as set by the Ordnance Survey for Addey & Stanhope School which is E53707 84 N1769717, using the local authority's computerised measuring system (with flats being treated in a way described in the local authority's guidance for parents).
4. In the event that two or more identical applicants (ie applicants living the exact home to school distance) qualify for the last available place the place will be allocated by drawing lots.

These criteria will be applied in order until the available places within each band of ability are offered and taken up. Should either criteria 1 or 2 be oversubscribed, children living nearest to the school as measured in a straight line, will have priority.

Any applicant who is not offered a place at Addey & Stanhope will be placed on the waiting list, by banding and in order of home to school distance and considered for a place at the school if a vacancy arises.

Home address

In determining where a child lives, we cannot accept the address of grandparents, other relatives or childminders, unless the parents themselves actually live at the same address. Proof of residence may be requested before the definite offer of a place will be confirmed.

Siblings

A sibling is defined as a full or half-brother or sister or a foster brother or sister, living at the same address as the applicant.

Out of the normal age group applications

In very exceptional circumstances the governors of the school will consider a request for admission out of cohort for an older child, including those born in the summer term providing that:

The application must be supported by the child's nursery/primary Headteacher and an educational psychologist/specialist confirming that the child has learning delay or difficulty or their social maturity is well below that of his or her peers.

In coming to a decision the governors will consider the grounds presented by the parent to support their request as well as the views of the Headteacher and any evidence s/he provides.

Parents must consider the implications of a deferred transfer as primary/secondary schools are not required to continue to keep the child out of year group and may decide to later educate the child in the correct year.

Any parent/guardian of a child who is not admitted will be given 20 school days to appeal against the governors' decision under the Education Act 1980 and the School Standards and Framework Act 1998.

Our school participates in Pan London's co-ordinated scheme.

Applications can also be made online at <https://www.eadmissions.org.uk/eAdmissions/app>.

If you have any comments regarding the 2016/17 admissions policy, please address them to

Head Teacher
Addey and Stanhope School
472 New Cross Road
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Location of change	Amendment/Change	Date
Page 1	Point 4 added	April 2012
Page 1	Point 2 – brother or sister changed to sibling	October 2012
Page 1	Paragraph 2 – current added before admission	
	Point 3 – main entrance of the school replaced with ‘nodal point as set by the Ordnance Survey for Addey & Stanhope School which is E53707 84 N1769717’	December 2014
Page 1	The governors of the school delegated responsibility to Lewisham Council who consulted on the banding arrangements for the school from 2016/2017. As a result of the consideration and the recommendation of Lewisham Admission Forum the school will no longer operate banding – All references to banding removed	
	Point 1 – As recommended by LA definition of Looked After Children changed	
	Out of the normal age group applications section added	April 2015