

hackney success in the making

# hackney's primary schools

2015 ADMISSION GUIDE FOR PARENTS

 Hackney



hackney  
learning trust

Applying for a Nursery and Primary school place can take time and effort. As a parent it is important that you understand the process and are clear about how it works. If you require a summary of this booklet in your own language to help you understand this process, please contact the Admission Team on 020 8820 7245/7401 for a copy.

নার্সারি ও প্রাইমারি স্কুলে স্থান পাওয়ার বিষয়ে দরখাস্ত করার জন্য অনেক চেষ্টা এবং সময়ের দরকার। একজন অভিভাবক হিসাবে প্রক্রিয়াটি সম্পর্কে বুঝা এবং কিভাবে এটি কাজ করে সে সম্পর্কে পরিষ্কার করে নেওয়ার বিষয়টি আপনার জন্য গুরুত্বপূর্ণ। এই প্রক্রিয়াটি বুঝতে সাহায্যের জন্য যদি আপনার নিজের ভাষায় এই পুস্তিকাটির সারমর্মের প্রয়োজন হয়, তাহলে অনুগ্রহ করে এর কপি জন্য এডমিশান টিমের সঙ্গে 020 8820 7245/7401 নম্বরে যোগাযোগ করুন। (Bengali)

L'inscription dans une école maternelle et élémentaire peut prendre beaucoup de temps et d'énergie. Il est important pour vous, en tant que parent, de comprendre clairement la procédure et la façon dont le système fonctionne. Si vous avez besoin d'un résumé de cette brochure dans votre langue pour vous aider à bien comprendre la procédure, appelez l'Équipe des Admissions au 020 8820 7245/7401 et demandez une copie. (French)

Ubieganie się o przyjęcie dziecka do przedszkola lub szkoły podstawowej może być przedsięwzięciem trudnym i wymagającym sporo wysiłku. Ważne jest, żeby rodzice rozumieli, na czym ten proces polega. Jeżeli zechcą Państwo otrzymać streszczenie tej broszury po polsku, żeby dowiedzieć się więcej na ten temat, prosimy zadzwonić do zespołu ds. przyjęć (Admissions Team) pod numer 020 8820 7245 lub 020 8820 7401. (Polish)

Candidatar-se para uma vaga no infantário e escola primária pode levar tempo e esforço. Como pai é importante que compreenda o processo e saiba como funciona. Se desejar um resumo deste folheto no seu idioma para o ajudar a compreender este processo, contacte, por favor, a Equipa de Admissões (Admission Team) pelo 020 8820 7245/7401 para pedir uma cópia. (Portuguese)

Anasınıfına ve ilkokula başvuru zaman ve çaba gerektiren bir süreçtir. Aile olarak sizin için başvuru işlemlerinin nasıl yapıldığını anlamak ve sistemin nasıl işlediğini bilmek son derece önemlidir. Başvuru işlemlerini daha iyi anlayabilmek için size yardımcı olacak bu broşürün bir özet kopyasını kendi dilinizde edinmek isterseniz lütfen 020 8820 7245/7401'den Admission Team ile bağlantı kurun. (Turkish)

Solicitar una plaza en la escuela primaria o guardería puede llevar tiempo y consumir esfuerzos. Como padre o madre, es importante que comprenda el proceso y que esté seguro de cómo funciona. Si necesita un resumen de este libro en su idioma para comprender mejor el proceso, póngase en contacto con el Equipo de Admisiones (Admisión Team) llamando al 020 8820 7245/7401 para obtener un ejemplar. (Spanish)

## DATA PROTECTION

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# hackney's primary schools

## 2015 ADMISSION GUIDE FOR PARENTS

For children needing nursery places from September 2015

and

for children needing reception class places for September 2015, who were born between 1 September 2010 and 31 August 2011

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**1 HACKNEY LEARNING TRUST**

**60 VIBRANT NURSERY & PRIMARY SCHOOLS**

**1,031 INSPIRATIONAL TEACHERS**

**20,429 SMILING FACES**

**77% ACHIEVE LEVEL 4 OR ABOVE AT KS2**

**hackney success in the making**



**DEAR PARENT/CARER**

**On behalf of the Headteachers, teachers and support staff, we would like to welcome you to Hackney.**

Choosing a primary school for your child is a huge decision for any family, and we're pleased that you, like so many other local parents, are thinking about sending your child to a Hackney school.

Our local schools have changed immeasurably over the last 12 years. More than 90% of our primary schools are currently rated by Ofsted as good or outstanding and, the 2014 level four results in both English and maths was achieved by 77% of pupils.

This success isn't limited to our primary schools. We have had another year of good results with over 61% of students achieving five or more GCSEs (including English and maths) at grades A\*-C.

This fantastic success owes a lot to the hard work of pupils and teachers, as well as the support of parents. As your child becomes part of the Hackney school's community, we hope you'll want to get involved in supporting their learning and maintaining high standards of work and behaviour.

We are dedicated to working with schools to ensure they keep improving and giving all children the best possible start in life.

This guide explains the steps you need to take to secure your child's place at a primary school in Hackney. You will find information about all of our primary schools, which should help you find the best school for your child and when you've made a decision, how to apply for a place.

Whichever school your child begins their education at, they are guaranteed excellent opportunities. We wish you and all children starting primary school in Hackney the very best for the future.



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Keep up to date at  
[www.learningtrust.co.uk](http://www.learningtrust.co.uk)  
Watch us on YouTube!  
[youtube.com/hackneysuccess](https://youtube.com/hackneysuccess)



## 2015 ADMISSION TO HACKNEY'S PRIMARY SCHOOLS

This booklet contains information about childcare, nursery places and applying for a primary school place.

You should read sections one, two and especially the tables in section three that show how the places were allocated for community and religious schools. Please be aware that it is not possible for every parent to get a place at one of their preferred schools. Many schools are heavily oversubscribed and so you will need to think carefully before deciding which schools to apply for. We've also included other information that you may find helpful, such as how to apply for free school meals, help with travel costs and what to do if your child has an SEN statement.

### VISITING SCHOOLS

Our Headteachers are more than happy for parents to visit their schools. We recommend that you do this because it will give you an idea of what the school has to offer. All our primary schools have well qualified teachers who are committed to helping your child achieve their best. Schools encourage parents to get involved in school life. If you do not visit schools, you can always go to their websites for more information. Details of their website addresses are on pages 14-21.

### ADVICE AND SUPPORT FOR PARENTS

You can get independent advice to help you make sense of the process and make the right decisions about your final list of schools. The Choice Adviser, Ian Hodges, is based at Hackney Learning Trust. Ian can be contacted on **020 8820 7510** or by email at [ian.hodges@learningtrust.co.uk](mailto:ian.hodges@learningtrust.co.uk)

### INFORMATION ABOUT SCHOOL INSPECTIONS

All schools in Hackney are inspected regularly by Ofsted. You can check the latest Ofsted reports by asking the school for a copy or by visiting [www.ofsted.gov.uk](http://www.ofsted.gov.uk). Headteachers will be happy to talk to you about any part of the Ofsted report for their school.

### PERFORMANCE TABLES FOR PRIMARY SCHOOLS

You can get information about an individual school's Key Stage 2 test results from the Department for Education (DfE) website at [www.education.gov.uk/schools/performance](http://www.education.gov.uk/schools/performance)

### CONTACTING HACKNEY LEARNING TRUST

You can call our Admissions Team on 020 8820 7397 / 7398 / 7245 / 7150 / 7247 / 7401 – Monday to Friday between 9am and 5pm. Alternatively, you can email us at [admissions@learningtrust.co.uk](mailto:admissions@learningtrust.co.uk). We will give you advice and guidance about the admission process for nursery classes in primary schools, reception classes and in-year transfers to primary school.



# apply online at www.eadmissions.org.uk

From 1 September 2014 you will be able to apply online for a reception place. The closing date for all applications is **Thursday 15 January 2015**

## APPLY ONLINE

From Monday 1 September 2014, the online system is available 24 hours 7 days a week up to the closing date of Thursday 15 January 2015.

You can login and change your preferences at any time until midnight of the closing date, listing any six primary schools in London.

You will get the result of your application by email.

## BEFORE YOU START

You will need to register your details and provide an email address. If you have no email address, you can get a free email account with provider Google mail (Gmail).

Once registered, you will then be sent an email with details on how to start your application.

\*Application reference number:

Username:

Password:

## WHAT HAPPENS AFTER MY ONLINE APPLICATION?

Once you've completed and submitted your online application, you'll receive an email telling you your 16 digit reference number\* and preferences expressed. Please make a note of this number with your username and password and check that all details are correct.

You can also upload a copy of the documents required as proof of address, council tax bill and utility bills.

If you don't receive this email, then it's likely that your application hasn't been submitted successfully. In this case, you'll need to log back into the eAdmissions website and submit your application again by following the online instructions.

## TWINS AND MULTIPLE SIBLINGS

If you have twins or triplets you will need to complete a separate application for each child.

## EMAIL OFFER OF A SCHOOL PLACE

You will get an email and a text relating to the outcome of your application during the evening of 16 April 2015. You must follow the instruction to accept your child's school place directly online.

## SUPPORT WITH ONLINE APPLICATIONS

If you need technical help to complete your online application you can contact the London Admissions support helpdesk on **020 8255 5555 (option 1 or 4)** or at **support@eadmissions.org.uk**.

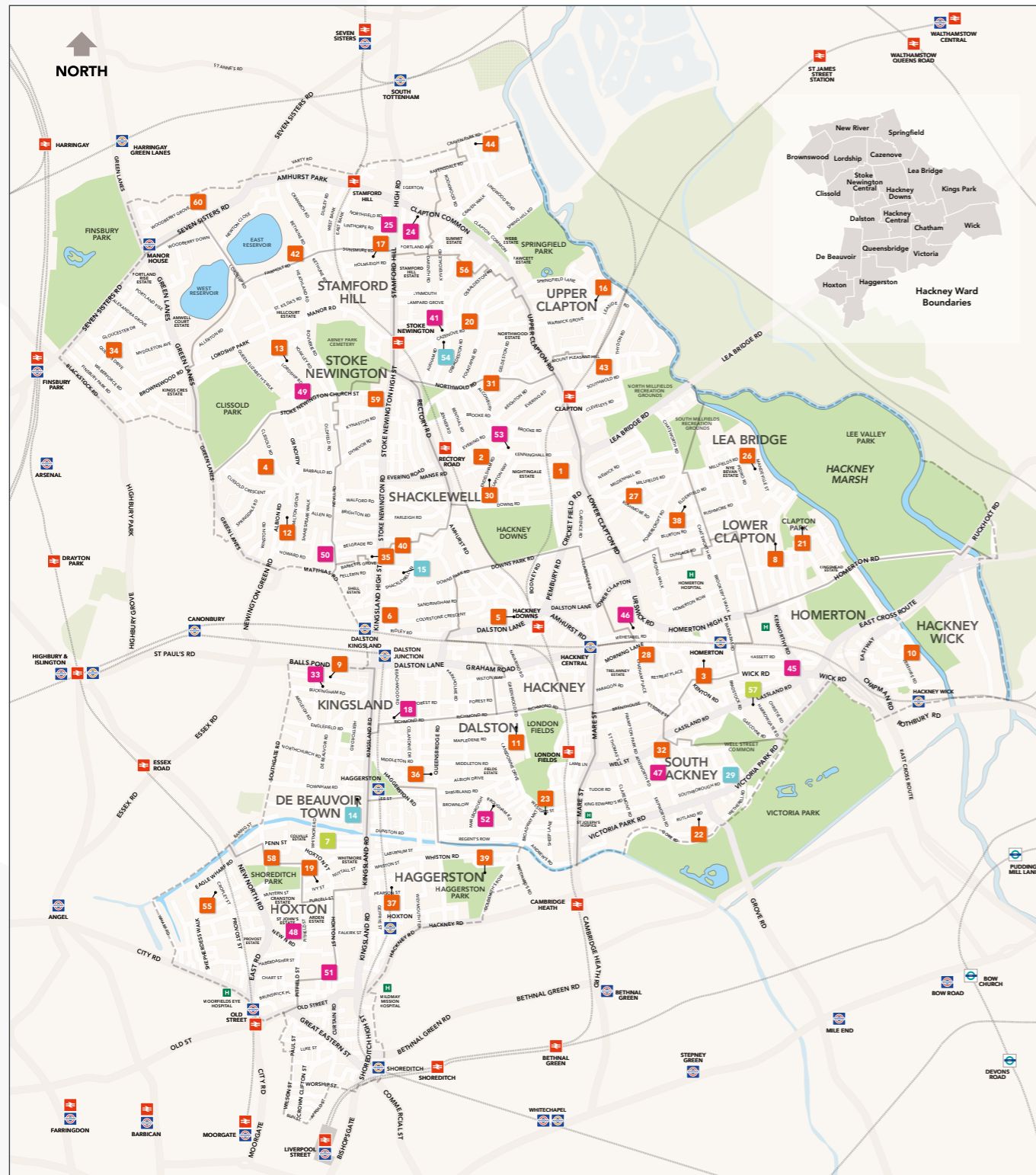
If you have any other problems using the system please contact the Admissions Team on **020 8820 7150, 7247 or 7401**. We are here to help.

## TIMETABLE FOR ADMISSION TO RECEPTION CLASS – SEPTEMBER 2015

### Important dates

Monday 1 September 2014	You can start applying on-line at <a href="http://www.eadmissions.org.uk">www.eadmissions.org.uk</a> (see previous page for details). You can list up to six state-funded primary schools anywhere in London.
Thursday 15 January 2015	Closing date for applications. You will not be able to submit an application online after this date.
Tuesday 3 February 2015	Latest date for Hackney Learning Trust to transfer information relating to applications to schools outside Hackney to the Pan London Register.
Friday 13 February 2015	Latest date for Hackney Learning Trust to transfer information relating to late applications to schools outside Hackney to the Pan London Register.
Monday 2 March 2015	Latest date for academies, free schools and voluntary-aided schools to send Hackney Learning Trust a list of their applicants, ranked according to the school's oversubscription criteria.
Monday 9 March 2015	Latest date for Hackney Learning Trust to rank pupils who have applied to their community schools in line with the published oversubscription criteria.
From Monday 16 March to Monday 30 March 2015	During this period, information is exchanged through the Pan London Register about the outcome of preferences for all children who are starting reception classes in September 2015. All LAs receive information about potential offers from other LAs. Some applicants will get more than one offer of a place. LAs will then decline any offers beneath the highest ranked school offered.
Thursday 16 April 2015	If you have applied online you will receive an email from <a href="http://www.eadmissions.org.uk">www.eadmissions.org.uk</a> during the evening telling you the outcome of your application. If you completed a paper application form, Hackney Learning Trust will send you a letter telling you the outcome of your application.
Thursday 30 April 2015	You must confirm at <a href="http://www.eadmissions.org.uk">www.eadmissions.org.uk</a> the acceptance of the school offer. If sent a letter from Hackney Learning Trust, you must return the reply slip accepting the place.
Friday 22 May 2015	Closing date for lodging appeals
June / July 2015	Admission appeal hearings are arranged by independent clerk who will send you a letter with your appeal date.

# MAP OF NURSERY AND PRIMARY SCHOOLS AND TRANSPORT LINKS IN HACKNEY



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- 0 Nursery schools
- 0 Community primary schools
- 0 Academies and Free primary schools
- 0 Religious primary schools

## NURSERY SCHOOLS

- 7 **Comet Nursery**  
20 Halcomb Street, N1 5RF

- 57 **Wentworth Nursery**  
Cassland Road, E9 5BY

## COMMUNITY SCHOOLS

- 1 **Baden Powell**  
Ferron Road, E5 8DN
- 2 **Benthal**  
Benthal Road, N16 7AU
- 3 **Berger**  
Anderson Road, E9 6HB
- 4 **Betty Layward**  
Clissold Road, N16 9EX
- 5 **Brook**  
Sigdon Road, E8 1AS
- 6 **Colvestone**  
Colvestone Crescent, E8 2LG
- 8 **Daubeney**  
Daubeney Road, E5 0EG
- 9 **De Beauvoir**  
Tottenham Road, N1 4BS
- 10 **Gainsborough**  
Berkshire Road, E9 5ND
- 11 **Gayhurst**  
Gayhurst Road, E8 3EN
- 12 **Grasmere**  
92 Albion Road, N16 9PD
- 13 **Grazebrook**  
Lordship Road, N16 0QP
- 16 **Harrington Hill**  
Harrington Hill, E5 9EY
- 17 **Holmleigh**  
Dunsmure Road, N16 5PU
- 19 **Hoxton Garden**  
Ivy Street, N1 5JD
- 20 **Jubilee**  
Filey Avenue, N16 6NR
- 21 **Kingsmead**  
Kingsmead Way, E9 5PP
- 22 **Lauriston**  
Rutland Road, E9 7JS
- 23 **London Fields**  
2 Westgate Street, E8 3RL
- 26 **Mandeville**  
Oswald Street, E5 0BT

- 27 **Millfields**  
Hilsea Street, E5 0SH
- 28 **Morningside**  
Chatham Place, E9 6LL
- 30 **Nightingale**  
Rendlesham Road, E5 8PH
- 31 **Northwold**  
Northwold Road, E5 8RN
- 32 **Orchard**  
Holcroft Road, E9 7BB
- 34 **Parkwood**  
Queens Drive, N4 2HQ
- 35 **Princess May**  
Princess May Road, N16 8DF
- 36 **Queensbridge**  
Queensbridge Road, E8 4ET
- 37 **Randal Cremer**  
Ormsby Street, E2 8JG
- 38 **Rushmore**  
Elderfield Road, E5 0LE
- 39 **Sebright**  
Audrey Street, E2 8QH
- 40 **Shacklewell**  
Shacklewell Row, E8 2EA
- 42 **Sir Thomas Abney**  
Fairholt Road, N16 5ED
- 43 **Southwold**  
Detmold Road, E5 9NL
- 44 **Springfield**  
Castlewood Road, N16 6DH
- 55 **Thomas Fairchild**  
Forston Street, N1 7HX
- 56 **Tyssen**  
Oldhill Street, N16 6QA
- 58 **Whitmore**  
Bridport Place, N1 5JN
- 59 **William Patten**  
Stoke Newington Ch St, N16 0NX
- 60 **Woodberry Down**  
Woodberry Grove, N4 1SY

## ACADEMIES AND FREE SCHOOLS

- 14 **Hackney New**  
1-9 Downham Road, N1 5AA
- 15 **Halley House**  
52-58 Arcola Street, E8 2DJ
- 29 **Mossbourne Primary**  
Victoria Park Road, E9 7HD
- 54 **The Olive, Muslim**  
66 Cazenove Road, N16 6AA

## RELIGIOUS SCHOOLS

- 18 **Holy Trinity, Church of England**  
13 Richmond Road, E8 3HY
- 24 **Lubavitch House (Junior Boys), Jewish**  
133-135 Clapton Common, E5 9AE
- 25 **Lubavitch Ruth Lunzer, Girls' Jewish**  
107-115 Stamford Hill, N16 5RP
- 33 **Our Lady & St Joseph, Catholic**  
Tottenham Road, N1 4DG
- 41 **Simon Marks, Jewish**  
Cazenove Road, N16 6PD
- 45 **St Dominic's, Catholic**  
Ballance Road, E9 5SR
- 46 **St John and St James', Church of England**  
Isabella Road, E9 6DX
- 47 **St John of Jerusalem, Church of England**  
Kingshold Road, E9 7JF
- 48 **St John the Baptist, Church of England**  
Cronall Street, N1 6JG
- 49 **St Mary's, Church of England**  
Barn Street, N16 0JT
- 50 **St Matthias, Church of England**  
4 Wordsworth Road, N16 8DD
- 51 **St Monica's, Catholic**  
Hoxton Square, N1 6NT
- 52 **St Paul's with St Michael's, Church of England**  
57A Brougham Road, E8 4PB
- 53 **St Scholastica's, Catholic**  
Kenninghall Road, E5 8BS

## General information and contact details.

### 1 BADEN POWELL

Ferron Road, E5 8DN  
T. 020 8985 6176  
E. admin@baden-powell.hackney.sch.uk  
www.baden-powell.hackney.sch.uk

#### HEADTEACHER

Stephen Smith

#### SCHOOL INFORMATION

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes  
After School Club: Yes

### 2 BENTHAL

Benthal Road, N16 7AU  
T. 020 8985 9310  
E. admin@benthal.hackney.sch.uk  
www.benthal.hackney.sch.uk

#### HEADTEACHER

Sandra Chin

#### SCHOOL INFORMATION

Community school  
Reception intake: 60  
Nursery classes: P/T  
After School Club: Yes

### 3 BERGER

Anderson Road, E9 6HB  
T. 020 8985 6280  
E. admin@berger.hackney.sch.uk  
www.berger.hackney.sch.uk

#### HEADTEACHER

Steve Gleason

#### SCHOOL INFORMATION

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes

### 4 BETTY LAYWARD

Clissold Road, N16 9EX  
T. 020 7249 7121  
E. admin@bettylayward.hackney.sch.uk  
www.bettylayward.hackney.sch.uk

#### INTERIM HEADTEACHER

Marion Standing

#### EXECUTIVE HEADTEACHER

Fiona Judge

#### SCHOOL INFORMATION

Community school  
Reception intake: 60  
Nursery class: P/T  
After School Club: Yes

### 5 BROOK

Sigdon Road, E8 1AS  
T. 020 7254 4090  
E. admin@brook.hackney.sch.uk  
www.brook.hackney.sch.uk

#### HEADTEACHER

Kazia Fulmyk

#### EXECUTIVE PRINCIPAL

Peter Hughes

#### SCHOOL INFORMATION

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes



### 6 COLVESTONE

Colvestone Crescent, E8 2LG  
T. 020 7254 1143  
E. office@colvestone.hackney.sch.uk  
www.colvestone.hackney.sch.uk

#### HEADTEACHER

Caroline King

#### SCHOOL INFORMATION

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T

### 7 COMET NURSERY

20 Halcomb Street, N1 5RF  
T. 020 7749 9850  
E. admin@comet.hackney.sch.uk  
www.cometnurseryandcc.co.uk

#### HEADTEACHER

Lisa Clarke

#### SCHOOL INFORMATION

Nursery intake: 90  
Classes: F/T and P/T (Morning and afternoon sessions)

### 8 DAUBENEY

Daubeny Road, E5 0EG  
T. 020 8985 4380  
E. admin@daubeny.hackney.sch.uk  
www.daubeny.hackney.sch.uk

#### HEAD OF SCHOOL

Susan Douglas

#### EXECUTIVE HEADTEACHER

Janice Thomas

#### SCHOOL INFORMATION

Community school  
Reception intake: 90  
Nursery classes: P/T  
After School Club: Yes

### 9 DE BEAUVOIR

Tottenham Road, N1 4BS  
T. 020 7254 2517  
E. admin@debeauvoir.hackney.sch.uk  
www.debeauvoir.hackney.sch.uk

#### HEAD OF SCHOOL

Edmund Coogan

#### SCHOOL INFORMATION

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

### 10 GAINSBOROUGH

Berkshire Road, E9 5ND  
T. 020 8985 4622  
E. admin@gainsborough.hackney.sch.uk  
www.gainsborough.hackney.sch.uk

#### HEADTEACHER

Clare Pike

#### EXECUTIVE HEADTEACHER

Jenna Clarke

#### SCHOOL INFORMATION

Community school  
Reception intake: 90  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

### 11 GAYHURST

Gayhurst Road, E8 3EN  
T. 020 7254 6138  
E. admin@gayhurst.hackney.sch.uk  
www.gayhurst.hackney.sch.uk

#### ASSOCIATE HEADTEACHER

Liza Hooper

#### EXECUTIVE HEADTEACHER

Louise Nichols

#### SCHOOL INFORMATION

Community school  
Reception intake: 75  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

### 12 GRASMERE

92 Albion Road, N16 9PD  
T. 020 7254 4564  
E. info@grasmere.hackney.sch.uk  
www.schoolswire.org/public/grasmere008.html

#### HEADTEACHER

Mark Derrington

#### SCHOOL INFORMATION

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

### 13 GRAZEBROOK

Lordship Road, N16 0QP  
T. 020 8802 4051  
E. contacts@grazebrook.hackney.sch.uk  
www.grazebrook.hackney.sch.uk

#### HEAD OF SCHOOL

Derek Hewie

#### EXECUTIVE HEADTEACHER

Michelle Thomas

#### SCHOOL INFORMATION

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

### 14 HACKNEY NEW

1-9 Downham Road, N1 5AA  
T. 020 3239 0490  
E. primary@hackneynewschool.org  
hackneynewprimaryschool.org

#### HEADTEACHER

To be appointed

#### EXECUTIVE HEADTEACHER

Lesley Falconer

#### SCHOOL INFORMATION

Free school  
Reception intake: 50  
Nursery classes: none for 2015  
After School Club: Yes  
Breakfast Club: Yes

### BREAKFAST AND AFTER SCHOOL CLUBS

Some of the primary schools listed in this section provide breakfast and/or after-school clubs. These are care schemes for which a fee is charged.

School breakfast clubs serve food to children who arrive early at school, before formal lessons begin. The way in which these clubs operate depends on the circumstances of the school. Further details are available from individual schools.

Hackney Learning Trust's After School Clubs are based in the primary school and take place straight after school for children aged 5 to 12 years.

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[youtube.com/hackneysuccess](https://youtube.com/hackneysuccess)



**15 HALLEY HOUSE**  
52-58 Arcola Street, E8 2DJ  
T. 0845 459 0113  
E. info@halleyhouseschool.org.uk  
www.halleyhouseschool.org.uk

**HEADTEACHER**

To be appointed

**SCHOOL INFORMATION**

Free school  
Reception intake: 60  
Nursery classes: contact school  
After School Club: Yes  
Breakfast Club: Yes

**16 HARRINGTON HILL**  
Harrington Hill, E5 9EY  
T. 020 8806 7275  
E. admin@harringtonhill.hackney.sch.uk  
www.harringtonhill.hackney.sch.uk

**HEADTEACHER**

Nicola Massey

**SCHOOL INFORMATION**

Community school  
Reception intake: 90  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**17 HOLMLEIGH**  
Dunsmure Road, N16 5PU  
T. 020 8802 7420  
E. admin@holmleigh.hackney.sch.uk  
www.holmleigh.hackney.sch.uk

**HEADTEACHER**

Kevin Ward

**SCHOOL INFORMATION**

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**18 HOLY TRINITY**  
13 Richmond Road, E8 3HY  
T. 020 7254 1010  
E. admin@holytrinity.hackney.sch.uk  
www.holytrinity.hackney.sch.uk

**HEADTEACHER**

Yvonne Barnett

**EXECUTIVE PRINCIPAL**

Sian Davies

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 30  
Nursery classes: F/T and P/T

**19 HOXTON GARDEN**  
Ivy Street, N1 5JD  
T. 020 7739 8591  
www.hoxtongarden.hackney.sch.uk  
(under construction)

**HEAD OF SCHOOL**

Stephen O'Brien

**EXECUTIVE HEADTEACHER**

Stephen Hall

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T

**20 JUBILEE**  
Filey Avenue, N16 6NR  
T. 020 8806 5446  
E. admin@jubilee.hackney.sch.uk  
www.jubilee.hackney.sch.uk

**HEADTEACHER**

Norma Hewins

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T

**21 KINGSMEAD**  
Kingsmead Way, E9 5PP  
T. 020 8985 5779  
E. admin@kingsmead.hackney.sch.uk  
www.kingsmead.hackney.sch.uk

**ASSOCIATE HEADTEACHER**

Evelyn Deeney

**EXECUTIVE HEADTEACHER**

Louise Nichols

**SCHOOL INFORMATION**

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**22 LAURISTON**  
Rutland Road, E9 7JS  
T. 020 8985 6331  
E. lgroom@lauriston.hackney.sch.uk  
www.lauriston.hackney.sch.uk

**HEADTEACHER**

Lisa Sharratt

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T

**23 LONDON FIELDS**  
Westgate Street, E8 3RL  
T. 020 7254 4330  
E. londonfields4@gmail.com  
www.londonfields.hackney.sch.uk

**HEADTEACHER**

Caroline Tyson

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**24 LUBAVITCH HOUSE (BOYS JUNIOR)**  
133-135 Clapton Common, E5 9AE  
T. 020 8800 1044  
E. admin@lubavitch.hackney.sch.uk

**HEAD OF SCHOOL**

Rabbi S. Karasik

**EXECUTIVE HEADTEACHER**

Freida Sudak

**SCHOOL INFORMATION**

Voluntary aided jewish school  
Reception intake: 30

**25 LUBAVITCH RUTH LUNZER GIRLS' JEWISH**  
107-125 Stamford Hill, N16 5RP  
T. 020 8800 0022  
E. admin@lubavitch.hackney.sch.uk

**HEAD OF SCHOOL**

Esther Kessleman

**EXECUTIVE HEADTEACHER**

Freida Sudak

**SCHOOL INFORMATION**

Voluntary aided jewish school  
Reception intake: 30  
Nursery classes: F/T and P/T

**26 MANDEVILLE**  
Oswald Street, E5 0BT  
T. 020 8986 5249  
E. mdvoffice@mandeville.hackney.sch.uk  
www.mandeville.hackney.sch.uk

**HEAD OF SCHOOL**

Emma Penzer

**EXECUTIVE HEADTEACHER**

Steve Belk

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T

**27 MILLFIELDS**  
Hilsea Street, E5 0SH  
T. 020 8985 7898  
E. info@millfields.hackney.sch.uk  
www.millfields.hackney.sch.uk

**HEADTEACHER**

Jane Betsworth

**SCHOOL INFORMATION**

Community school  
Reception intake: 90  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**28 MORNINGSIDE**  
Chatham Place, E9 6LL  
T. 020 8985 5382  
E. admin@morningside.hackney.sch.uk  
www.morningside.hackney.sch.uk

**HEADTEACHER**

Janet Taylor

**EXECUTIVE PRINCIPAL**

Sian Davies

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**29 MOSSBOURNE PRIMARY**  
Victoria Park Road, E9 7HD  
New site at Queen Elizabeth Olympic Park in September 2016  
T. 020 8525 5200  
E. primaryenquiries@mossbourne.org  
www.mossbourne.org (under construction)

**HEADTEACHER**

To be appointed

**SCHOOL INFORMATION**

Academy Trust  
Reception intake: 30  
Nursery classes: none for 2015



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successinthemaking**  
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**www.learningtrust.co.uk**  
Watch us on YouTube!  
**youtube.com/hackneysuccess**

**30 NIGHTINGALE**

Rendlesham Road, E5 8PH  
T. 020 8985 4259  
E. mault@nightingale.hackney.sch.uk  
www.nightingale.hackney.sch.uk

**HEADTEACHER**

Catrina Tilbury

**SCHOOL INFORMATION**

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**31 NORTHWOLD**

Northwold Road, E5 8RN  
T. 020 8806 6352  
E. office@northwold.hackney.sch.uk  
www.northwoldschool.com

**HEADTEACHER**

Alison Kriel

**SCHOOL INFORMATION**

Currently undergoing conversion to academy status.  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**32 ORCHARD**

Holcroft Road, E9 7BB  
T. 020 8985 7785  
E. adminorchard@soschools.hackney.sch.uk  
www.orchard.hackney.sch.uk

**HEAD OF SCHOOL**

Rachel Davie

**EXECUTIVE HEADTEACHER**

Stephen Hall

**SCHOOL INFORMATION**

Community school  
Reception intake: 90  
Nursery classes: F/T and P/T

**33 OUR LADY & ST JOSEPH**

Buckingham Road, N1 4DG  
T. 020 7254 7353  
E. admin@olsj.hackney.sch.uk  
www.olsjschool.net

**HEADTEACHER**

Sean Flood

**SCHOOL INFORMATION**

Voluntary aided catholic school  
Reception intake: 30  
Nursery classes: F/T and P/T

**34 PARKWOOD**

Queens Drive, N4 2HQ  
T. 020 8802 5366  
E. admin@parkwood.hackney.sch.uk  
www.parkwood.hackney.sch.uk

**HEADTEACHER**

Paul Wade

**SCHOOL INFORMATION**

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T

**35 PRINCESS MAY**

Princess May Road, N16 8DF  
T. 020 7254 1589  
E. admin@princessmay.hackney.sch.uk  
www.princessmay.hackney.sch.uk

**HEADTEACHER**

Stephen Spooner

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**36 QUEENSBRIDGE**

Queensbridge Road, E8 4ET  
T. 020 7254 1186  
E. admin@queensbridge.hackney.sch.uk  
www.queensbridge.hackney.sch.uk

**HEADTEACHER**

Sarah Bailey

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**37 RANDAL CREMER**

Ormsby Street, E2 8JG  
T. 020 7739 8162  
E. admin@randalcremer.hackney.sch.uk  
www.randalcremer.hackney.sch.uk

**HEADTEACHER**

Jo Riley

**EXECUTIVE PRINCIPAL**

Stephen Foster

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**38 RUSHMORE**

Elderfield Road, E5 0LE  
T. 020 8985 3175  
E. info@rushmore.hackney.sch.uk  
www.rushmore.hackney.sch.uk

**HEADTEACHER**

Ian Mullaney

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T

**39 SEBRIGHT**

Audrey Street, E2 8QH  
T. 020 7739 6531  
E. admin@sebright.hackney.sch.uk  
www.sebright.hackney.sch.uk

**HEAD OF SCHOOL**

Jacqueline Livingstone

**EXECUTIVE HEADTEACHER**

Janice Thomas

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**40 SHACKLEWELL**

Shacklewell Row, E8 2EA  
T. 020 7254 1415  
E. admin@shacklewell.hackney.sch.uk  
www.shacklewell.hackney.sch.uk

**HEAD OF SCHOOL**

Nicole Reid

**EXECUTIVE HEADTEACHER**

Michelle Thomas

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
Breakfast Club: Yes



**41 SIMON MARKS**

Cazenove Road, N16 6PD  
T. 020 8806 6048  
E. info@simonmarks.hackney.sch.uk  
www.simonmarks.hackney.sch.uk

**HEADTEACHER**

Gillian Ross

**SCHOOL INFORMATION**

Voluntary aided jewish school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**42 SIR THOMAS ABNEY**

Fairholt Road, N16 5ED  
T. 020 8800 1411  
E. admin@sirthomasabney.hackney.sch.uk  
www.sirthomasabney.hackney.sch.uk

**HEADTEACHER**

Geraldine Fitzmaurice

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**43 SOUTHWOLD**

Detmold Road, E5 9NL  
T. 020 8806 5201  
E. head@southwold.hackney.sch.uk  
www.southwold.hackney.sch.uk

**ASSOCIATE HEADTEACHER**

Gulcan Metin Asdoyuran

**EXECUTIVE HEADTEACHER**

Stephen Hall

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes

**44 SPRINGFIELD**

Castlewood Road, N16 6DH  
T. 020 8800 9007  
E. admin@springfield.hackney.sch.uk  
www.springfield.hackney.sch.uk

**HEADTEACHER**

Fiona Judge

**EXECUTIVE PRINCIPAL**

Sian Davies

**SCHOOL INFORMATION**

Community school  
Reception intake: 30  
Nursery classes: F/T and P/T  
After School Club: Yes

**45 ST DOMINIC'S**

Ballance Road, E9 5SR  
T. 020 8985 0995  
E. admin@stdominics.hackney.sch.uk  
www.stdominics.hackney.sch.uk

**HEADTEACHER**

Deirdre Finan

**SCHOOL INFORMATION**

Voluntary aided catholic school  
Reception intake: 60  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

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**46 ST JOHN AND ST JAMES**

Isabella Road, E9 6DX  
T. 020 8985 2045  
E. office@johnjames.hackney.sch.uk  
www.johnjames.hackney.sch.uk

**HEADTEACHER**

Jenna Clark

**EXECUTIVE PRINCIPAL**

Sian Davies

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**47 ST JOHN OF JERUSALEM**

Kingshold Road, E9 7JF  
T. 020 8985 0730  
E. admin@st-johnjerusalem.hackney.sch.uk  
st-johnjerusalem.hackney.sch.uk

**HEADTEACHER**

Asarena Simon

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 30  
Nursery classes: F/T and P/T

**48 ST JOHN THE BAPTIST**

Cronall Street, N1 6JG  
T. 020 7739 4902  
E. office@st-john.hackney.sch.uk  
www.st-john.hackney.sch.uk

**HEADTEACHER**

Alyson Tyler

**EXECUTIVE PRINCIPAL**

Sian Davies

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 60  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**49 ST MARY'S**

Lordship Road, N16 0JT  
T. 020 8800 2645  
E. admin-office@stmarys.hackney.sch.uk  
www.st-marys.hackney.sch.uk

**HEADTEACHER**

Jane O'Brien

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**50 ST MATTHIAS**

Wordsworth Road, N16 8DD  
T. 020 7254 1148  
E. admin@st-matthias.hackney.sch.uk  
www.st-matthias.hackney.sch.uk

**HEADTEACHER**

Orlene Badu

**EXECUTIVE PRINCIPAL**

Sian Davies

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 45  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes



**51 ST MONICA'S**

Hoxton Square, N1 6NT  
T. 020 7739 5824  
E. office@st-monicas.hackney.sch.uk  
stmonicasprimaryhackney.co.uk

**HEADTEACHER**

Amanda Ruthven

**SCHOOL INFORMATION**

Voluntary aided catholic school  
Reception intake: 30  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

**52 ST PAUL'S WITH ST MICHAEL'S**

57a Brougham Road, E8 4PB  
T. 020 7254 1927  
E. admin@spsm.hackney.sch.uk  
www.spsm.hackney.sch.uk

**HEADTEACHER**

Tom Panagiotopoulos

**SCHOOL INFORMATION**

Voluntary aided CE school  
Reception intake: 30  
Nursery classes: F/T and P/T

**53 ST SCHOLASTICA'S**

Kenninghall Road, E5 8BS  
T. 020 8985 3466  
E. officeadmin@st-scholasticas.hackney.sch.uk  
www.st-scholasticas.com

**HEADTEACHER**

Naomi Mulholland

**SCHOOL INFORMATION**

Voluntary aided catholic school  
Reception intake: 30  
Nursery classes: F/T and P/T  
After School Club: Yes

**54 THE OLIVE**

66 Cazenove Road, N16 6AA  
T. 020 7683 7436  
E. admin@oliveh.tauheedulschools.com  
www.olivehackney.com

**HEADTEACHER**

Yasmin Choudhry

**EXECUTIVE HEADTEACHER**

Julie Bradley

**SCHOOL INFORMATION**

Free school, Muslim  
Reception intake: 90  
After School Club: Yes  
Breakfast Club: Yes

**55 THOMAS FAIRCHILD**

Forston Street, N1 7HX  
T. 020 7253 9469  
F. 020 7608 3008  
E. admin@thomasfairchild.hackney.sch.uk  
www.thomasfairchild.hackney.sch.uk

**HEADTEACHER**

Jenny Lewis

**EXECUTIVE HEADTEACHER**

Caroline King

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
Breakfast Club: Yes

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[youtube.com/hackneysuccess](https://youtube.com/hackneysuccess)

**56 TYSSEN**

Old Hill Street, N16 6QA  
T. 020 8806 4130  
E. admin@tyssen.hackney.sch.uk  
www.tyssen.hackney.sch.uk

**HEADTEACHER**

Paul Fleming

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**57 WENTWORTH NURSERY**

Cassland Road, E9 5BY  
T. 020 8985 3491 option 1  
E. admin@wentworth.hackney.sch.uk  
www.wentworth.hackney.sch.uk

**INTERIM HEADTEACHER**

Janice Scammell

**SCHOOL INFORMATION**

Nursery intake: 90  
Classes: F/T and P/T (Morning and afternoon sessions)

**58 WHITMORE**

Bridport Place, N1 5JN  
T. 020 7739 7973  
E. whtooffice@whitmore.hackney.sch.uk  
www.whitmore.hackney.sch.uk

**HEADTEACHER**

Penny Smith

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes

**59 WILLIAM PATTEN**

Stoke Newington Church Street, N16 0NX  
T. 020 7254 4014 / 4915  
E. admin@williampatten.hackney.sch.uk  
www.williampatten.hackney.sch.uk

**INTERIM HEADTEACHER**

Karen Law

**SCHOOL INFORMATION**

Community school  
Reception intake: 60  
Nursery classes: F/T and P/T  
After School Club: Yes

**60 WOODBERRY DOWN**

Woodberry Grove, N4 1SY  
T. 020 8800 5758  
E. office@woodberrydown.hackney.sch.uk  
woodberrydown.hackney.sch.uk

**HEAD OF SCHOOL**

Sarah Mather

**EXECUTIVE HEADTEACHER**

Michelle Thomas

**SCHOOL INFORMATION**

Community school  
Reception intake: 90  
Nursery classes: F/T and P/T  
After School Club: Yes  
Breakfast Club: Yes





SECTION ONE

# admission to a school nursery class

## WHO DO I CONTACT TO GET INFORMATION ABOUT CHILDCARE?

If you are looking for information on childcare in Hackney visit [www.learningtrust.co.uk](http://www.learningtrust.co.uk) and click "Childcare and Play". The Hackney Family Information Service can also tell you about your childcare options and give you information about help with paying for childcare, such as free nursery places for 2-4 year olds and tax credits. They have lists of all registered childcare providers including nurseries, playgroups, childminders, holiday playschemes, after-school and breakfast clubs.

The service also has information on other activities such as leisure and family support services. It also produces the **Hackney Family Directory** which explains all this in more detail. There is a phone line and drop in service if you want to speak to an adviser personally about any childcare issues. Please call the **Hackney Family Information Service** on **020 8820 7590**.

## WHEN CAN MY CHILD START IN A NURSERY CLASS?

Children can start nursery classes attached to a primary school, or one of the nursery schools, in the school term after they reach their third birthday. The age they can start depends on how many places are available. Most nursery places are for half a day, either morning or afternoon. Take a look at the table on page 25 to see the exact term when your child would be eligible to start at a nursery class in a primary school. Full time places will only be offered to those children who meet the criteria. Further information go to page 24 or contact any primary school.

## WHY SHOULD I SEND MY CHILD TO A NURSERY?

Going to a nursery school or class will give your child a valuable introduction to school life. It will allow them to develop their skills, as part of a large group of children of their own age, in a happy and relaxed atmosphere. The day is planned so that children are able to develop at their own pace. If your child goes to a nursery class attached to a primary school, there is no automatic transfer into the reception class at the same school. You must complete a separate application form for a place in a reception class. Failure to do this may result in your child being denied a school place at your preferred school.

## HOW DO I APPLY FOR A NURSERY PLACE AT A SCHOOL?

If you want to apply for a nursery place for your child, you should contact at least three of your preferred schools when your child is two years old, but not before. You will then have to fill in a nursery application form. The school will write to you in the term before your child is due to attend to let you know whether you have been offered a place. You must provide proof of address with your application form. If you are offered a nursery place, the school will also need to see your child's birth certificate to confirm their name and date of birth.

Please note that completing your application form early does not give you priority over other children who might apply later. Take a look at the table on page 25 to see the closing date for applications and the date when you will be informed of the outcome of your application. This depends on when your child was born in the year.



### WHAT ARE THE ADMISSIONS CRITERIA FOR NURSERY SCHOOLS AND CLASSES IN COMMUNITY PRIMARY SCHOOLS?

If more children apply for a nursery place at a particular school than there are places available, the Headteacher will allocate places according to how many are available. Priority will be given in the following order:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Children with an educational, medical or social need for a nursery place.<sup>1</sup>
03. Children whose parents can take up or stay in a teaching post in one of Hackney's schools.<sup>2</sup>
04. Children with brothers and sisters already at the school at the time of the proposed admission (includes half and step brothers and sisters living as a family unit full-time at the same address).
05. Children living nearest to the school as measured in a straight line from their home address or their childminder's address using a map or website for calculating distances.<sup>3</sup>

If we need a tie-breaker decision for priorities 1, 2, 3 and 4, we will use distance as measured in priority 5 above.



### HOW DOES MY CHILD MEET THE CRITERIA FOR A FREE FULL-TIME NURSERY PLACE?

There will be a limited number of places made available, and these will be allocated to the most vulnerable children and those in need. Assessments and evidence will be used to decide the level of need for each child and whether a full-time place should be offered. The evidence used for assessing need can be written evidence from a number of different professionals, records of a conversation between the school and appropriate professionals involved with the child's family and follow up from information on application forms.

### IS THERE A CHARGE FOR ATTENDING A NURSERY CLASS IN A SCHOOL IN HACKNEY?

If your child is entitled to a free part-time place, some schools may allow you to pay to bring your hours up to the level of a full-time place. This means that you will get the first 15 hours for free, but you will be charged for the additional 10 hours. If you are unable to pay for a full-time place, you can still apply for the free part-time place. The school will be able to tell you how much you would have to pay for the extra 10 hours.

#### NOTES

<sup>1</sup> This applies to the nearest school unless your child's need justifies a place at a particular school. Headteachers can take into account educational or medical needs such as developmental, speech and language delay or physical needs. The school will need to see evidence of this from a doctor, hospital consultant, health visitor or education and child professional.

<sup>2</sup> If you are a Hackney school teacher, you can apply for a nursery place for your child under this criterion – but only for one child in each class, or two places in the case of twins. You must apply to the primary school where you teach, or one that is within one mile of your place of work.

<sup>3</sup> If your child is cared for by a childminder during the week (Monday to Friday). The school will ask to see proof of this arrangement. The school will decide which method to use to calculate the distances for all applicants considered under priority five above.

### ADMISSION TO NURSERY SCHOOLS AND NURSERY CLASSES IN PRIMARY SCHOOLS FROM SEPTEMBER 2015

FOR CHILDREN BORN BETWEEN:	CLOSING DATE FOR APPLICATIONS	DATE OF LETTER	START DATE
1 April 2012 and 31 August 2012	Friday 24 April 2015	Friday 22 May 2015	Phased entry during September 2015
1 September 2012 and 31 December 2012	Friday 25 September 2015	Friday 23 October 2015	Phased entry during January 2016
1 January 2013 and 31 March 2013	Friday 22 January 2016	Friday 12 February 2016	Phased entry during April 2016
1 April 2013 and 31 August 2013	Friday 22 April 2016	Friday 27 May 2016	Phased entry during September 2016

### WHAT HAPPENS IF MY CHILD DOESN'T GET A NURSERY PLACE?

If you are not offered a place in your preferred nursery class, you can ask for your child to be put on the application list (this operates in a similar way to a waiting list). Each child is ranked in line with the admissions criteria described on page 24. Places are offered as and when they arise. This may mean that your child is offered a place one or more terms after they have turned three. The length of time your child has been on the list doesn't give them priority over other children on the list. If you are not offered a place at your preferred nursery, you can't appeal against this decision.

If you don't have a nursery place for your child, or you have just moved into Hackney and all your local school nurseries are now full, you should contact the [Hackney Family Information Service](#) at Hackney Learning Trust on **020 8820 7590**. They will be able to give you details about local children's centres, nurseries, childminders, playgroups, one o'clock clubs and crèches.

### ADMISSION TO NURSERY CLASSES AT ACADEMIES, FREE AND RELIGIOUS PRIMARY SCHOOLS

The governing body of these schools are responsible for admissions to their nursery class. You should contact each school individually to find out whether you have been offered a place and the start date. The schools' contact details are listed on pages 14-21 of this booklet. Religious schools will also ask for additional information about your membership of a particular faith. If you want your application to be considered under the faith priorities, you will have to complete a Supplementary Information Form (SIP). This form must be returned to the school directly.





SECTION TWO

# primary school admissions process

## WHEN CAN MY CHILD START RECEPTION CLASS?

All children whose birthday falls between 1 September 2010 and 31 August 2011 will start primary school in September 2015.

When a school place has been offered, you can delay your child's entry into the reception class, or ask for your child to go part-time, until the beginning of the term following their fifth birthday.

You can request that your child's admission is deferred until January 2016 for children born between 1 September and 31 December 2010, and April 2016 for children born between 1 April and 31 August 2011.

## HOW DO I APPLY FOR A PLACE IN A RECEPTION CLASS?

All Hackney residents can apply for a reception class place from 1 September 2014. You should complete Hackney Learning Trust's Common Application Form online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk). You can list up to six state-funded primary schools, academies or free schools in any London area in the order of preference. The reception class admissions process is co-ordinated London-wide, this is to ensure that children are offered only one place in any state-funded school or academy. The closing date is **Thursday 15 January 2015**.

## WHAT DOCUMENTS DO I NEED TO SEND WITH MY APPLICATION?

You should upload the following documents after completing your online application. We will need to see proof of the address which should be the address where you and your child live on a permanent basis.

- A copy of either birth certificate, passport or medical card to showing the date of birth;
- a copy of either the Council Tax bill or a housing benefit entitlement letter for 2014/15;
- an original utility bill received within the last two months. This can be a gas, electricity, water rates, TV Licence or landline phone bill.

Failure to provide the above documents may cause delays in processing your application. We will match the address on the application form with the one we already have on our database. If you have changed address in the last year and the school you wish to apply for is oversubscribed, you may have to fill in a questionnaire to prove that you live permanently at your current address.

## HOW DO I APPLY IF MY CHILD HAS A STATEMENT OF SPECIAL EDUCATIONAL NEEDS (SEN)?

There is a separate admission process for pupils who have or are likely to get a statement of special educational needs or an educational, health and care plan before September 2015. This is different from the process for other children as explained in this booklet. You will get separate information and a form to complete. You should use this form to list the schools you prefer for your child. You can call **020 8820 7183** for more information.



### ADMISSIONS CRITERIA FOR COMMUNITY PRIMARY SCHOOLS IN HACKNEY

Places will be offered to children using the admissions criteria shown below. Some places are given to children with SEN statements. The remaining places are offered in this order of priority:

01. A looked after child<sup>1</sup> or a child who was previously looked after<sup>2</sup> but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Children who are subject to a Child Protection Plan.
03. Children whose acute medical or social need justifies the allocation of a place at the particular school.<sup>3</sup>
04. Children with a brother or sister on roll at the school in reception to year 6 at the time of the proposed admission up to a distance of 0.750 miles as measured in priority 6 below, if the family has moved since the last sibling was offered a place.<sup>4</sup>
05. Children of teachers in either or both of the following circumstances subject to there being no more than one teacher in each class:
  - where the teacher has been employed at the school for two years at the time of the application for (admission) and/or
  - the teacher has been recruited to fill a vacant post for which there is a demonstrable skills shortage.
06. Children living nearest to the main entrance of the school. These distances will be measured in a straight line using an in-house computerised batch measuring system.<sup>5</sup>

We will need to get confirmation and/or see evidence of proof from the parent or from Children Social Care for priorities 1 and 2 above.

For tie-breaker decision for priorities 1, 2 and 4, we'll use distance<sup>5</sup> as measured in priority 6 above.



#### <sup>1</sup> LOOKED AFTER CHILDREN

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22 of the Children Act 1989 at the time an application to a school is made.

#### <sup>2</sup> PREVIOUSLY LOOKED AFTER CHILDREN

A 'previously looked after child' is a child who was looked after, but ceased to be so because they were immediately adopted (or became subject to a residence order or special guardianship order). Under the terms of the Adoption Act 1976 and Children Act 2002 Section 46 (see adoption orders). Under the provisions of the Children and Families Act 2014 defines a 'residence order' or 'child arrangements orders' as an order settling the arrangements to be made as to the person with whom the child is to live. See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).



#### <sup>3</sup> ACUTE MEDICAL OR SOCIAL NEED

Children whose acute medical or social need justifies a place at a particular school. These cases will always require supporting professional evidence (for example, a written statement from a medical consultant, senior social worker or other appropriate professional) which has to demonstrate a clear connection between the child's need and why the child should be given a place at a particular school and an explanation of the difficulties which would be caused if the child were to attend another school. It is the responsibility of the parent to produce the evidence. The local authority and/or the school will make decisions on such cases and will seek, if necessary, advice from the Health Service. A parent's medical need alone cannot justify a place at a particular school.

#### <sup>4</sup> SIBLINGS

Sibling refers to a brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister, or the child of the parent or carer's partner, living as a family unit at the same address. A sibling must live permanently at the same address as the child for whom the application is being made.

#### <sup>5</sup> DISTANCE

Distances for Hackney's community schools will be measured in a straight line using a computerised measuring system from the child home address to the main entrance of the school using eastings and northings. These are geographical references as provided by The National Land and Property Gazetteer. Please be aware that eastings and northings are not necessarily located to the front door of your home address. In the case of a number of addresses in a block with the same eastings and northings geographical reference, the children's ranking will be determined by lottery. If two or more applicants live exactly the same distance from the school, the place will also be allocated by lottery.

#### Families living on boats

In these cases the distance will be measured from an authorised mooring point. If this is not possible due to living on the canal the distance will be calculated using the point on the canal or nearest road where the boat is situated on 15 January 2015 or another date. We will carry out checks to determine your position on the canal.

### HOW DO I APPLY TO A RELIGIOUS SCHOOL?

You must list the religious school on the online application form. Please check the admissions policy for each of the religious schools you are considering to see whether you could qualify for a school place. Information relating to the admission policies for Hackney religious schools are in section five of this booklet. Religious schools will also ask for extra information about your membership of a particular faith. You will have to complete a Supplementary Information Form (SIF) and return it to the school concerned if you want to be given priority on their faith based criteria.

The following religious schools in Hackney will ask you to complete a supplementary form:

- Holy Trinity, Church of England
- Lubavitch House (Boys Junior), Jewish
- Lubavitch Ruth Lunzer, Girls' Jewish
- Our Lady and St Joseph, Catholic
- Simon Marks, Jewish
- St Dominic's, Catholic
- St John and St James, Church of England
- St John of Jerusalem, Church of England
- St John the Baptist, Church of England
- St Mary's, Church of England
- St Matthias, Church of England
- St Monica's, Catholic
- St Paul's with St Michael's, Church of England
- St Scholastica's, Catholic

You can get the supplementary forms from Hackney Learning Trust or directly from any of the above schools.

### HOW DO I APPLY TO AN ACADEMY OR A FREE SCHOOL?

For 2015 admissions at Hackney New and Halley House, parents have to apply directly to the two schools. For Mossbourne and The Olive, you must list these schools on the online application form. We have four primary academies and free schools in Hackney:

- Hackney New, Free school
- Halley House, Free school
- Mossbourne, Academy
- The Olive, Free school, Muslim

For The Olive, if you wish to be considered under the faith based criteria, you are also required to complete a Supplementary Information Form (SIF).

### APPLYING FOR SCHOOLS IN ANOTHER LOCAL AUTHORITY

If you want to apply for a place at any of your neighbouring LAs' primary schools, simply list them on the online application form. All London LAs work together on the reception class admissions process, and use the Pan-London Register to transfer preference details to each other. This means that you will only have to complete one application form, listing all your preferred schools together, regardless of which boroughs the schools are in. Below some neighbouring councils' Admissions Team contacts:

**Haringey**  
T. 020 8489 1000  
[www.haringey.gov.uk/schooladmissions](http://www.haringey.gov.uk/schooladmissions)

**Islington**  
T. 020 7527 5515  
[www.islington.gov.uk/services/schools-learning](http://www.islington.gov.uk/services/schools-learning)

**Newham**  
T. 020 8430 2000  
[www.newham.gov.uk/Pages/Category/Schools-and-colleges.aspx](http://www.newham.gov.uk/Pages/Category/Schools-and-colleges.aspx)

**Tower Hamlets**  
T. 020 7364 5006  
[www.towerhamlets.gov.uk/lgs/1-50/17\\_schools.aspx](http://www.towerhamlets.gov.uk/lgs/1-50/17_schools.aspx)

**Waltham Forest**  
T. 0845 200 1551  
[www.walthamforest.gov.uk/School-admissions](http://www.walthamforest.gov.uk/School-admissions)

### IF MY CHILD ATTENDS A SCHOOL NURSERY, CAN I AUTOMATICALLY GET A PLACE AT THE SAME SCHOOL?

Children who attend the nursery class of a community primary school will not automatically get a place at the same school. This is because some parents send their children to other types of nurseries, and all parents must be treated equally, regardless of which nursery their child attends.

### HOW CAN I FIND OUT IF I AM LIKELY TO GET A PLACE AT A PARTICULAR SCHOOL?

Most schools have more applicants applying than there are places available. The information in the table on pages 36-45 will show you how places were allocated for the school year 2014 including the cut-off distances. It's not possible to offer a place to every parent who applies to certain schools, so it's important that you know what your chances are. All LAs have their own in-house system for calculating distances. This is done by using property geographical references for your home location. These do not necessarily locate to your front door.



To help you work out the distance between your address and a school, you can use a website called [www.education.gov.uk/cgi-bin/inyourarea/distance.pl](http://www.education.gov.uk/cgi-bin/inyourarea/distance.pl). This won't give you the same measurement as calculated by the LA, but it will give you an idea as to whether you fall within schools' cut off distances. Please also look at the maps on pages 36-45 and carefully see where you live. If your address falls within the orange circle, this means that your child may get a place at that school using straight line distance criterion.

Please note that you'll be disadvantaged if you name only one school and you're not offered a place there. If this occurs, you'll be required to apply for a place at schools with places available. This may result in your child travelling to a school some distance from your home.

### HOW WILL YOU PROCESS MY APPLICATION?

The Admissions Team will keep full details of your application on their pupil database. Each of your preferences listed on your application form will be considered at the same time.

If you have a preference for a religious school as listed on page 30, the Admissions Team will forward your details to that school to apply their admissions criteria. These schools will not know how you have ranked their school. If you list any state funded schools outside Hackney, we will use the Pan-London Register to forward your child's details to the other LAs. We will allocate you a place at the highest available ranked school on your application. For example, if there is an offer at the schools ranked second and third on your application form, we will offer you a place at your second choice of school. Offers from schools ranked lower on your list will be declined.





### CAN I GET PRIORITY FOR MY CHILD'S MEDICAL OR SOCIAL NEED?

You can ask for your child to be considered for priority at a particular school on medical or social grounds. You must tick the appropriate 'priority' box on the application form and provide a letter explaining why your child can only attend a particular school. The letter can include your medical needs which must demonstrate that these have created a social need for your child to go to a particular school. It must be supported by letters from either a GP, hospital consultant, social worker or any other agency or professional involved with your case and these documents must explain in detail the circumstances why your child can only attend a particular school. The documents should be received by Hackney Learning Trust by **Friday 6 March 2015**. Very few children are given priority under this criterion. You will receive a letter dated 16 April 2015 telling you the outcome of your application, but not the reasons why priority was or was not granted. You should contact the Admissions Team for the reasons of the decision.

### IF I HAVE TWINS OR TRIPLETS, IS ANY SPECIAL CONSIDERATION GIVEN TO MY APPLICATION?

Not all schools give special consideration to these children. If we can only offer one child a place at a community school, we will check whether a place can be offered to all twins/triplets at the same school. Some own admission authority schools will give all twins/triplets places if one child is eligible for a place. If this is not possible we will use a lottery system to decide which child is offered the place. This will be carried out by the Admissions Team in the presence of an independent witness. Alternatively, we will try to offer another school that is able to take all twins/triplets.



### WHAT HAPPENS IF I APPLY LATE OR WANT TO CHANGE MY PREFERENCES?

The closing date is **Thursday 15 January 2015**. We will only consider late applications if they are late for exceptional reasons. This can be where a single parent has been ill for some time, a close relative has died, or if the family has just moved in to the area or just returned from abroad (proof of ownership or tenancy of a property will be required in these cases). We can only do this up to **Friday 13 February 2015**. We will consider all circumstances and each case will be dealt with on its merits. In all other cases, late applications will have to wait until after 16 April 2015.

If you applied on time, but decide to change your preferences after the closing date, your request will be dealt with after all the late and unplaced applicants' requests for school places have been considered. The only exception is if you have moved to a new address.

### WHEN WILL I KNOW THE OUTCOME OF MY APPLICATION?

If you have applied online you will receive an email from eAdmissions during the evening of **16 April 2015** telling you the outcome of your application. You will need to go online to confirm your acceptance of this school place. If you applied completing a paper application you will receive a letter a day or two after the 16 April 2015 telling you the outcome. You'll need to return the reply slip to confirm acceptance of the place. You must also tell us either online or use the reply slip if you no longer need the place and the reason why. You must do this by **Thursday 30 April 2015**.

### WHAT HAPPENS IF I DON'T GET A PLACE AT ANY OF MY PREFERRED SCHOOLS?

We will send you a letter telling you which schools are still available in Hackney and if possible in neighbouring boroughs. You will be asked to complete a reply form asking you to list your new preferences from the available schools. The Admissions Team will then deal with your request and write to you to let you know if a place can be offered at an alternative school. In the meantime your child's name will be on the waiting list for the schools you have applied to.

### HOW IS MY CHILD PLACED ON THE APPLICATION WAITING LIST?

If you have been offered a place at a lower preference school, your child will automatically be added to the waiting lists for any Hackney schools you have ranked higher on your application form. If you have been refused a place at all Hackney schools listed on your application form, your child will automatically be added to the waiting lists for all of them. Your child's position on the lists will be worked out according to the admissions criteria for each school and can go up or down depending on whether other children have been added to the lists.

Hackney Learning Trust will continue to offer places and maintain the lists until the end of August 2015. Parents will need to confirm by 1 September 2015 if they wish their child to remain on the waiting lists. From this date, waiting lists will be maintained in accordance with the primary school in-year admissions process. All primary schools will inform us when a vacancy becomes available. The next child on the waiting list will be offered a place, and the Admissions Team will send an offer letter to the parent.

### WHAT DO I NEED TO DO IF I WANT TO DELAY MY CHILD'S START TO THE RECEPTION CLASS?

If you get an offer of a reception class place but then decide you want to delay your child's start, you will need to discuss this first with the nursery that your child attends. This is important so that you can find out if you can keep your child's nursery place as the nursery may have already allocated all of their nursery places for the following school year.

If you decide to go ahead and delay your child's start in the reception class until the spring or summer term 2016, you must also let the primary school know, so that they are aware and have sufficient notice, otherwise you could lose the reception place.

### WHAT MUST I DO, IF I WANT TO REQUEST ADMISSION TO THE RECEPTION CLASS OUTSIDE MY CHILD'S AGE GROUP?

If you wish to delay your child's start into the reception class from 2015 until 2016, you must complete an application form by Thursday 15 January 2015 for consideration. Professional evidence of the child's circumstances is required, this should include information about the child's academic, social and emotional development which makes the case why education outside the age group is necessary. Such requests will only be agreed in very exceptionally circumstances. Each Admission Authority for the school must decide whether or not the individual child's circumstances make this appropriate. If agreed, you will be advised to re-apply in September 2015, and provide the letter of agreement from the admission authority for each school. You will also need to be aware that there can be no guarantee of a place being available at your preference school/s, as this is dependent on applicants applying and who best meets the admissions criteria. If your request is refused by all Admission Authorities for your preferred schools, we will use your application to make an in-cohort decision using the process as outlined in this section for which you will receive an outcome in the same way as other parents on 16 April 2015, unless you tell us you intend to make alternative arrangements for your child's education.



### WHAT IS DEFINED AS A HOME ADDRESS AND WHAT HAPPENS IF I MOVE HOUSE?

The child's home address is the place where they are living on the date of the application. We will need to see proof of address as explained on page 27 of this booklet.

Where parental responsibilities are equally shared, we will consider the home address to be the place where the child sleeps, and spends most of their time, from Monday to Friday. This is the address that will be used as the basis for the school's admissions criteria, such as distance from the school or whether there is a sibling at the school.

We can't accept a temporary address if you still possess a property that was previously used as a home address; nor will we accept a temporary address if it is used solely or mainly to obtain a school place.

If you move before 14 February 2015, you must let the Admissions Team know your new address. We will need to see proof of your new address to confirm that you are living there. This could include proof of the exchange of contracts or a tenancy agreement. We will also need to see an original utility bill, such as a gas or water bill. If you move after 14 February 2015, we will only be able to use your new address to adjust your child's position on the waiting list if they have not been offered a place.

If a school place is offered based on fraudulent or intentionally misleading information, the offer will be withdrawn and a new application will be required. We may also consider withdrawing the place after the child has started school, regardless of how much time has passed. We consider that every school place obtained by deception is unfair, as other children are being deliberately denied their legitimate claim to that place. We will also ask the new school to check the child's home address at the time of admission. If it is different from the address on the application form, we will check whether the previous address was a temporary address, used for the purposes described above.

We carry out random checks on a number of applications. We also investigate a sample of applications where there has been a change of address in the last 18 months up to the end of the child's first term in the reception class.

We will investigate all applications:

- where there are any doubts about the information provided;
- where information has been received from a member of the public to suggest a fraudulent application has been made;
- where the council tax account number is in a different name from the applicant's.

Any applicant who provides false information will have their offer of a school place withdrawn. They may also be subject to legal proceedings. If we find out that the home address is not in Hackney, we will withdraw the application altogether. The family will then have to apply to their own local authority for a school place.

We reserve the right to seek additional information to carry out our investigations. We also reserve the right to carry out home visits to the address used on the application form and any other address previously used.

### IF I KNOW SOMEONE HAS USED A FALSE ADDRESS TO GET A SCHOOL PLACE, CAN I REPORT THIS TO ANYONE?

You can report this to us confidentially on **020 8820 7402** or at [reception.class@learningtrust.co.uk](mailto:reception.class@learningtrust.co.uk). You don't need to tell us who you are. Please give us as much information as possible so that we can investigate the matter fully. If we find that a school place was obtained using a false address, we will withdraw our offer of a place and give it to the child who was entitled to that school place.

### HOW DO I APPEAL?

If you believe there are exceptional reasons why your child can only attend a particular school, you can appeal against the refusal of a place at that school. Please note that due to infant class size legislation the scope for a successful appeal is very limited.

You must send your completed appeals form to Hackney Learning Trust or the school by **Friday 22 May 2015**. You will be invited to attend the appeal hearing. You can get independent advice about appeals from the **Advisory Centre for Education** on **0300 0115 142** or at [www.ace-ed.org.uk](http://www.ace-ed.org.uk) and Coram Children's Legal Centre on **08088 020 008** or at [www.childrenslegalcentre.com](http://www.childrenslegalcentre.com).

### PRIMARY IN-YEAR ADMISSIONS FOR 2015

To apply for a place at a Hackney maintained school, free school or academy at any time during the school year, you will need to complete a Hackney Learning Trust in-year application form. You can list up to four schools in the order that you prefer them. You will be expected to provide proof of address, such as a gas or electricity bill, and proof of your child's date of birth if they are not already attending a local school. Parents living in Hackney who want to apply for places at maintained schools and/or academies outside Hackney will need to apply directly to either the school or the local authority where the school is situated. You should check with the school the arrangement in place to deal with your application. We would urge you to think very carefully about the impact of changing school on your child's education.

When you complete the Hackney Learning Trust's in-year application form, an additional form (part 2) is attached, which your child's current or previous school will need to complete. This will ensure that the new school has all the information it needs to support your child's admission. If you apply to a religious school, and wish to be considered under their faith based admissions criteria, you should also complete that school's supplementary form. A decision should be made in 15 school days as to whether a place can be offered. If your child doesn't have a school place, and we are unable to offer a place at one of your preferred schools, we will send you a list of schools that still have places available. We would expect you to accept a place at one of these schools.

For further advice or information about this process, please contact the in-year admission officers on **020 8820 7397 / 7398 / 7150 / 7197** or at [inyear@learningtrust.co.uk](mailto:inyear@learningtrust.co.uk). Occasionally, a child may be refused a place because their behaviour is considered challenging. If your child is not on roll of another school, a referral may be made for consideration by our Fair Access Protocol Panel, the policy is available at [www.learningtrust.co.uk](http://www.learningtrust.co.uk).



# TABLE ONE

Places offered in community primary schools located in North West Hackney.

NUMBER OF PLACES OFFERED USING THE CRITERIA AS LISTED BELOW FOR 2014								
NAME OF SCHOOL (RECEPTION INTAKE)	PRIORITY						TOTAL	
	SEN	1	2	3	4	5	PA	AR
4 Betty Layward (60)	1	0	0	0	20	39 0.226	60	213
12 Grasmere (30)	2	1	0	1	18	8 0.054	30	213
13 Grazebrook (60)	1	0	0	0	30	29 0.301	60	255
17 Holmleigh (30)	1	0	1	0	13	15 0.188	30	133
34 Parkwood (30)	2	0	0	1	13	14 0.172	30	83
35 Princess May (60)	0	0	0	0	28	32 6.842	60	135
40 Shacklewell (60)	1	0	1	0	19	39 0.394	60	178
42 Sir Thomas Abney* (60)	2	0	0	1	22	33	58	110
59 William Patten (60)	1	1	0	1	28	29 0.205	60	373
60 Woodberry Down* (90)	2	0	1	0	24	45	72	88

\* All who required a place were offered a place

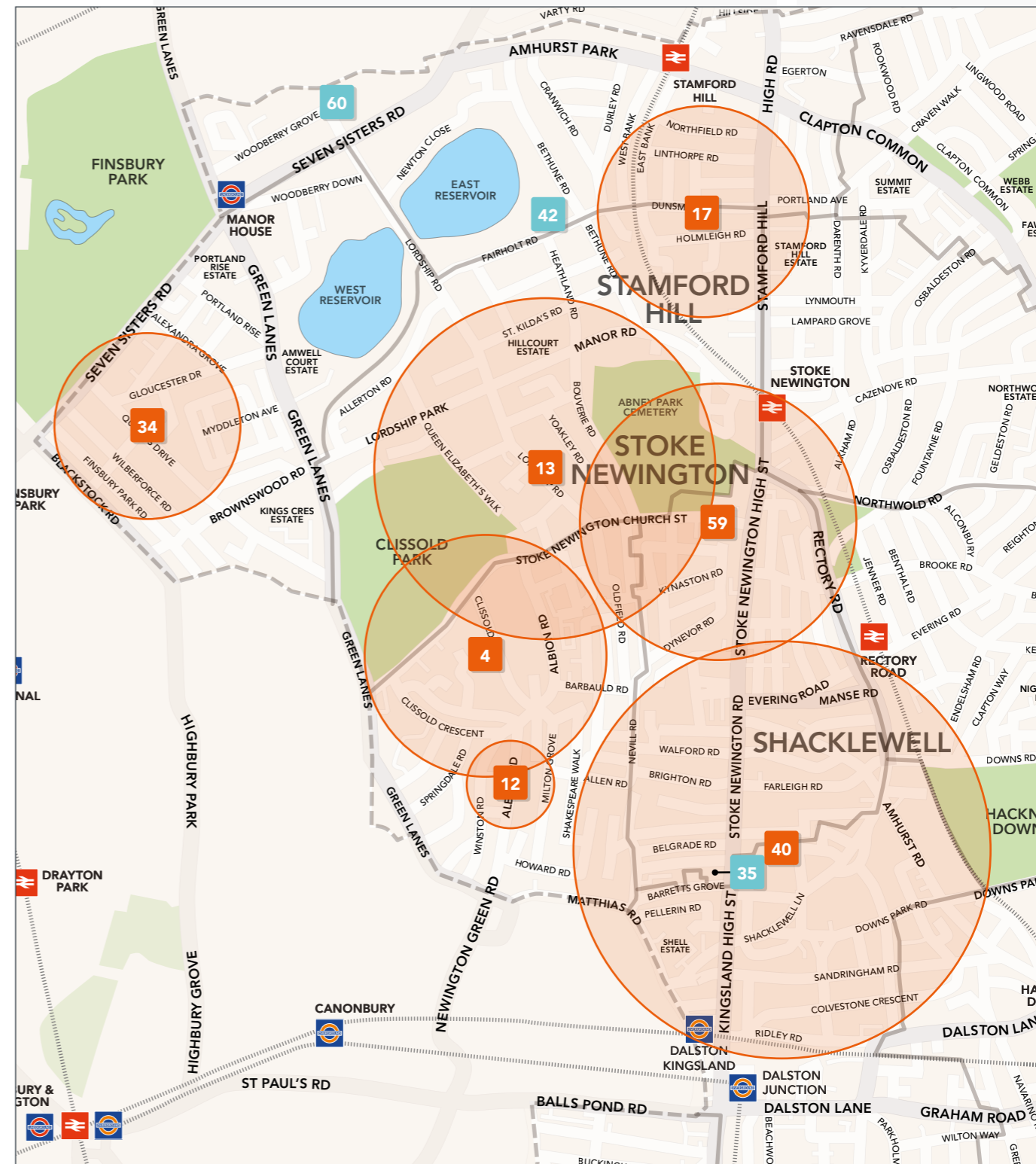
PA: Places Allocated AR: Applications Received

## 2014 ADMISSION CRITERIA FOR COMMUNITY PRIMARY SCHOOLS IN HACKNEY

- SEN – Children with a statement of Special Educational Needs (SEN) where the school is named.
- Priority 1 – Looked after children or previously looked after by a local authority.
- Priority 2 – Children subject to a Child Protection Plan.
- Priority 3 – Children whose acute medical or social need justifies an allocation of place at the particular school.
- Priority 4 – Children with a brother or sister on roll at the school after the proposed admission.
- Priority 5 – Children living nearest to the main entrance of the school (in miles) in straight line.

# CUT OFF DISTANCE MAP

Community primary schools located in North West Hackney.



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- 0 Schools with distance cut off
- 0 Schools without distance cut-off and those with a cut-off distance that exceeds 0.500 mile.
- Distance cut off area

## TABLE TWO

Places offered in community primary schools located in North East Hackney.

NUMBER OF PLACES OFFERED USING THE CRITERIA AS LISTED BELOW FOR 2014

NAME OF SCHOOL (RECEPTION INTAKE)	PRIORITY						TOTAL	
	SEN	1	2	3	4	5	PA	AR
1 Baden Powell (30)	0	1	1	0	13	15 0.269	30	142
2 Benthal (60)	0	0	0	0	17	43 0.661	60	178
16 Harrington Hill* (90)	0	0	0	0	24	29	53	100
20 Jubilee (60)	4	0	0	0	34	22 0.210	60	293
26 Mandeville* (60)	1	0	0	0	30	6	37	124
27 Millfields (90)	3	1	0	1	34	51 0.317	90	268
30 Nightingale (30)	0	0	0	0	14	16 0.517	30	132
31 Northwold (60)	1	1	0	0	35	23 0.241	60	230
38 Rushmore (60)	1	0	0	0	26	23 0.184	60	251
43 Southwold* (60)	0	0	0	0	17	37	54	112
44 Springfield (30)	0	0	0	1	13	16 0.353	30	98
56 Tyssen (60)	2	1	1	0	22	34 3.003	60	147

\* All who required a place were offered a place

PA: Places Allocated AR: Applications Received

### 2014 ADMISSION CRITERIA FOR COMMUNITY PRIMARY SCHOOLS IN HACKNEY

**SEN** – Children with a statement of Special Educational Needs (SEN) where the school is named.

**Priority 1** – Looked after children or previously looked after by a local authority.

**Priority 2** – Children subject to a Child Protection Plan.

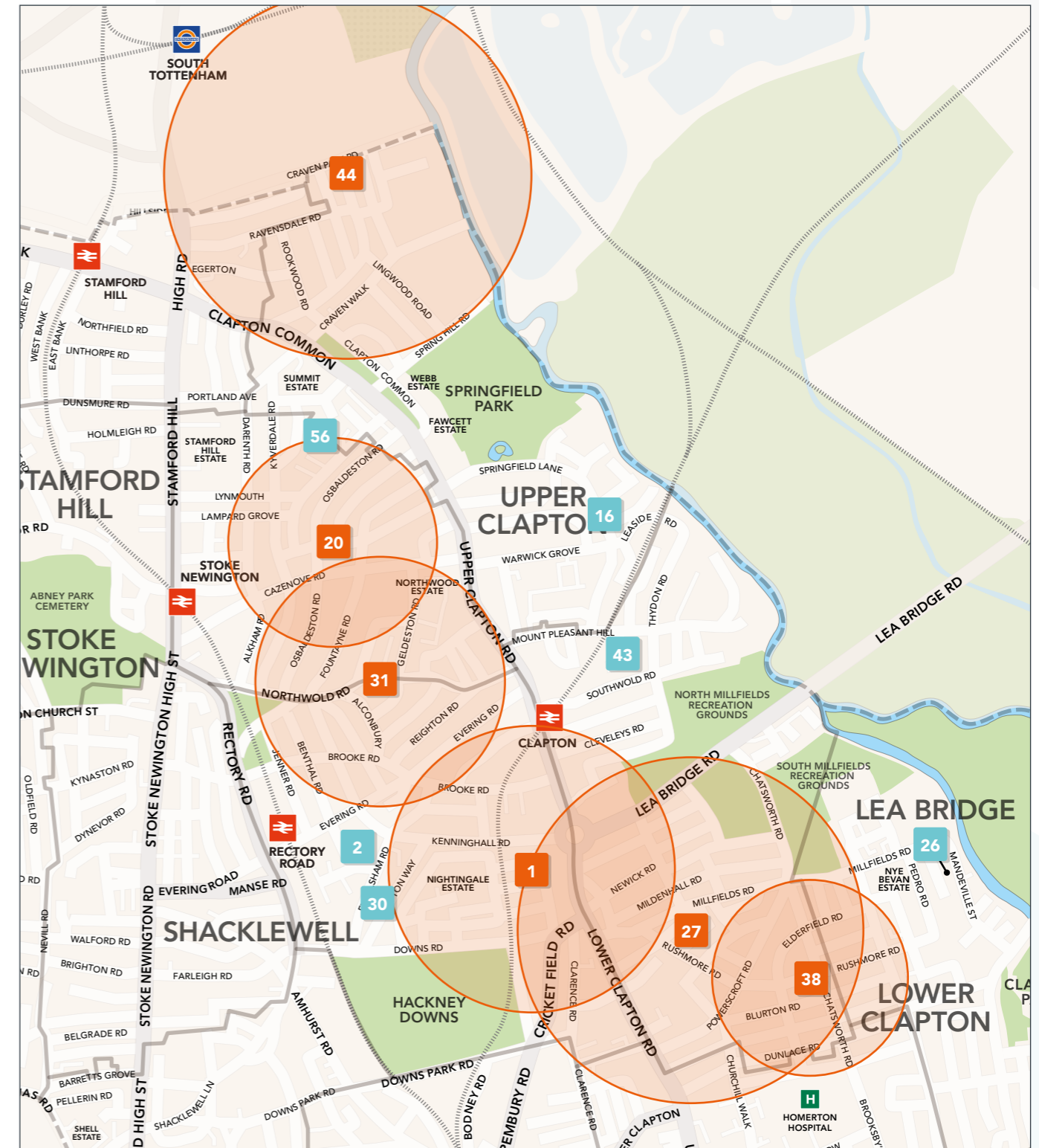
**Priority 3** – Children whose acute medical or social need justifies an allocation of place at the particular school.

**Priority 4** – Children with a brother or sister on roll at the school after the proposed admission.

**Priority 5** – Children living nearest to the main entrance of the school (in miles) in straight line.

## CUT OFF DISTANCE MAP

Community primary schools located in North East Hackney.



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0 Schools with distance cut off

0 Schools without distance cut-off and those with a cut-off distance that exceeds 0.500 mile.

○ Distance cut off area

# TABLE THREE

Places offered in community primary schools located in South East Hackney.

NUMBER OF PLACES OFFERED USING THE CRITERIA AS LISTED BELOW FOR 2014								
NAME OF SCHOOL (RECEPTION INTAKE)	PRIORITY						TOTAL	
	SEN	1	2	3	4	5	PA	AR
3 Berger (60)	3	0	2	0	28	27 0.154	60	182
8 Daubeney (90)	0	1	0	2	51	36 0.255	90	216
10 Gainsborough* (90)	1	0	1	0	22	38	62	94
21 Kingsmead (30)	0	0	1	0	13	16 0.129	30	121
22 Lauriston (60)	1	0	0	2	17	40 0.272	60	203
28 Morningside (60)	0	0	0	1	25	34 0.470	60	184
32 Orchard (90)	2	0	0	1	38	49 0.316	90	276

\* All who required a place were offered a place

PA: Places Allocated AR: Applications Received

## 2014 ADMISSION CRITERIA FOR COMMUNITY PRIMARY SCHOOLS IN HACKNEY

**SEN** – Children with a statement of Special Educational Needs (SEN) where the school is named.

**Priority 1** – Looked after children or previously looked after by a local authority.

**Priority 2** – Children subject to a Child Protection Plan.

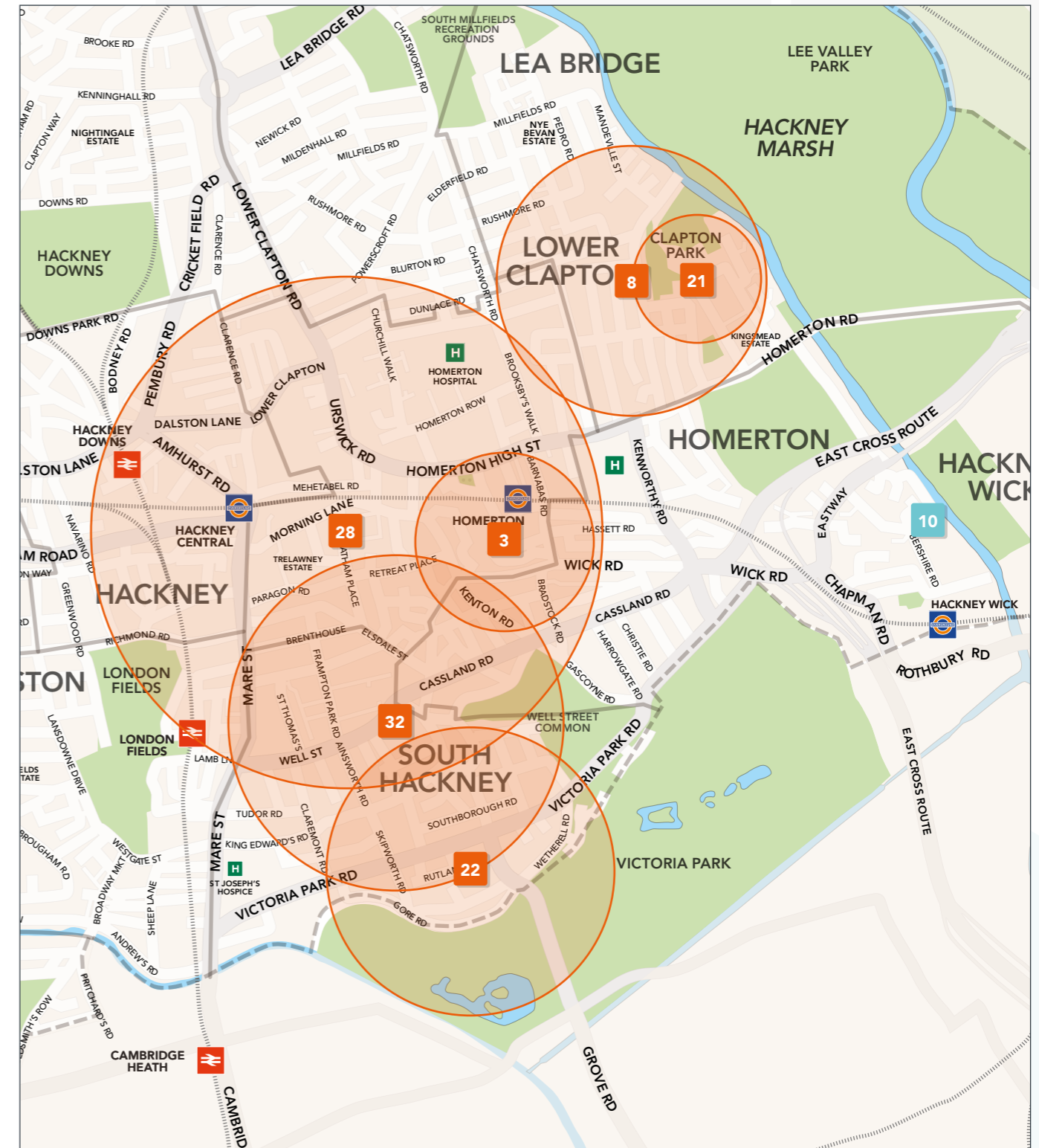
**Priority 3** – Children whose acute medical or social need justifies an allocation of place at the particular school.

**Priority 4** – Children with a brother or sister on roll at the school after the proposed admission.

**Priority 5** – Children living nearest to the main entrance of the school (in miles) in straight line.

# CUT OFF DISTANCE MAP

Community primary schools located in South East Hackney.



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0 Schools with distance cut off

0 Schools without distance cut-off and those with a cut-off distance that exceeds 0.500 mile.

○ Distance cut off area

# TABLE FOUR

Places offered in community primary schools located in South West Hackney.

NUMBER OF PLACES OFFERED USING THE CRITERIA AS LISTED BELOW FOR 2014								
NAME OF SCHOOL (RECEPTION INTAKE)	PRIORITY					TOTAL		
	SEN	1	2	3	4	5	PA	AR
5 Brook (60)	1	0	0	1	20	38 0.303	60	138
6 Colvestone (30)	0	0	0	2	14	14 0.241	30	135
9 De Beauvoir* (60)	1	1	0	1	19	27	49	103
11 Gayhurst (75)	1	2	0	0	30	42 0.342	75	246
19 Hoxton Garden* (60)	1	0	1	0	15	10	27	65
23 London Fields (60)	0	0	0	0	26	34 0.525	60	287
36 Queensbridge (60)	3	1	0	1	30	25 0.221	60	304
37 Randal Cremer* (60)	0	0	0	2	17	29	48	75
39 Sebright (60)	1	0	0	0	25	34 0.516	60	128
55 Thomas Fairchild* (60)	1	0	1	0	17	27	46	89
58 Whitmore* (60)	2	0	0	1	20	35	58	120

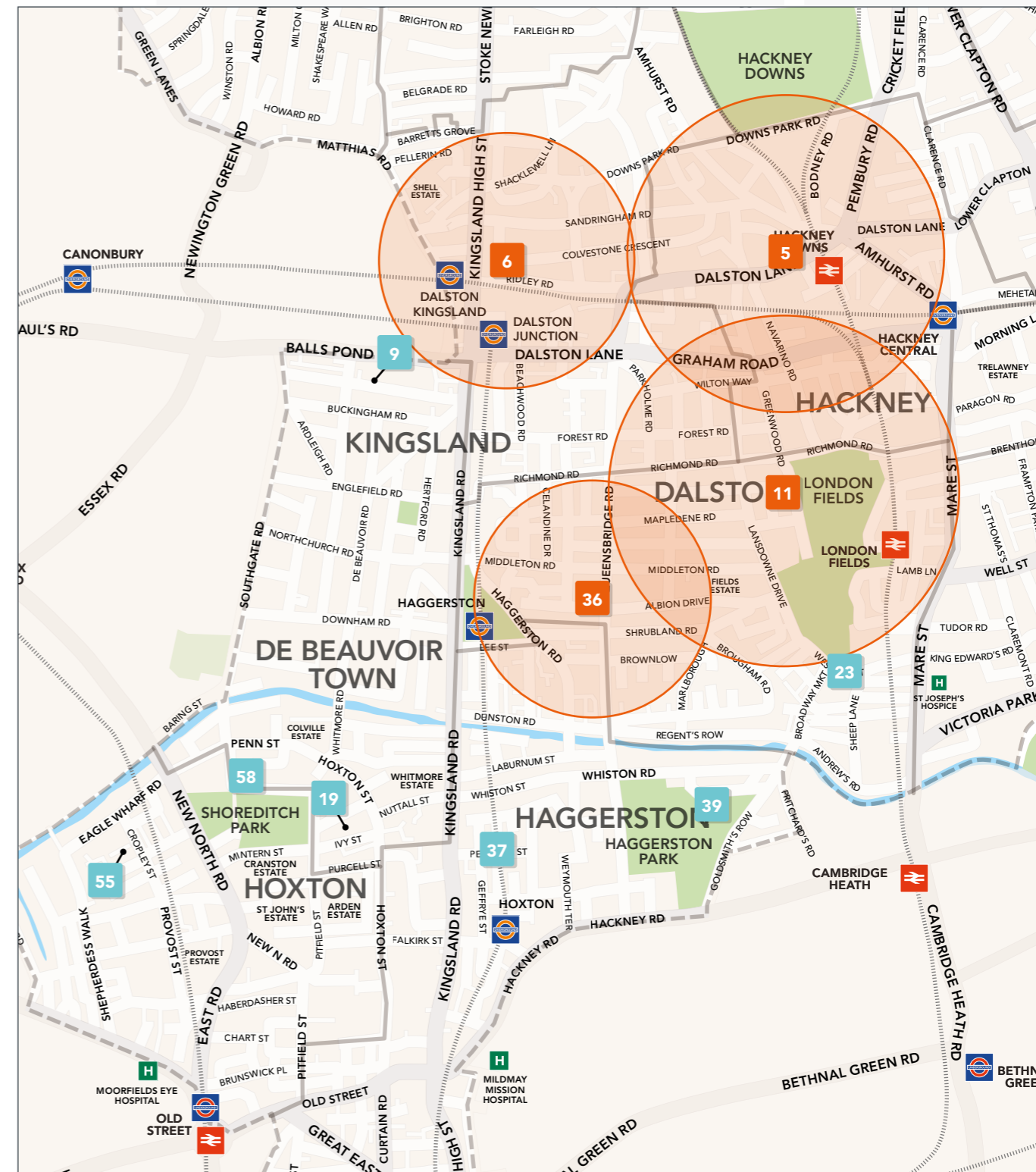
\* All who required a place were offered a place  
 PA: Places Allocated    AR: Applications Received

### 2014 ADMISSION CRITERIA FOR COMMUNITY PRIMARY SCHOOLS IN HACKNEY

- SEN – Children with a statement of Special Educational Needs (SEN) where the school is named.
- Priority 1 – Looked after children or previously looked after by a local authority.
- Priority 2 – Children subject to a Child Protection Plan.
- Priority 3 – Children whose acute medical or social need justifies an allocation of place at the particular school.
- Priority 4 – Children with a brother or sister on roll at the school after the proposed admission.
- Priority 5 – Children living nearest to the main entrance of the school (in miles) in straight line.

# CUT OFF DISTANCE MAP

Community primary schools located in South West Hackney.



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- Schools with distance cut off
- Schools without distance cut-off and those with a cut-off distance that exceeds 0.500 mile.
- Distance cut off area

## TABLE FIVE

### Places offered in religious primary schools located in Hackney.

NUMBER OF PLACES OFFERED USING THE CRITERIA LISTED IN THE 2014 ADMISSION TO HACKNEY'S PRIMARY SCHOOLS' BROCHURE, SECTION THREE, PAGES 47-79																	
CATHOLIC SCHOOLS		PRIORITY													TOTAL		
NAME OF SCHOOL	RI	SEN	1	2	3	4	5	6	7	8	9	10	11	12	13	PA	AR
Our Lady & St Joseph	30	0	0	19	11	0	0	0	0	0	0	-	-	-	-	30	113
St Dominic's	60	0	0	55	2	0	0	3	-	-	-	-	-	-	-	60	152
St Monica's	30	0	0	23	4	3	0	0	0	0	0	-	-	-	-	30	95
St Scholastica's	30	0	0	3	1	5	14	2	5	0	0	0	0	0	0	30	92

JEWISH SCHOOLS		PRIORITY													TOTAL	
NAME OF SCHOOL	RI	SEN	1	2	3	4	5	6	7	8	9	10	11	12	PA	AR
Lubavitch House (Boys Junior)	30	0	0	3	1	15	0	0	0	-	-	-	-	-	19	19
Lubavitch Ruth Lunzer Girls'	30	0	0	12	0	12	0	0	0	-	-	-	-	-	24	24
Simon Marks	30	0	0	0	0	15	2	0	0	0	0	0	3	3	23	23

MUSLIM SCHOOLS		PRIORITY (F)					PRIORITY (O)					TOTAL			
NAME OF SCHOOL	RI (F)	RI (O)	SEN	1	2	3	4	5	1	2	3	4	5	PA	AR
The Olive	45	45	0	0	23	0	0	45	0	0	0	0	22	90	185

RI: Reception Intake  
PA: Places Allocated

AR: Applications Received  
SEN: Special Educational Needs

(F): Foundation  
(O): Open

NUMBER OF PLACES OFFERED USING THE CRITERIA LISTED IN THE 2014 ADMISSION TO HACKNEY'S PRIMARY SCHOOLS' BROCHURE, SECTION THREE, PAGES 47-79																
CHURCH OF ENGLAND SCHOOLS			PRIORITY				PRIORITY (F)					PR (O)	TOTAL			
NAME OF SCHOOL	RI (F)	RI (O)	SEN	1	2	3	4	1	2	3	4	5	6	1	PA	AR
Holy Trinity	25	5	0	0	-	-	-	0	13	2	0	0	7	8	30	76
St John the Baptist	23	22	0	0	0	1	10	0	0	0	-	-	-	23	34	74

CHURCH OF ENGLAND SCHOOLS			PR	PRIORITY (F)				PRIORITY (O)					TOTAL		
NAME OF SCHOOL	RI (F)	RI (O)	SEN	1	2	3	4	1	2	3	4	5	PA	AR	
St John & St James	25	5	1	1	11	-	-	-	14	3	0	0	0	30	163
St Mary's	15	15	1	-	0	7	5	2	0	8	0	7	0	30	88

CHURCH OF ENGLAND SCHOOLS			PRIORITY											TOTAL	
NAME OF SCHOOL	RI	SEN	1	2	3	4	5	6	7	8	9	PA	AR		
St John of Jerusalem	30	0	1	4	13	11	0	1	0	0	-	30	93		
St Matthias	45	0	1	11	0	1	4	19	-	-	-	36	66		
St Paul's with St Michael's	30	0	0	0	0	11	16	3	0	0	0	30	66		

RI: Reception Intake  
PA: Places Allocated

AR: Applications Received  
SEN: Special Educational Needs

(F): Foundation  
(O): Open

SECTION THREE

# academies & free primary schools' admissions policy

## HACKNEY NEW - FREE SCHOOL

### Admissions Policy 2015/16

Following the successful opening of its new secondary school at Downham Road, the Hackney New School Academy Trust have gained approval from the Department for Education to open a new free primary school in September 2015.

Hackney New Primary will provide students with access to the widest range of opportunities in life by fostering academic excellence and instilling self-belief, intellectual curiosity and responsibility towards others in society.

The published admission number is 50 and the school will admit up to that number to the reception class each year from September 2015.

### HOW TO APPLY

The school will not be participating in the coordinated admission arrangements administered by Hackney Learning Trust. You must apply directly to the school at [www.hackneynewprimaryschool.org](http://www.hackneynewprimaryschool.org). You can also apply on a paper form, please call the school on 020 3239 0490 to request a form.

Please note that an application to Hackney New Primary will need to be made in addition to your application made on your home local authority application form as part of the Pan-London process for 2015 admissions. The first round of admissions will close on **Thursday 15 January 2015**.

As your application will not be part of the LA co-ordinated admissions arrangements, you could potentially be offered two places, one from Hackney New Primary and one from the local authority. In this instance you need to inform the local authority which place you wish to accept by 30 April 2015.



## OVERSUBSCRIPTION CRITERIA

In the event that Hackney New Primary is oversubscribed, after the admission of children with a statement of Special Educational Need (or with an Education Health and Care Plan) naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

01. A look after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Children subject to a Child Protection Plan
03. Children of the founding members of the Hackney New School Trust
04. Children with a social or medical need. In order to be considered under this criterion applicants must produce a supporting report from either a senior social worker or medical practitioner setting out why Hackney New Primary is the only appropriate school for this student.
05. Pupils living nearest to the gates of Hackney New School on Downham Road as measured in a straight line using a computerised batch distance measuring system.

## WAITING LIST AND IN-YEAR APPLICATIONS

Any unsuccessful applicants will be offered the opportunity to be placed on a waiting list. The waiting list will be maintained for one year (thus including in-year applicants) in order of the over-subscription criteria set out above and not in the order in which applications are received or added to the list.

## RIGHT OF APPEALS

Parents will have the right to appeal to an independent appeals panel if they believe there are grounds to challenge an admissions decision by Hackney New Primary. The independent appeals panel will consist of three members, including a chairman.



## HALLEY HOUSE - FREE SCHOOL

### Admissions Policy 2015/16

Halley House is a new free school which has been approved by the Department for Education to enter the 'pre-opening' phase. Initially opening with two reception classes, the school will grow organically to its full capacity of 420 pupils.

The school is named after Edmond Halley, the astronomer, geophysicist, mathematician, meteorologist and physicist who was born in Hackney in 1656.

Operated by Bellevue Place Education Trust, the school will offer a broad and balanced curriculum with specific focus on literacy and numeracy, focusing on high academic attainment. The school will employ innovative pedagogical approaches delivered by the finest teaching staff.

Halley House will welcome children from all backgrounds. The published admission number is 60 places in each year of entry into reception from September 2015. The school will admit up to this number each year to the Reception year and when full the school will have 420 pupils on roll.

## HOW TO APPLY

The school will not be participating in the coordinated admission arrangements administered by Hackney Learning Trust. You must apply directly to the school at [www.halleyhouseschool.org.uk](http://www.halleyhouseschool.org.uk). You can also apply on a paper form, please call the school on 0845 459 0113 to request a form or visit the school's website above to download one.

Acknowledgement of your application will be sent within five working days of the application being received. Should you not receive an acknowledgement by this date please email [admissions@halleyhouseschool.org.uk](mailto:admissions@halleyhouseschool.org.uk) or write to the school c/o Rutherford House School 217 Balham High Road, Balham, London SW17 7BS with details of your application.

An application to Halley House will need to be made in addition to your application made on your home local authority application form as part of the Pan-London process for 2015 admissions.

The closing date for reception class applications will be **Thursday 15 January 2015**. Notification letters will be sent out on 16 April 2015 and for those parents/carers who have applied online an email notification will also be made. Applications received after the set closing date will be accepted, but will not normally be considered for a place at the school until after the initial offer date.

As your application will not be part of the LA co-ordinated admissions arrangements, you could potentially be offered two places, one from Halley House and one from the local authority. In this instance you need to advise the local authority which place you wish to accept by 30 April 2015.

## OVERSUBSCRIPTION CRITERIA

In the event of there being greater demand than there are places available to the school, places will be offered using the following oversubscription criteria in keeping with the Admissions Code 2012:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. A child subject to a Child Protection Plan for whom Halley House is their nearest school.
03. Children with a sibling at the school at the time of admission. Proof of the sibling relationship will be required.
04. Children of staff at the school. Priority to children of staff will be given in either or both of the following circumstances:
  - where the member of staff has been employed at the school for two or more years at the time at which the application for admission is made; and/or
  - the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
05. Proximity to the school. This will be measured in a straight line from the address point of the child's home to the main entrance point of the school site using a computerised batch distance measuring system.

## Proximity of the child's home to the school

Children living nearer to the school will be accorded the higher priority. The proximity to the school will also serve to differentiate between pupils in criteria 2-5 if there are more applicants than available places under each criterion. Proximity to the school will be measured in a straight-line measurement. Applicants will be prioritised by distance (starting with the nearest). For the purpose of calculating distances, the home address is identified by using the property geographical references as determined by the borough Council in which the child lives to the main entrance of the school in Arcola Street.

Blocks of flats are treated as one address. In blocks of flats, where applicants have identical distance measurements, priority amongst them will be determined at random.

For families living on boats, distance will be measured from the authorised mooring point. If the family is itinerant, the nearest mooring point will be used on the closing date for the receipt of applications.

Where parental responsibilities are equally shared, the home or residential address will be considered to be with the parent/carer with whom the child spends the majority of time and nights Monday to Friday. This will normally be expected to be with the parent/carer that receives the Child Benefit. This address must be used for all preferences.

## Tie-breaker

In the event that two or more children live at the same distance from the school, the tie-breaker will be random allocation, where the supervised drawing of lots by a member of the Hackney Learning Trust Admissions Team (in the presence of an independent responsible person of good standing) will be used to decide which child(ren) will be allocated the remaining place(s).

## Twins and children of multiple births

In cases of multiple births where there is only one place available, and the next child on the list is a twin, triplet, or other example of multiple birth, we would admit both twins (and all the children in the case of other multiple births) even if this meant exceeding the agreed admission number of 60 for reception 2015/16 or the number of places in other year groups.

## Children with statements of Special Educational Needs (SEN)

In accordance with the law, children with statements of Special Educational Need (or with an Education Health and Care Plan) will be admitted to the school where the Local Authority has specifically named Halley House as the most appropriate placement.

## WAITING LIST

Unsuccessful applicants (including any applications received after the closing date) will be included on the school's waiting list ranked in order of priority under the oversubscription criteria above, without regard to the date that the application was received. Please note a child's position on the waiting list can go down as well as up. For example, if a new application is received or if a child on the list moves nearer to the school, the waiting list may need to be revised. The offer of a place does not depend on the length of time your child's name has been on the waiting list. Waiting lists will be held for one school year after the year of entry, unless parents specifically request to have their child's name remain on the list.

## RIGHT OF APPEAL

Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. Parents wishing to appeal should obtain an appeal form from Rutherford House School at 217 Balham High Road, Balham, London SW17 7BS or from [www.halleyhouseschool.org.uk](http://www.halleyhouseschool.org.uk). The form should be sent to reach the Clerk to the Appeal Panel for Halley House School (c/o Rutherford House School 217 Balham High Road, Balham, London SW17 7BS), within 20 school days of the date of the letter confirming the Governors' decision not to offer a place. The school will publish an appeals timetable annually on its website showing the relevant deadlines.

## IN-YEAR ADMISSIONS

For In-Year admissions, parents/carers must apply to Hackney Learning Trust on the in-year application form for primary. Applications will be considered in accordance with above oversubscription criteria. In the event that it is not possible to offer a place the waiting list and appeals procedures described above will apply.

### MOSSBOURNE PRIMARY - ACADEMY

#### Admissions Policy for 2015/16\*

Mossbourne Primary is a new primary school to be built in the Queen Elizabeth Olympic Park located in Hackney's new neighbourhood, East Wick.

The primary school will open in September 2015 housed temporarily in Mossbourne Victoria Park Academy (Victoria Park, E9 7HD) until the new school building in East Wick is completed by September 2016.

Mossbourne Primary's admission arrangements will form part of Hackney Learning Trust's coordinated admissions scheme.

The academy's published admission number for reception in 2015 is 30. The academy will consider all applications for places. Where fewer than 30 applications are received, the academy will offer places to all those who have applied.

In future years this admissions number will increase to 90. Siblings will also be considered as priority three from 2016/17 onwards.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

### OVERSUBSCRIPTION CRITERIA

Children with statements of special educational need for whom the academy is named on the statement are admitted ahead of other applicants. Places shall then be allocated according to the following oversubscription criteria:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children with a child protection plan for whom the academy is their nearest school.
03. Children whose acute medical or social need justifies a place at the academy. It is the responsibility of the parent/carer of the child to provide supporting professional evidence (for example a GP's or social worker's letter) which demonstrates why the child should be given a place at the academy rather than any other school.

04. Children of staff who work at Mossbourne Primary where the academy reasonably considers a member of staff has been recruited for a position for which there is a demonstrable skill shortage.
05. Children living nearest to Latitude 51.547042, Longitude 0.017364235 (on the River Lea east of Waterden Road).

In the event of there being insufficient vacancies to admit all applicants in any of the categories detailed above, priority will be given to children living nearest to the proposed academy's front gate in Hackney Wick. Distance will be measured in a straight line using a computerised distance calculation system.

Where parental responsibilities are equally shared, the home or residential address will be considered to be with the parent/carer with whom the child spends the majority of time and nights Monday to Friday. This will normally be expected to be with the parent/carer that receives Child Benefit. This address must be used for all preferences.

#### Tie-breaker

Random computerised allocations, which will be independently verified, will be used in any tie break situations.

#### Twins and children of multiple births

In the case of twins or multiple births if one child is given a place the academy will ensure that their sibling(s) are also allocated a place.

### IN-YEAR ADMISSIONS

The academy will participate in the arrangements published by Hackney Learning Trust, which provide for the allocation of places in line with the academy's admissions policy and the maintenance of a waiting list of pupils applying to the academy, should no vacancies be available at the time of application. Pupils will be admitted according to vacancies arising within each year and will be prioritised in accordance with the oversubscription criteria for In-Year admissions.

\*Subject to approval by the Secretary of State.



## THE OLIVE - FREE SCHOOL, MUSLIM

### Admission Policy 2015/16

The Olive School, Hackney is a Muslim faith free primary school, established in response to community demand for high-quality education that meets the aspirations of local families. Although designated as a Muslim faith school, The Olive School, Hackney promotes traditional British values and welcome applications from all faiths and none.

The Olive School, Hackney is part of the successful Tauheedul Free Schools Trust (TFST) family of schools. TFST's vision is to develop a national model for progressive, mainstream and positive Muslim free schools that provide young learners with outstanding academic foundations to help them become exemplary members of their community. The Olive School, Hackney strives to the same excellent standards and is fully reflective of the true Tauheedul vision.

The admission number for the reception intake in 2015 will be 90.

## HOW TO APPLY

The admissions process is part of the Hackney Local Authority's primary co-ordinated scheme for reception admissions. All applications will be considered equally.

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Parents wishing to be considered under the faith priority group are also required to complete a Supplementary Information Form (SIF). This needs to be returned separately to the school by the closing date of 15 January 2015. The SIF form is available from the school and Hackney Learning Trust.

Letters informing parents of whether or not their child has been allocated a place will be sent out by their home LA's Admissions team on 16 April 2015.

## OVERSUBSCRIPTION CRITERIA

If undersubscribed, the school will admit all applicants. If oversubscribed, the school will admit children under the two priority groups below once all children with a statement of Special Educational Needs naming the school have been admitted.

### Faith priority group

A maximum of 50 per cent of the remaining places will be allocated to children who are members of the Muslim faith in the following order:

01. A looked after Muslim child or a Muslim child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Muslim children with a sibling who is a pupil already attending The Olive School, Hackney, at the time of admission.
03. Muslim children of staff employed at The Olive School, Hackney for at least two years or who have been recruited to fill a post where there is a skills shortage on the date that they are due to start.
04. Muslim children for whom the Governing Body accepts that they have proven exceptionally strong special medical or social circumstances, which are directly relevant to attendance at The Olive School, Hackney.
05. Muslim children who live nearest to The Olive School, Hackney.



### Community priority group

A maximum of 50 per cent of the remaining places will be allocated to community applicants in the following order:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Children with a sibling who is a pupil already attending The Olive School, Hackney, at the time of admission.
03. Children of staff employed at the school for at least two years or who have been recruited to fill a post where there is a skills shortage on the date that they are due to start.
04. Children for whom the Governing Body accepts that they have proven exceptionally strong special medical or social circumstances, which are directly relevant to attendance at The Olive School, Hackney.
05. Children who live nearest to the school.

### Exceptional special medical and social needs

For criterion four of the above two groups, professional supporting evidence should be provided from e.g. a consultant, doctor, psychologist, social worker or others as requested by the school. It is essential that this evidence should set out the reasons why The Olive School, Hackney, is the most suitable school for this child and the difficulties that would be caused if the child had to attend another school.

### Tie-breaker

If any categories are oversubscribed, then the geographical proximity (as set out in criterion 5 of both groups), will be used as a tie-breaker.

The distance will be measured in a straight line using geographical information provided by the local council. If a number of addresses have the same geographical property reference (such as a block of flats), or if there are a number of applicants living the same distance away from the school, random allocation by The Olive School will then be used to decide which of the children can be offered a place.

### Twins and children of multiple births

Where there are twins or more wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

### Allocation of places if either groups are undersubscribed

If after the admission of children with a statement for special educational needs, there are fewer than 50 per cent of the remaining children qualify for admission under the faith priority group, additional places will be offered using the criteria listed under the community priority group until the admission number of 90 is met.

If after the admission of children with a statement for special educational needs, there are fewer than 50 per cent of the remaining children qualify for admission under the community priority group, additional places will be offered to applicants who were not allocated a place under the faith priority group. These applicants will be considered without reference to faith in line with the oversubscription criteria in the community priority group until the admission number of 90 is met.

## WAITING LIST

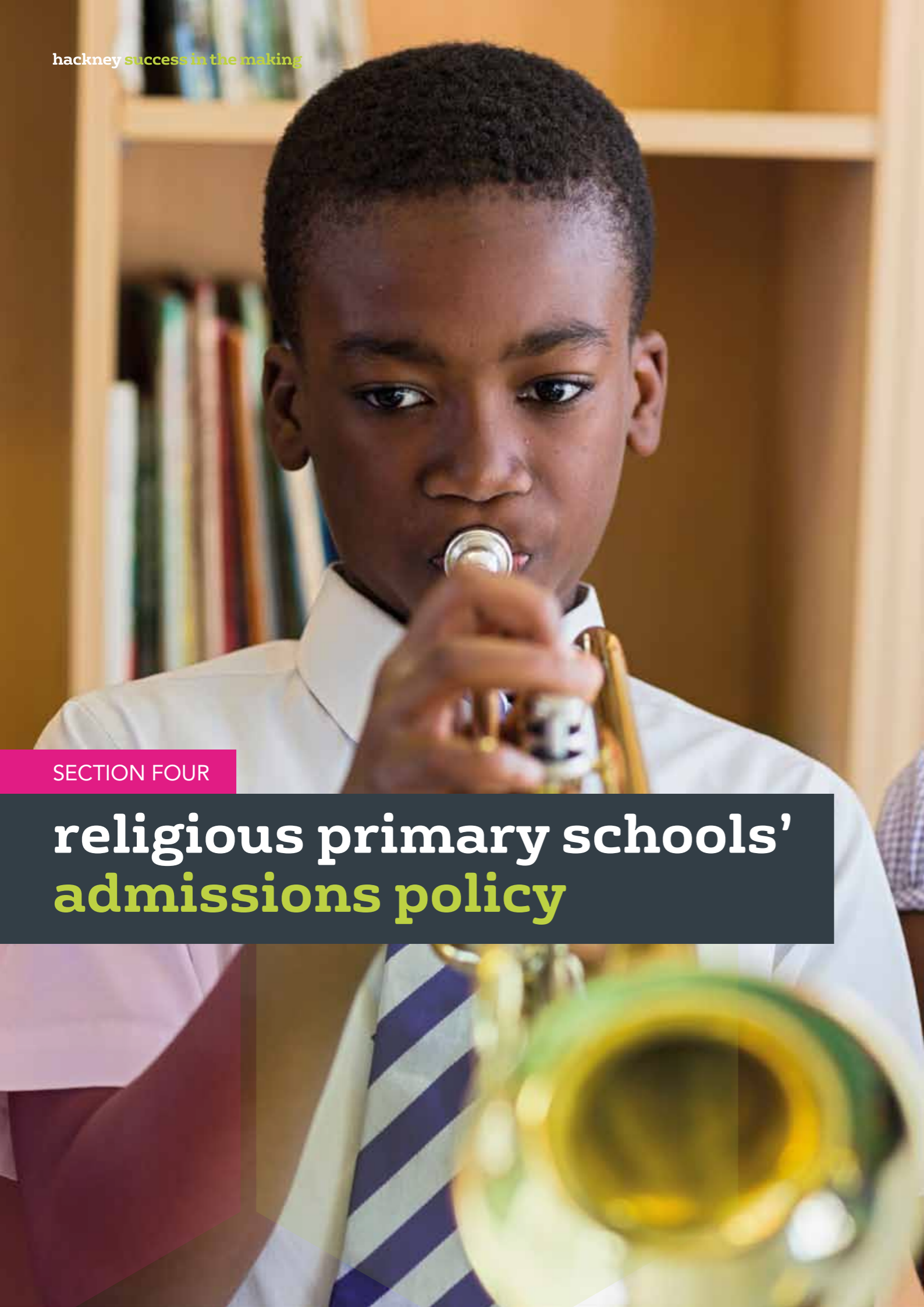
Children who are not admitted will have their names placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria.

## RIGHT OF APPEAL

Where the Governing Body is unable to offer a place, parents have the right to appeal to an Independent Appeal Panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002.

## IN-YEAR ADMISSIONS

Applications for in-year admissions are made in the same way as those during the normal admission round. The only difference is that Hackney Learning Trust's in-year form is used for all applicants.



SECTION FOUR

# religious primary schools' admissions policy

## HOLY TRINITY - CHURCH OF ENGLAND

### Admissions Policy 2015/16

Holy Trinity is a Church of England Primary School with a nursery. The Governors welcome applications for admissions from families who support the Christian ethos of the school. The school has an admission limit of 30.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under Foundation priorities 1, 4, 6 and 7 and under Open priority 1 should also complete a Supplementary Information Form (SIF). This form is available from the school and Hackney Learning Trust.

### OVERSUBSCRIPTION CRITERIA

In the case of there being more applications than places available the governors will give 30 foundation places and 30 open places, or in the same ratio after places have been given to children 'Looked After' by the Local Authority. The following criteria are in order:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.

#### Foundation places

01. Children of parents who are practising Anglicans<sup>1</sup> and who live in the parishes of Holy Trinity with St Phillip, Dalston and All Saints Haggerston. Attendance must be confirmed by the vicar of the Parish.
02. Children who have a sibling attending the school at the time they would attend.
03. Children of staff in either or both of the following circumstances:
  - where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

04. Children of parents who are practicing members of a Christian denomination<sup>2</sup> and live outside the parish for whom this is the nearest Church of England school. Attendance must be confirmed by the vicar of the Parish.
05. Children whose acute medical or social needs justify the allocation of a place at the school.
06. Children who live in the parishes of Holy Trinity with St Phillip, Dalston and All Saints Haggerston and wish for their child to attend because of its Christian ethos.
07. Children who live outside the parishes of Holy Trinity and St Phillip, Dalston and All Saints Haggerston and wish for their child to attend the school because of its Christian ethos.

#### Open places

01. Children whose parents belong to another world faith in the community<sup>3</sup> and wish to attend because if its religious traditions and who are in sympathy with this tradition who live within the parishes of Holy Trinity with St Phillip, Dalston and All Saints Haggerston.

In all categories, children who have a brother or sister at the school at the time of their proposed entry will be given priority.

When deciding between applicants who appear to have equal entitlement to admission under any criteria, the governors will offer the place to the applicant who lives nearest to the main entrance to the school in Beechwood Road measured by a straight line.

### EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

<sup>1</sup> **Practising Anglicans** means a family who worship at least twice a month and has done so for a minimum period of six months.

<sup>2</sup> **Christian denomination** as defined by Churches Together in Britain and Ireland and the Evangelical Alliance.

<sup>3</sup> **Another world faith community** – A letter confirming affiliation and attendance to that faith must be signed by an accredited representative of that community.

Information about which streets and residences are included in the Parishes of Holy Trinity with St Philip, Dalston and All Saints Haggerston can be found from the Church Finder section of the Diocesan website [www.london.anglican.org/ChurchFinder](http://www.london.anglican.org/ChurchFinder)

It should be understood by parents that a place in the nursery does not give a child automatic entry to the reception class.

#### Twins and children of multiple births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the Governing Body will establish if the school is able to admit above numbers. If this is not possible, the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

#### WAITING LIST

The school maintains a waiting list. Children are ranked on the waiting list in accordance with the school oversubscription criteria set out above and not in the order that the applications were received.

Applications outside the normal admissions round will be considered in accordance with the school's In-Year admissions criteria.

#### RIGHT OF APPEALS

If a place cannot be offered at this time then you may ask the school for the reason(s) and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list.

#### IN-YEAR ADMISSIONS

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the Hackney Learning Trust will communicate that a place is offered to the family. If more applications are received than there are places available then application will be ranked by the Governing Body in accordance with the oversubscription criteria with children without an offer of a school place as confirmed by Hackney Learning Trust given priority immediately after other 'looked-after' children.

#### LUBAVITCH HOUSE (BOYS JUNIOR) - JEWISH

##### Admissions Policy 2015/16

The school's educational philosophy is based on the teaching of the Lubavitcher Rebbi, Rabbi MM Schneerson OBM, who has developed the principles of the Lubavitch Foundation. The school provides a broad and balanced education based on these principles combined with the National Curriculum. Priority in admission will be given to children who are Jewish according to Halochah (Jewish Practice).

In the event of any dispute as to whether a child is Jewish, the decision of the Court of the Chief Rabbi of the United Kingdom is final.

The school is a one form entry school and will admit 30 children to the reception class each year in accordance with Hackney Learning Trust's scheme for the co-ordination of admission to reception class. The school provides education for children of nursery age. Attendance in the nursery does not guarantee admission to the reception class.

Children for whom the school has been named in a statement of special educational needs will be admitted to the school and will count against the planned admission number.

#### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under priorities 1, 2, 3, 4 and 6 should also complete a Supplementary Information Form (SIF). This form is available from the school and Hackney Learning Trust.



#### OVERSUBSCRIPTION CRITERIA

If there are more applications than places available the Governing Body will admit pupils in accordance with the oversubscription criteria in priority order:

01. A looked after Orthodox Jewish boy or an Orthodox Jewish boy who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Orthodox Jewish boys with a brother living at the same address who is currently on roll at the school and who will continue to be on the roll after the proposed admission.
03. Orthodox Jewish boys with a sister living at the same address who is currently on the roll at Lubavitch Ruth Lunzer or Lubavitch House School (Senior Girls) and who will continue to be on roll after the proposed admission.
04. Other Orthodox Jewish boys.
05. Other looked after boys or boys who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
06. Other Jewish boys.
07. Other boys.

In the event of there being insufficient vacancies to admit all applicants in any of the categories detailed above, priority will be given to pupils living nearest to the school's main entrance measured in a straight line. For the purpose of calculating distances, the home address is identified by using the property geographical references as determined by the borough Council in which the child lives. In the case of a number of addresses in a block with the same geographical references or two children living exactly the same distance, the children's ranking will be determined by lottery, which will be carried out in the presence of an independent witness.

#### Twins and children of multiple births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the Governing Body will establish if the school is able to admit above numbers. If this is not possible, the allocation of the place will be determined by lottery which will be carried out in the presence of an independent witness.

#### WAITING LIST

The school maintains a waiting list. Children are ranked on the waiting list in accordance with the oversubscription criteria set out above. The list will be maintained until the end of the Autumn term.

#### DEFERRED ENTRY

Parents can request that the date their child is admitted to the school is deferred until later in the academic year or until the term in which the child reaches compulsory school age. Parents can also request that their child takes up a part-time place until the child reaches compulsory school age.

#### RIGHT OF APPEAL

Applicants refused a place in the reception or any other class have the right to appeal against the decision to an independent appeal panel. An appeal form is obtainable from the school or Hackney Learning Trust. The appeal form should be completed and returned to the school within 20 school days following the receipt of the letter confirming that the application was unsuccessful.

#### IN-YEAR ADMISSIONS

Applications for In-Year Admissions should be made on Hackney Learning Trust's in-year application form. Applicants wishing to be considered under priorities 1, 2, 3, 4 and 6 should also complete a Supplementary Information Form. This form is available from the school and Hackney Learning Trust. If a place is available and there is no waiting list then the Governing Body will inform the parent that a place can be offered. If more applications are received than there are places available then applicants will be ranked by the Governing Body in accordance with the oversubscription criteria set out above. Unsuccessful applicants will be offered the opportunity of being placed on the waiting list. The waiting list will be maintained by the Governing Body in the order of the oversubscription criteria. Names are removed from the list at the end of each school year. When a place becomes available, the Governing Body will offer the place to the parents of the child first on the list.

#### FAIR ACCESS PROTOCOL

The school is committed to taking its share of vulnerable pupils in accordance the Hackney Learning Trust's Fair Access Protocol.

### LUBAVITCH RUTH LUNZER - GIRLS' JEWISH Admissions Policy 2015/16

The school's educational philosophy is based on the teaching of the Lubavitcher Rebbi, Rabbi MM Schneerson OBM, who has developed the principles of the Lubavitch Foundation. The school provides a broad and balanced education based on these principles combined with the National Curriculum. Priority in admission will be given to children who are Jewish according to Halochah (Jewish Practice).

In the event of any dispute as to whether a child is Jewish, the decision of the Court of the Chief Rabbi of the United Kingdom is final.

The school is a one form entry school and will admit 30 children to the reception class each year in accordance with Hackney Learning Trust's scheme for the co-ordination of admission to reception class. The school also provides education for children of nursery age. Attendance in the nursery does not guarantee admission to the reception class.

Children for whom the school has been named in a statement of special educational needs will be admitted to the school and will count against the planned admission number.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under priorities 1, 2, 3, 4 and 6 should also complete a Supplementary Information Form (SIF). This form is available from the school and Hackney Learning Trust.



### OVERSUBSCRIPTION CRITERIA

If there are more applications than places available the Governing Body will admit pupils in accordance with specified oversubscription criteria in priority order:

01. A looked after Orthodox Jewish girl or an Orthodox Jewish girl who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Orthodox Jewish girls with a sister living at the same address who is currently on roll at the school and who will continue to be on roll after the proposed admission.
03. Orthodox Jewish girls with a sister on roll at the nursery attached to the school after the proposed admission.
04. Other Orthodox Jewish girls.
05. Other looked after girls or girls who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
06. Other Jewish girls.
07. Other girls.

In the event of there being insufficient vacancies to admit all applicants in any of the categories detailed above, priority will be given to pupils living nearest to the school's main entrance measured in a straight line. For the purpose of calculating distances, addresses will be identified by using the geographical references as provided by the borough Council in which the child lives. In the case of a number of addresses in a block with the same geographical references or two children living exactly the same distance, the children's ranking will be determined by lottery, which will be carried out in the presence of an independent witness.

### OUR LADY AND ST JOSEPH - CATHOLIC Admissions Policy 2015/16\*

As a Catholic school, we aim to provide a Catholic education for all our pupils. At a Catholic school, Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education is fully supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school.

The school serves the Hackney Catholic Deanery Parish of Our Lady and St Joseph, Kingsland. A map of the parish is available in the school office and from Hackney Learning Trust.

The Governing Body will ensure that the number of pupils admitted to each year group will be such as to conform to statutory legislation. The Governing Body proposes to admit 30 pupils to the reception class, this being the Published Admissions Number.

Applicants should be aware that nursery education is a non-statutory service and that accordingly a child's attendance in the school's nursery class does not guarantee a future place in the reception, infant or junior classes.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Parents applying under priorities 1, 2, 3, 4, 5, 7 and 8 will also need to complete a Supplementary Information Form (SIF) and return it directly to the school by the stipulated closing date. They will also need to provide the original or a certified copy of the child's baptismal certificate. If no certificate exists applicants should indicate in writing the reasons for this being the case. Those applying as practising Catholics should ask the priest at the church where they worship to complete the Priest's Reference Form and return it to the school by the stipulated closing date. The Supplementary Information Form (SIF) is available from the school office and Hackney Learning Trust.

Applications received after the closing date will be dealt with after the initial allocation process has been completed.

### OVERSUBSCRIPTION CRITERIA

Each year there are many more applications than places available and pupils will be admitted to the school according to the following order of priority:

01. A Catholic looked after child or a Catholic child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Baptised children of practising Catholic families who will have a brother or sister attending a reception, infant or junior class in Our Lady and St Joseph school at the proposed date of admission.
03. Baptised children from practising Catholic families whose parents/legal guardians are resident in the Hackney Catholic Deanery Parish of Our Lady and St Joseph, Kingsland.
04. Other baptised children from practising Catholic families.
05. Other baptised Catholic children.
06. Other looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
07. Children of families who are Catechumens or members of an Eastern Christian Church.
08. Children from families of other Christian denominations whose application is supported by a minister of religion.
09. Any other applicant.

### Exceptional social, medical or pastoral need

The governing body will give top priority to an application where compelling evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can only be met at this school. The Governing Body will require written evidence from an appropriate professional such as priest, doctor or social worker as to why the school is the most suitable and the difficulties that would be caused if the child had to attend another.

\* This policy does not apply to the nursery class.

### Tie-breaker

Where the offer of places to all the applicants in any of the criteria listed above would lead to oversubscription, places up to the admission number will be offered to those children whose parents/carers' residential address is the shortest distance from the base of the clock tower of Our Lady and St Joseph Catholic Primary School to the child's home as measured in a straight line using a computerised distance measuring mapping system.

In the case of flats the measurement will be to the front door of the flat within the building. For the purpose of calculating distances the address is identified by using the geographical reference as provided by the borough council in which the child lives.

### Twins and children of multiple births

In the case of twins or other multiple application forms from one family for a single remaining place this will be dealt with by random allocation in front of an independent witness.

### Children with statements of Special Educational Needs (SEN)

The admission of children with statements of Special Educational Needs is dealt with by a completely separate procedure. The procedure is integral to the making of statements by the pupil's home Local Authority. Details of this separate procedure are included in the DfE Special Educational Needs Code of Practice.



### WAITING LIST

Applicants not offered a place in the reception class will be placed on a waiting list ranked in accordance with the above oversubscription criteria and remain there for one year. Names are normally removed from the list at the end of each academic year unless parents/carers submit a written request asking for their application to remain on the waiting list.

### DEFERRED ENTRY

Applicants may defer entry to school up until statutory school age i.e. the first day of term following the child's fifth birthday. Application is made in the usual way and then the deferment is requested. The place will then be held until the first day of the spring or summer term. Applicants may also request that their child attend part-time until statutory school age is reached. Entry may not be deferred beyond statutory school age or beyond the year of application. Applicants whose children have birthdays in the summer term should be aware that, if they wish to defer, they will need to apply for a Year 1 place for the following September and if the school is oversubscribed they are unlikely to gain a place.

### RIGHT OF APPEAL

Applicants refused a place in the reception or any other class have the right to appeal against the decision to an independent appeal panel. Parents wishing to appeal should obtain a form from the school. This should be completed and returned to the school, marked for the attention of Clerk to the Admission Appeal Panel, within 21 days of receipt of the letter confirming that the application has been unsuccessful.

If an appeal is unsuccessful no further appeal may be made within the same school year unless there have been significant and material changes in the applicant's circumstances.

### IN-YEAR ADMISSIONS

Applications for In-Year admissions are made via Hackney Learning Trust. If a place is available and there is no waiting list then the Hackney Learning Trust will be informed and the child will be admitted. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria above with the following modification:

- Catholic children without an offer of a school place elsewhere are given priority immediately after Catholic 'looked-after' children.

If a place cannot be offered at this time you may ask for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the Governing Body in the order of the oversubscription criteria, as modified above, and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the Governing Body will decide who is at the top of the list so that an offer can be made.

### FAIR ACCESS PROTOCOL

The school is committed to taking its fair share of children who are vulnerable/and or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admissions round the governing body is empowered to give absolute priority to a child where admission is requested under any local protocol that has been agreed by both the Diocese and the governing body in the current school year. The governing body has the power even when admitting the child would mean exceeding the published admission number.



### EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

**Catholic** – A member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced for a child by a certificate of baptism in a Catholic Church or a certificate of reception into the full Communion of the Catholic Church.

**Practising Catholics** – A Catholic child from a practising Catholic family where this practice has been verified by a reference from a Catholic priest in the standard format laid down by the Diocese.

**Christian** – A member of one of the Churches that is a member of "Churches Together in Great Britain and Ireland"

**Catechumen** – A member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

**Eastern Christian Church** – This includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

### SIMON MARKS - JEWISH

#### Admissions Policy 2015/16

The school will admit 30 children to the reception class, including children for whom the school has been named in a statement of special educational needs.

In the case of oversubscription, the school will give priority to those who meet a religious practice test based on guidelines from the Chief Rabbi. Those applicants wishing to be considered as priority applicants for available places will need to obtain a Certificate of Religious Practice (CRP) based on criteria such as the family's synagogue attendance, prior commitment to Jewish education and voluntary work within the community.

### HOW TO APPLY

Parents are invited to visit the school prior to applying. Please phone the school on 020 8806 6048 to book a place.

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Supplementary Information Forms (SIF) and Certificates of Religious Practice (CRP) should be completed and sent with full supporting documentation to the school office by **15 January 2015**. Applications arriving after this date will be treated as late applications and will be considered after those received on time.

The local authority will post a letter informing parents whether or not their application has been successful on 16 April 2015. Parents are requested to indicate in writing their intention or otherwise to take up a place by 30 April 2015.



### OVERSUBSCRIPTION CRITERIA

If there are more applications than places available for the reception class or any other year group, the governors will admit pupils in the following order of priority:

01. A looked after child with a CRP or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children with a CRP subject to a Child Protection Plan.
03. Children with a CRP for whom there is a demonstrable need on the grounds of their acute medical or social need.
04. Children of a member of staff, employed at Simon Marks for at least two years or who have been recruited to fill a post where there is a skill shortage on the date they are due to start, with a CRP.
05. Children with a CRP with a sibling on the roll of the school at the time of the proposed admission.
06. Children with a CRP on the roll of the Simon Marks nursery.
07. Other Children with a CRP.
08. Other looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
09. Other children subject to a child protection plan.
10. Other children for whom there is a demonstrable need on the grounds of their acute medical or social need.
11. Children of a member of staff, employed at Simon Marks for at least two years or who have been recruited to fill a post where there is a skill shortage on the date they are due to start.
12. Other children with a sibling on the roll of the school at the time of the proposed admission.
13. Other children currently on the roll of the Simon Marks nursery.
14. All other applicants.

Children with a statement of special educational needs (SEN) which names the school will be admitted.

In the event that there are more applicants in any category than places available, priority will be given to children living nearest the school. Distance is measured from the address point for the home address to the address point of the school site using the local authority's computerised mapping system based on ordnance survey data. In cases where applicants live equidistant from the school and places cannot be offered to both children, the available place will be allocated using a random computer selection.

Attendance in the nursery does not guarantee admission to the school for education.

### WAITING LIST

All unsuccessful applicants will be placed on a waiting list and children will be ranked on the list in strictly accordance with the oversubscription criteria above. The waiting list will be maintained throughout the school year. Priority will not be given to children based on the date of their application.

### DEFERRED ENTRY

If a place in a reception class is offered before a child is of compulsory school age, parents can request that their child's entry be deferred until later in the same school year. This means that the place is held for the child and is not available to be offered to another child. Parents would not, however, be able to defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted.

### RIGHT OF APPEAL

Applicants refused a place in Reception, or higher classes, have the right to appeal. If parents decide to appeal, they should write to the Clerk to the Governors at the school within 14 days of receiving the letter of refusal. There is no right of appeal for the nursery.

### IN-YEAR ADMISSIONS

Parents should make a formal application to the local authority by completing the relevant Common Application Form (CAP). The Supplementary Information Form (SIF) and Certificate of Religious Practice (CRP) should be returned to the school. Applications will be considered in conformity with the over-subscription criteria and without delay. If a waiting list exists for the age appropriate class, a CRP will be required and the applicant will be added to the list. If there is a vacancy, a CRP might not be required.

### FAIR ACCESS PROTOCOL

The school is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admissions round the governing body is empowered to give absolute priority to a child where admission is requested under a local protocol that has been agreed for the current school year. The governing body has this power even when admitting the child would mean exceeding the published admission number.





## ST DOMINIC'S - CATHOLIC

### Admissions Policy 2015/16\*

As a Catholic school, we aim to provide a Catholic education for all our pupils. At a Catholic school, Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education be fully supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school. The Governing Body is the legal Admissions Authority for the school.

The school serves the Hackney Catholic Parishes of the Immaculate Heart of Mary & St. Dominic (Homerton) and St Jude's (Clapton Park). Maps are available from Hackney Learning Trust, the Parish offices and from the school. Large-scale parish maps are also on display at the school.

The Governing Body will ensure that the number of pupils admitted to each year group will be such as to conform to statutory legislation. The Governing Body proposes to admit 60 pupils, being the Published Admissions Number (PAN), to Reception.

Applicants should be aware that nursery education is a non-statutory service and that accordingly a child's attendance in the school's nursery class does not guarantee a future place in the Reception, Infant or Junior classes.



## HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

The school will expect each applicant to complete a school Supplementary Information Form (SIF) and returned to the school by the date specified on the form. If the SIF form is not completed and returned to the school, it is unlikely that the application will be successful as, without the SIF form, it will be given a lower priority. The Supplementary Information Form (SIF) is obtainable from the school or Hackney Learning Trust.

Applicants must provide the school with a certified copy of the original baptismal certificate or the original baptismal certificate. If neither one nor both of these certificates exist applicants should indicate in writing the reasons for this being the case.

Applicants must provide the school with proof of the child's residential address. Independent verification may be sought of the child's residential address.

If the application for a reception place for September 2015 is successful parents/carers will be sent a formal offer on 16 April 2015.



## OVERSUBSCRIPTION CRITERIA

If there are more applications than places available, places will be awarded in accordance with the oversubscription criteria in the following order of priority:

01. A Catholic looked after child or a Catholic child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Catholic children whose parents/legal guardians are resident in the Hackney Catholic Deanery Parishes of Immaculate Heart of Mary and St Dominic's (Homerton) and St Jude's (Clapton Park).
03. Other Catholic Children.
04. Other looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
05. Children of other Christian denominations whose parents wish them to have a Catholic education and whose application a Priest, Minister or Church Leader supports.
06. Any other applicants.

In prioritising applications within the oversubscription criteria first priority will be given to children who will have a brother or sister attending a reception, infant or junior class at St Dominic's Catholic Primary School at the proposed date of admission. A second priority will be given to children of members of staff, where the member of staff has been employed at the school for at least two years at the proposed date of admission.

### Exceptional social, medical or pastoral need

The Governing Body will increase to top priority an application within a criterion where compelling evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can only be met at St Dominic's Catholic Primary School. The Governing Body will require written evidence from an appropriate professional such as priest, doctor or social worker.

\* This policy does not apply to the nursery class.

### Tie-breaker

Where the offer of places to all the applicants in any of the criteria listed above would lead to oversubscription, places up to the admission number will be offered to those children whose parents'/carers' residential address is the shortest distance measured in a straight line from the main entrance door of Homerton Library, Homerton High Street, London, E9 6AS to the front door of the parents'/carers residential address. This is because the school serves the Parishes of St Dominic's and St Jude's and the school is situated in the Parish of St Dominic's. Distance will be measured using the Local Authority's geographical computerised mapping system, with those living closer to Homerton Library receiving the higher priority.

### Twins and children of multiple births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, all the children will be admitted.

### Children with statements of Special Educational Needs (SEN)

The admission of children with statements of Special Educational Needs is dealt with by a completely separate procedure. The procedure is integral to the making of statements by the pupil's home Local Authority. Details of this separate procedure are included in the DfE Special Educational Needs Code of Practice.

## WAITING LIST

The waiting list will be maintained in order of the above oversubscription criteria and not in the order in which applications are received or added to the list. Names are removed from the list at the end of each academic year.

## EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

**Catholic** – A member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will be normally evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full Communion of the Catholic Church.

**Christian** – A member of one of the Churches that is a member of "Churches Together in Great Britain and Ireland."

### DEFERRED ENTRY

Applicants may defer entry to school up until statutory school age, i.e. the first day of term following the child's fifth birthday. Application is made in the usual way and then deferral is requested. The place will then be held until the first day of the Spring or Summer term if applicable. Applicants may also request that their child attend part-time until statutory school age is reached. Entry may not be deferred beyond statutory school age or beyond the year of application. Applicants whose children have birthdays in the Summer term should be aware that, if they wish to defer, they will need to apply for a Year 1 place for the following September and if the school is oversubscribed they are very unlikely to obtain a place.

### RIGHT OF APPEAL

Unsuccessful applicants have the right to appeal to an independent panel. Parents wishing to appeal should obtain an appeal form from the school. This should be completed and returned to the school, marked for the attention of Clerk to the Admission Appeal Panel, within the recommended closing date, which is 25 school days following receipt of the letter confirming that the application has been unsuccessful. If an appeal is unsuccessful, the Governing Body will not consider a further application within the same school year unless there have been significant and material changes in the applicant's circumstances.



### IN-YEAR ADMISSIONS

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then Hackney Learning Trust will be informed and the place will be offered. If more applications are received than there are places available then applications will be ranked by the Governing Body in accordance with the oversubscription criteria with the following modifications:

- Catholic children without an offer of a school place elsewhere are given priority immediately after Catholic 'looked-after' children;
- similarly, other children without an offer of a school place are given priority immediately after other 'looked-after' children.

If a place cannot be offered at this time you may ask for the reasons and you will be informed of your right of appeal. Applicants will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the Governing Body in the order of the oversubscription criteria, as modified above, and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the Governing Body will decide who is at the top of the list so that the local authority can inform the parent that the school is making an offer.

### FAIR ACCESS PROTOCOL

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with the locally agreed 'In-Year Fair Access Protocol'. Accordingly, outside the normal round of admissions, the Governing Body is empowered to give absolute priority to a child where admission is requested under any local protocol which carries the agreement both of the Governing Body and the Diocese for the current admission year. The Governing Body has this power even when admitting such a child would exceed the normal admission number.

### ST JOHN AND ST JAMES' - CHURCH OF ENGLAND

#### Admissions Policy 2015/16

As a Church of England school, we have Christian teaching built into our curriculum and assemblies, and parents are asked to accept this when they send their children to St John and St James' Primary School.

The school will admit 30 children to the reception class each year. Priority will be given to children in public care. The governors have decided that 20 places will be foundation places and 10 places will be open places or the same ratio following admission of children in public care.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under Foundation priority 1 should also complete a Supplementary Information Form (SIF). The SIF form is available from the school and Hackney Learning Trust.

### OVERSUBSCRIPTION CRITERIA

The following criteria will be used by the governors, in order of priority if a year group is oversubscribed:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.

#### Foundation places

01. Children whose parents attend at least twice a month for 12 months at either the church of St John at Hackney or St James' Clapton and who live within the parishes of St John's Hackney, St James' Clapton, the Hackney Marsh Team and St Luke's Homerton.

#### Open places

01. Children who have a sibling attending the school at the time they would attend.
02. Children who live within the parishes of St John's Hackney, St James' Clapton, the Hackney Marsh Team and St Luke's Homerton.

03. Children whose acute medical or social needs justify the allocation of a place at the school. Supporting evidence from a doctor or social worker must be provided at time of application setting out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school.

04. Children of staff in either or both of the following circumstances:

- where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
- the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

05. Children who live outside the parishes of St John's Hackney, St James' Clapton, the Hackney Marsh Team and St Luke's Homerton.

When deciding between applicants who appear to have equal entitlement to admission under the criteria, the governors will offer the place to the applicant who lives nearest to the main entrance to the school in Isabella Road measured by a straight line. If two applicants live exactly the same distance, the allocation of the place will be determined by lottery by the Admissions Committee in the presence of a witness.

#### Allocation of places if either groups are undersubscribed

If there is a vacancy in the Foundation place category which cannot be filled by pupils who meet the criteria for Foundation places, governors will consider children for these places using the criteria for Open places. If there is a vacancy in the Open place category which cannot be filled by pupils who meet the criteria for Open places, governors will consider children for these places using the criteria for Foundation places.

### WAITING LIST

Late applicants will be added to the waiting list, if the year group they are applying for is over subscribed. In the event of a place becoming available, all eligible applicants currently on the waiting list are considered in the light of the school's admission criteria and a place offered accordingly.

## ST JOHN OF JERUSALEM - CHURCH OF ENGLAND

### Admissions Policy 2015/16

St John of Jerusalem CE Primary School, in the parish of South Hackney (Diocese of London) will admit a total of 30 children in the Reception Class.

All children who attend the nursery will be required to complete an application form as there is no automatic transfer from nursery to reception.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Any child who attends a place of worship will only be considered if the minister of religion has confirmed regular worship on Supplementary Information Form (SIF). Should this form not be received, this will reduce the possibility of the child's admission being accepted.

If you are making your admissions application in relation to criteria points 2, 5, 6, or 7, please ensure you provide the Supplementary Information Form (SIF) as confirmation of Church/other faith membership duly signed by your Vicar, Pastor or Religious Leader. The Supplementary Information Form (SIF) is obtainable from the school or Hackney Learning Trust.

### OVERSUBSCRIPTION CRITERIA

In the event that the school is oversubscribed in any one year group, the Governor's Admissions Committee will apply the following criteria in order of priority:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children whose Parent/s or Carer/s, are regular worshippers (at least once every three weeks, for one year) at St John of Jerusalem Church.
03. Children who have siblings attending St John of Jerusalem CE Primary School, and will continue to do so at the time of attendance.

04. Children who are already in the Nursery at St John of Jerusalem CE Primary School.
05. Children whose Parent/s or Carer/s are regular worshippers (at least once every three weeks, for one year) at a nearby Anglican church, and for whom this is their nearest church school.
06. Children whose Parent/s or Carer/s are regular worshippers (at least once every three weeks, for one year) at a nearby Christian church, and for whom this is their nearest church school.
07. Children whose Parent/s or Carer/s are regular worshippers (at least once every three weeks, for one year) of other faiths/beliefs, and for whom this is their nearest church school.
08. Children who live nearest to the main entrance of the school.

In the event of oversubscription in all above criteria, the distance from the child's home address to the school will determine the child's admission. The distance will be measured in a straight line from the child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system. Those living closer to the school will receive the higher priority. If two applicants live exactly the same distance the allocation will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

### Twins and children of multiple births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the Governing Body will establish if the school is able to admit above numbers. If this is not possible the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

### WAITING LIST

The school maintains a waiting list and children are ranked on the list in accordance with the school's oversubscription criteria. The list is maintained by the Local Authority for one term after which it will be maintained by the school. We will contact you on a regular basis to enquire whether you want your child to remain on the waiting list.

## ST JOHN THE BAPTIST - CHURCH OF ENGLAND

### Admissions Policy 2015/16

St John the Baptist is a one and half form entry Church of England primary school with a nursery. The governors welcome applications for admissions from all parents knowing that this is a Church of England school, and hoping that they will support the Christian ethos of the school.

The school has an admission limit of 60 places. In the case of there being more applications than places available the governors will apply the oversubscription criteria as set out below.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under Foundation priorities should also complete a Supplementary Information Form (SIF). This form is available from the school and Hackney Learning Trust.

### OVERSUBSCRIPTION CRITERIA

In accordance with the oversubscription criteria, the governors will give 30 Foundation places and 30 Open places or in the same ratio after places have been given in order to:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children who have a Child Protection plan. Supporting evidence from a doctor or social worker must be provided at time of application setting out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school.
03. Children whose acute medical or social needs justify the allocation of a place at the school.
04. Children who have a sibling at the school at the time of their proposed entry.

### Foundation places

01. Children of parents who are practising<sup>1</sup> Anglicans and attend St John the Baptist Church, Hoxton and St Leonard's Church, Shoreditch.
02. Children whose parents are practising<sup>1</sup> Anglicans and attend Holy Trinity Church Hoxton; St Anne's Church, Hoxton; St Chad's Church, Haggerston; and St Peter's Church, De Beauvoir.
03. Children whose parents are practising<sup>1</sup> members and attend other Christian denominations.<sup>2</sup>

### Open places

01. Children whose parents belong to another world faith or no faith and wish to attend St John the Baptist School because of its Christian tradition and education based on Christian values.

When deciding between applicants who appear to have equal entitlement to admission under any criteria, the Governors will offer the place to the applicant who lives nearest to the main entrance of the school on Crondall Street measured by a straight line. It should be understood by parents that a place in the nursery does not give a child automatic entry to a reception class.

### Twins and children of multiple births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the Governing Body will establish if the school is able to admit above numbers. If this is not possible the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

### EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

<sup>1</sup> **Practising** means a parent who attends a Sunday worship service on at least 26 occasions within the 12 month period prior to the application deadline (equivalent to fortnightly attendance). It is sufficient for just one parent to attend.

<sup>2</sup> **Christian denominations** – Churches who are members of Churches Together in Britain and Ireland (CTBI) or the Evangelical Alliance (EA).

### WAITING LIST

The school maintains a waiting list. Children are ranked on the waiting list in accordance with the school oversubscription criteria as set out above.

### LATE APPLICATIONS

Late applications made after the applications deadline will be considered in accordance with the school's oversubscription criteria. Late applicants will be added to the waiting list if the year group is oversubscribed. In the event of a place becoming available all applicants on the waiting list are considered in line with the schools admission criteria and the place is offered accordingly.

### IN-YEAR ADMISSIONS

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the local authority will communicate the governors' offer of a place to the family. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria, with the following modifications:

- children without an offer of a school place are given priority immediately after other 'looked-after' children.

If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria (as modified above) and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the governing body will decide who is at the top of the list so that Hackney Learning Trust can inform the parent that the school is making an offer.

### ST MARY'S - CHURCH OF ENGLAND

#### Admissions Policy 2015/16

The governors, who are responsible for admissions to this Church of England Voluntary Aided Primary School, have agreed with the Local Education Authority to admit 30 pupils for each year group and this applies to the current school year. These arrangements and the admissions criteria below are reviewed annually.

### HOW TO APPLY

Application for admission must be made by registering and naming the school online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) and completing the school's supplementary form when requesting a place under criteria 3 and 4 available from and returned to the school office.

The Headteacher will explain the admissions procedure at an open day. Details of which are given on request.

It is the responsibility of the parents to inform the Headteacher of any change of circumstances, which take place after the completion of the application form. Thirty children will be admitted to the reception class in the autumn term of the academic year in which they will be 5 years old.

Parents will be informed whether or not their child has been offered a place following the local authority dates.



### OVERSUBSCRIPTION CRITERIA

When there are more applicants than there are places, the governors will allocate places to children in the following order of priority:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children subject to a Child Protection Plan for whom this is the nearest school.
03. Children whose parents are regular worshippers at St Mary's Church, Stoke Newington. Regular worship is attendance at least once a month at services for a period of at least one year prior to the application. A supporting letter is required from the relevant parish priest.
04. Children whose parents are regular worshippers (as detailed above) at other Christian churches and who reside within the parish boundary of St Mary's Church, Stoke Newington. A supporting letter is required from the relevant Christian minister. Children who have access to a local denominational school of their own faith will not be considered under this category.
05. Children who have a sibling at the school at the time of attendance.
06. Children who have attended St Mary's nursery for the academic year prior to start date in reception.
07. Children of members of staff who have worked at the school for at least two years prior to the academic year for which they are applying.
08. Of the remaining applicants, those who live closest to the school based on distance formula below.

Should the number of applicants eligible in a particular criterion exceed the number of places available, preference will be given based on distance measured in a straight line from the child's home address to the centre of the school, using the Local Authority's computerised measuring mapping system. In the event of two children living exactly the same distance, the allocation will be determined by lottery, which will be carried out by the Admissions Committee in the presence of an independent witness.

### Twins and children of multiple births

In the case of twins or multiple birth if a place is offered to one of the children priority will be given to all of the other siblings and the Governing Body will establish if the school is able to admit more than 30. If this is not possible the allocation of the place will be determined by lottery, which will be carried out by the Admissions Committee in the presence of an independent witness.

### Children with statements of Special Educational Needs (SEN)

Children with a statement of Special Educational Needs (SEN) that specifies this school as the placement school will be allocated a place through a separate procedure in accordance with the Special Educational Needs Practice.

### WAITING LIST

Unsuccessful applicants will be placed on a waiting list in order of the above priorities.

### RIGHT OF APPEAL

Parents who are not offered a place for their child are entitled to appeal to an independent committee under the provisions of the Education Act 1980. Parents wishing to appeal should complete an appeal form, which is available from the school.

### IN-YEAR ADMISSIONS

Vacancies for places in all year groups will be offered to those on the waiting list according to the admissions criteria above.



## ST MATTHIAS - CHURCH OF ENGLAND

### Admissions Policy 2015/16

St Matthias' school will admit 45 pupils to each year group. In the event that the school receives more applications than places available, the priorities listed below will be applied.

It should be understood by parents that a place in the nursery does not give the child an automatic entry into the reception class.

Children who have the school named in their Statement of Special Educational Needs are required to be admitted to the school and will be counted against the admission number.

## HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under priorities 3 and 4 should also complete a Supplementary Information Form (SIF). This form is available from the school and Hackney Learning Trust.

## EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

<sup>1</sup> **Regularly worship** – twice in a calendar month for at least one year. Your priest/minister will be required to complete a church attendance form in support of your application.

<sup>2</sup> **Local Church** – A Church within two miles of the school and which is a member of Churches Together in Britain and Ireland (CTBI) or the evangelical alliance.



## OVERSUBSCRIPTION CRITERIA

When there are more applicants than there are places, the governors will allocate places to children in the following order of priority:

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children who have brothers and sisters on the current roll at the time of attendance.
03. Children whose parent(s) regularly worship<sup>1</sup> at St Matthias Church.
04. Children whose parent(s) are committed members of, and regularly worship in local churches<sup>2</sup> and chapels of other Christian denominations.
05. Children living within the Parish of St. Matthias. A map of the parish boundary is available from the school or Hackney Learning Trust.
06. Children living outside the Parish of St Matthias.

When deciding between applicants who have equal entitlement to admission under the criteria, the Governors will offer the place to applicants who live nearest to the main entrance of the school, measured in a straight line, using Hackney Learning Trust's computerised measuring mapping system.

## WAITING LIST

All unsuccessful applicants will be placed on a waiting list and children will be ranked on the list in accordance with the above admission policy.

Information about which streets and residences are included in the Parish of St Matthias can be found from the Church Finder section of the Diocesan website: [www.london.anglican.org/ChurchFinder](http://www.london.anglican.org/ChurchFinder)

## IN YEAR ADMISSIONS

Applications for In-Year admissions are made on Hackney Learning Trust's in-year application form. If a place is available and there is no waiting list then the local authority will communicate the governors' offer of a place to the family. If more applications are received than there are places available then the applications will be ranked by the governing body in accordance with the oversubscription criteria.

## ST. MONICA'S - CATHOLIC

### Admissions Policy 2015/16

We aim to provide a Catholic education for all our pupils. Catholic doctrine and practice permeates every aspect of the school's activity. It is essential that the Catholic character of the school's education is fully supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school.

The school serves the Catholic Parish of St Monica's in Hoxton and its adjoining parishes, St John the Baptist and Our Lady and St Joseph in the Hackney Deanery. A map of the parishes is available from the school or Hackney Learning Trust.

The Governing Body will ensure that the number of pupils admitted to each year group will conform to statutory legislation. It will admit 30 pupils to each year group. If there are more applications than places available, places will be awarded in accordance with the over subscription criteria.

Applicants should be aware that a child's attendance in the school's nursery does not guarantee a future place in the reception, infant and junior classes.

## HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information. You should also complete the school's Supplementary Information Form (SIF). The information on the SIF enables the Governing Body to assess your application fully against the school's criteria in the event of oversubscription. Please return the SIF form (in person or by post) to the school together with all other relevant paperwork required for your application. If you do not complete this form and return it by 15 January 2015, the Governing Body will be unable to consider your application fully and it is very unlikely that your child will be offered a place. The SIF form is obtainable from the school office or Hackney Learning Trust.

Applications received after the closing date will be dealt with after the initial allocation process has been completed. The local authority will write to you on behalf of the Governing Body with the outcome of your application on or about 16 April 2015. This is now primary national offer day.

## OVERSUBSCRIPTION CRITERIA

Children will be admitted to the school in the following order of priority:

01. A Catholic looked after child or a Catholic child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Catholic children whose parents or legal guardians are resident in the parish of St. Monica's.
03. Catholic children whose parents or legal guardians are resident in neighbouring parishes of St John the Baptist (Hackney) and Our Lady and St Joseph (Kingsland).
04. Other Catholic children not covered by criteria 1 to 3.
05. Other looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
06. Catechumens and members of the Eastern Christian Churches.
07. Children from other Christian denominations whose parents wish them to have a Catholic education and whose application is supported by a Priest, Minister or Church Leader.
08. Children of other faiths whose application is supported by a religious leader.
09. Any other applicant.

The Governing Body will give top priority to an application within a category where compelling evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can only be met at this school. The Governing Body will require written evidence from an appropriate professional such as priest, doctor or social worker as to why the school is the most suitable and the difficulties that would be caused if the child had to attend another.

The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an applicant within each category.

### Tie-breaker

Where the offer of places to all the applicants in any of the criteria listed above would lead to oversubscription, places up to the admission number will be offered to those children whose parents'/carers' residential address is the shortest distance from the main door of St. Monica's Catholic Primary School to the front door of the parents'/carer's residential address when measured in a straight line on a map. For the purpose of calculating distances the address is identified by using the geographical reference as determined by Hackney Learning Trust.

### Twins and children of multiple births

Where the final place is offered to a child who has a twin/triplets etc. applying for a place in the same school year, these siblings will also be admitted.

### Children with statements of Special Educational Needs (SEN)

The admission of children with statements of Special Educational Needs is dealt with by a completely separate procedure. The procedure is integral to making and maintaining statements by the pupil's home local education authority. Details of this separate procedure are set out in the DfE Special Educational Needs Code of Practice.

### EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

**Catholic** – A member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches.

**Christian** – A member of one of the Churches that is a member of "Churches Together in Great Britain and Ireland" and of Christian Evangelical and Pentecostal churches.

**Catechumen** – Acceptance into the catechumenate is demonstrated by a certified copy of the entry in the Register of Catechumens.

**Eastern Christian Church** – Membership of an Eastern Christian Church is shown by a certificate of baptism or a certificate of reception from the authorities of that Church.

### WAITING LIST

Applicants not offered a place in the reception class will be placed on a waiting list ranked in accordance with the oversubscription criteria. Names are normally removed from the list at the end of the academic year unless parents/carers submit a written request asking for their application to remain on the waiting list.

### DEFERRED ENTRY

Applicants may defer entry to school up until statutory school age i.e. the first day of term following the child's fifth birthday. Application is made in the usual way and then the deferment is requested. The place will then be held until the first day of the spring or summer term. Applicants may also request that their child attend part-time until statutory school age is reached. Entry may not be deferred beyond statutory school age or beyond the year of application. Applicants whose children have birthdays in the summer term should be aware that, if they wish to defer, they will need to apply for a Year 1 place for the following September and if the school is oversubscribed they are unlikely to gain a place.

### RIGHT OF APPEAL

Unsuccessful applicants have the right to appeal to an independent panel. Parents wishing to appeal should obtain a form from the school. This should be completed and returned to the school, marked for the attention of Clerk to the Admission Appeal Panel, within 21 days of receipt of the letter confirming that the application has been unsuccessful. If an appeal is unsuccessful no further appeal may be made within the same school year unless there have been significant and material changes in the applicant's circumstances.



### IN-YEAR ADMISSIONS

Applications for in-year admissions are made to the Hackney Learning Trust. If a place is available and there is no waiting list then the governors will offer a place to the family. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria, with the following modifications:

- Catholic children without an offer of a school place elsewhere are given priority immediately after Catholic 'looked-after' children;
- similarly, other children without an offer of a school place are given priority immediately after other 'looked-after' children.

If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria (as modified above) and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the governing body will decide who is at the top of the list so that the Hackney Learning Trust can inform the parent that the school is making an offer.

### FAIR ACCESS PROTOCOL

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the Governing Body is empowered to give absolute priority to a child where admission is requested under any local protocol which carries the agreement both of the Governing Body and the Diocese for the current admission year. The Governing Body has this power even when admitting such a child would exceed the normal admission number.

### ST PAUL'S WITH ST MICHAEL'S - CHURCH OF ENGLAND

#### Admission Policy 2015/16

The Governors, who are responsible for the admissions to this Church of England Voluntary Aided School, have agreed with the Local Education Authority to admit 30 pupils for each year group (plus up to 25 full-time or part-time places in the nursery). This number has been agreed between the Governors and Hackney Learning Trust and applies to the school year.

The school does not have any specific units or facilities for pupils with particular special needs and there are no specific facilities for pupils with physical disabilities. There are three buildings. The nursery and infant building are on a level site and on one floor but the junior building is on two floors with a basement area. As far as possible the school will ensure that pupils with disabilities have access to the same opportunities as other pupils.

These arrangements and the admissions criteria below are reviewed annually. Each application should be supported by the relevant documentary evidence.

### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

Applicants wishing to be considered under priorities 3, 6 and 8 should also complete a Supplementary Information Form (SIF). This form is available from the school and Hackney Learning Trust.



### OVERSUBSCRIPTION CRITERIA

When there are more applications than there are places available the Governors will admit pupils according to the following criteria, which are listed in order of priority. These criteria will be applied in accordance with the school's duties under the Disability Discrimination Act.

01. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
02. Children subject to a child protection plan.
03. Children of parents who are on the church electoral roll of St. Michael and All Angels, London Fields, or the children of parents who are prohibited from membership of the church electoral roll (because of their role in the Church of England, i.e. clergy), who can demonstrate that they are regular worshippers at St. Michael and All Angels London Fields.
04. Children who are attending St Paul's with St Michael's nursery. This criterion is applicable on admission to the Reception class and above.
05. Children who have a brother or sister at the school at the time of their proposed entry. i.e. on the day the child is entering the school, not when applying for entry.
06. Children of parents who are practising members<sup>2</sup> of a Christian denomination<sup>1</sup>, who live in the Parish of St. Michael and All Angels, London Fields.
07. Children of parents who live in the Parish of St Michael and All Angels, London Fields, but who are not practising members of a Christian denomination, with priority given to those who live nearest to the school, as measured by a straight line.

08. Children of parents who are practising members<sup>2</sup> of a Christian denomination<sup>1</sup>, who live outside the Parish of St Michael and All Angels London Fields, for whom this is the nearest Church of England school.

09. Any other applicant.

In the case of over-subscription in criteria 5 or 7, a tie break of straight line distance from the school will be applied, using Hackney Learning Trust's computerised measuring mapping system. If two applicants live exactly the same distance the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness

Information about which streets and residences are included in the Parish of St Michael and All Angels London Fields can be found from the Diocesan website at [www.london.anglican.org/ChurchFinder](http://www.london.anglican.org/ChurchFinder).

The decision on admissions rests with the Governors of St Paul's with St Michael's Church of England Primary School.

#### Twins and children of multiple births

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the Governing Body will establish if the school is able to admit above numbers. If this is not possible the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

### RIGHT OF APPEAL

Parents who are unsuccessful in gaining admission have the right of appeal, with the exception of the nursery, which is non-statutory. Appeals should be addressed to the Clerk of the Governors at the school office.

### IN-YEAR ADMISSIONS

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the governing body will admit the child. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria.

### EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

<sup>1</sup> **Christian denomination** as defined by the 'Churches together in Britain and Ireland' and the 'Evangelical Alliance'.

<sup>2</sup> **Practising Christian** – A member attending Church at least once a month for a year or more.

### ST SCHOLASTICA'S - CATHOLIC

#### Admission Policy 2015/16

St Scholastica's Catholic Primary School was founded by the Catholic Church to provide education for children of Catholic families. As a Catholic school, we aim to provide a Catholic education for all our pupils. At a Catholic school, Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education is fully supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school.

The Published Admissions Number (PAN) for the reception class at St Scholastica's is 30. The Governing Body has sole responsibility for admissions to the school and intends to admit 30 children in the school year which begins in September 2015.

Applicants should be aware that nursery education is a non-statutory service and accordingly a child's attendance in the school's nursery does not guarantee a future place in the reception, infant and junior classes.



### HOW TO APPLY

Applications for admission to the reception class should be completed at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) using the online application form. See page 10 for further information.

You should also complete the School's Supplementary Information Form (SIF). The information on the SIF enables the Governing Body to assess your application fully against the school's criteria in the event of oversubscription. Please return the SIF (in person or by post) to the school together with all other relevant paperwork required for your application. If you do not complete this form and return it by 15 January 2015, the Governing Body will be unable to consider your application fully and it is very unlikely that your child will be offered a place.

Parents will also need to provide the original or a certified copy of the child's baptismal certificate. If no certificate exists applications should indicate in writing the reasons for this being the case. Those applying as 'practising' Catholics or under category 10, 11 or 12 should ask the priest at the church where they worship to complete the Priest's Reference Form (PRF) and return it to the school by the stipulated closing date.

If any of the details on either of your forms changes between the date of application and the receipt of the letter of offer or refusal, you must inform the school and the local authority immediately. If misleading information is given or allowed to remain on either of your forms, the Governing Body reserves the right to withdraw the place, even if the child has already started at the school.

Applications received after the closing date will be dealt with after the initial allocation process has been completed.



## OVERSUBSCRIPTION CRITERIA

Where there are more applications than the number of places available, places will be offered according to the following order of priority:

01. A Catholic looked after child or a Catholic child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
02. Baptised Catholic children who have a sibling at the school and whose parents reside in the Parish of St Scholastica's at the proposed date of admission.
03. Baptised Catholic children who have a sibling at the school and whose parents reside in the Parish of St Jude, Clapton Park or Our Lady of Good Counsel, Stoke Newington at the proposed date of admission.
04. Other baptised Catholic children who have a sibling at the school at the proposed date of admission.
05. Baptised Catholic children from practising Catholic families who are resident in the Parish of St Scholastica's.
06. Baptised Catholic children from practising Catholic families whose parents/legal guardians are resident in the Parish of St Jude, Clapton Park or Our Lady of Good Counsel.
07. Other baptised Catholic children from practising Catholic families.
08. Other Baptised Catholic children.
09. Other looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
10. Children of families who are Catechumens or members of an Eastern Christian Church.
11. Christian of other denominations whose application is supported by their Minister of Religion.
12. Children of other faiths whose application is supported by their Religious Leader.
13. Any other applicant.

Parish boundaries are shown on specific maps available from the school.

### Exceptional social, medical or pastoral need

The Governing Body will give top priority, after the appropriate category of looked-after children, to an application where compelling written evidence is provided at the time of application, from an appropriate professional such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

## EXPLANATION OF TERMS USED IN THE OVERSUBSCRIPTION CRITERIA

**Catholic** – A member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

**Practising Catholic** – A Catholic child from a practising Catholic family where this practice is verified by a reference from a Catholic priest in the standard format laid down by the Diocese. Family includes the Catholic or Catholics who have legal responsibility for the child.

**Christian** – A member of one of the Churches that is a member of "Churches Together in Great Britain and Ireland"

**Catechumen** – A member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

**Eastern Christian Church** – This includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

## RIGHT OF APPEAL

If you are unsuccessful you may ask us for the reasons for the refusal of a place. These reasons will be related to the oversubscription criteria listed in the policy and you will have the right of appeal to an independent panel. Should you wish to appeal please contact Hackney Learning Trust as soon as possible for an appeal form on which you must list your reasons for making an appeal.

## IN-YEAR ADMISSIONS

In-Year applications are made to Hackney Learning Trust. If a place is available and there is no waiting list the child will be admitted. If there is a waiting list, then applications will be ranked by the Governing Body in accordance with the oversubscription criteria with the following modifications:

- Catholic children without an offer of a school place elsewhere are given priority immediately after Catholic 'looked-after' children;
- similarly, other children without an offer of a school place are given priority immediately after other 'looked-after' children.

If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the Governing Body in the order of the oversubscription criteria as modified above and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the Governing Body will decide who is at the top of the list so that an offer can be made.

## FAIR ACCESS PROTOCOLS

The school is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admissions round, the Governing Body is empowered to give absolute priority to a child where admission is requested under any local protocol that has been agreed by both the local authority and the Diocese for the current school year. The Governing Body has this power even when admitting the child would mean exceeding the published admission number.

## Tie-Breaker

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to oversubscription, those living closer to the school will be given priority. For the purpose of calculating distances, the home address is identified by using the property geographical reference as determined by Hackney Learning Trust. In the case of a number of addresses in a block with the same geographical references, the children's ranking will be determined by the Governing Body, who will draw lots in the presence of an independent witness.

## Twins and children of multiple births

No special consideration is given to these cases. If we can only offer one child a place at our school, we will use a lottery system to decide who is offered the place. This will be carried out by the Admissions Team in the presence of an independent witness.

## Children with statements of Special Educational Needs (SEN)

The admission of children with a statement of Special Educational Needs is dealt with by a completely separate procedure. If your child has a statement of SEN you must contact your local authority SEN officer.

## WAITING LIST

Unsuccessful candidates will be offered the opportunity to be placed on a waiting list. This list will be maintained in order of the oversubscription criteria above and not in the order in which applications are received or added to the list. Names are removed from the list after one year, unless applicants request to remain on the list.

## DEFERRED ENTRY

Applicants may defer entry to school up until statutory school age i.e. the first day of term following the child's fifth birthday. Application is made in the usual way and then the deferral is requested. The place will then be held until the first day of the spring or summer term as applicable. Applicants may also request that their child attend part-time until statutory school age is reached. Entry may not be deferred beyond statutory school age or beyond the year of application. Applicants whose children have birthdays in the summer term should be aware that, if they wish to defer, they will need to apply for a Year 1 place for the following September and if the school is oversubscribed they are very unlikely to obtain a place.





SECTION FIVE

useful information  
and services

**PUPIL BENEFITS**

Children whose parents receive certain Department for Work and Pensions (DWP) benefits and Inland Revenue Tax Credits may qualify for Pupil Benefits from Hackney Council. Parents can get free school meals when their child starts nursery class (full-time) or school and help with home to school travel fares.

To apply for any of the above pupil benefits you will need to complete specific application forms available from our office in Reading Lane and online from our website.

For more information please contact Pupil Benefits on **020 8820 7248**, or at [www.learningtrust.co.uk](http://www.learningtrust.co.uk).

**UNIVERSAL FREE SCHOOL MEALS**

All reception class, year 1 and year 2 pupils attending a state-funded school, including academies and free schools will automatically get free school meals from September 2014.

**FREE SCHOOL MEALS FOR YEAR 3-6 PUPILS**

Your child can have free school meals if you get:

- Income Support;
- Income-based Jobseeker's Allowance;
- Child Tax Credit, and your annual income is no more than £16,190, and you don't get Working Tax Credit;
- the guarantee element of Pension Credit;
- support under part VI of the Immigration and Asylum Act 1999; or
- Income-related Employment and Support Allowance.

If you are not entitled to pupil benefits, school meals are available for a standard charge. Schools can also arrange meals for children who have special diets for religious or health reasons. You can ask the Headteacher about this.

**HELP WITH HOME TO SCHOOL TRAVEL FARES**

Hackney Learning Trust can help with tube and/or train fares for pupils living in Hackney. Pupils will be entitled to free transport if there is no suitable, alternative, nearer school place on offer, and they cannot reasonably be expected to travel by bus. Bus fares are currently free for primary aged children (see "Transport for London's pupils" on page 82).

Children who are entitled to free transport will be given a travel card or warrant each term. This will allow them to travel to and from a state-funded school. We will pay for the cheapest form of suitable transport from home to school. You can apply at any time, but you must live in the borough of Hackney. If you have been assessed on your income, you will have to re-apply every year to check that you are still entitled to this help. You have the right to appeal if you are refused help with travel costs.

Children can qualify to free transport if any of the below circumstances apply.

**Non-income assessed parents**

01. Children with special educational needs, disability or mobility problems without suitable, alternative, nearer school place on offer. Also, children who cannot be expected to walk to school, even though it is within the normal walking distance of two miles from school (if aged 5 -7) or three miles (if aged 8 or over). Evidence of the child's disability or mobility difficulties will need to be provided.
02. Children that cannot reasonable be expected to walk a particular route because of the nature of the route – even though the school is within the normal walking distance of two miles from school (if aged 5 -7) or three miles (if aged 8 or over). Routes through parks, cemeteries and along towpaths would normally be considered unreasonable.
03. Children attending a school outside the distance (two miles if aged 5 to 7 and three miles if aged 8 or over), where there are no suitable arrangements for boarding at or near school and who do not have a suitable alternative nearer school place available to them.

04. Children attending a school outside the distances (two miles if aged 5 to 7 and three miles if aged 8 or over) on grounds of religion or belief who do not have a suitable alternative nearer school available to them. Parents will need to prove that they have applied and been refused a place at other equivalent nearer schools.

#### Income assessed parents

The below criteria applies only to children who are either eligible for Free School Meals or have parents in receipt of their maximum level of Working Tax Credit.

01. Children aged 8 but under 11, where there are not three or more suitable nearer school places, and where the school place is more than two miles but not more than six miles from home.

#### Disabled parents

(Non-income assessed and income assessed)

Hackney Learning Trust may provide free travel to support children to attend a school or other education provision within the normal or even within the statutory walking distance if the parent has a disability that may prevent them from accompanying their children to school. However if the parent is in receipt of transport assistance as part of their disability living allowance they will not receive this support. Parents would be expected to meet the above eligibility criteria.

Hackney Learning Trust will consider the safety of the route when measuring statutory walking distance.

Please note that Hackney Learning Trust has the right to make changes to the existing grants and travel policies at any time.



#### TRANSPORT FOR LONDON'S PUPILS

Hackney has a great network of buses, London overground and rail links making it easy to get to any of our local schools.

##### 5-10 Zip Oyster photocard scheme

Transport for London (TfL) issues 5-10 Zip Oyster photocards for under-11s to get free travel on tube, DLR, London overground and some national rail services.

To apply for a 5-15 Zip Oyster photocard, you will need to complete an application either online or a printed form available from any post-office. You will need to provide proof of identity and a passport-type photo of your child. A £10 administration fee is payable for first time applicants.

Your child doesn't need a 5-10 Zip Oyster photocard

- To travel free on buses and trams.
- To buy child-rate cash singles, returns and Day Travelcards.
- If travelling with an adult who has a valid ticket, Freedom Pass or Veterans photocard or who is using pay as you go (up to four children per adult).

##### Under 5s

Children under five travel free at any time on buses, tube, trams, DLR, London overground, national rail and the Emirates Air Line (cable car).

They must be with an adult who has a valid ticket, Freedom Pass or Veterans photocard or who is using pay as you go (up to four children per adult).

For more information please contact Transport for London on 0343 222 1234 (8am-8pm seven days a week) or visit [www.tfl.gov.uk/fares-and-payments/students-and-children](http://www.tfl.gov.uk/fares-and-payments/students-and-children).



#### ADVICE AND SUPPORT FOR PARENTS OF CHILDREN WITH SPECIAL EDUCATIONAL NEEDS (SEN)

Hackney maintained schools have delegated resources to support children with special educational needs through a graduated approach. There is a range of services which helps schools meet pupils' special educational needs. These services include the Educational Psychology Service, the Inclusion Team and the Children's Integrated Speech and Language Therapy Service.

##### Education, Health and Care Plans

The Children and Families Act 2014 introduces reforms in the administration of support for children with special educational needs. Statements of special educational needs will be replaced by Education, Health and Care Plans. For further information about the reforms please call 020 8820 7183.

##### Educational Psychology Service (EPS)

Educational psychologists are specialists in how children learn and behave. If your child is having difficulties at school, you should first talk to their teacher or Headteacher. If you feel that despite extra support, your child is not making progress, they may recommend involving an educational psychologist. An educational psychologist will never see your child without your permission – your involvement is crucial when considering how best to help your child.

If you are worried about your child's behaviour, development or learning at school or at home, you can book a free, confidential 30 minute consultation with an educational psychologist any Wednesday during term time. Sessions take place between 2pm and 4pm at Hackney Learning Trust. To book an appointment, call 020 8820 7519.



##### Hackney Parent Partnership Service

Hackney Parent Partnership offers free confidential, impartial and independent information, advice and guidance to parents and carers of children and young people with Special Educational Needs or Disabilities (SEND).

If your child is having difficulties at school and you have concerns regarding SEND provision provided by the school and/or the local authority, Hackney Parent Partnership can help and support you. The service works closely with local schools to ensure they have good professional relationships with parents and carers, thus helping to resolve issues when they first arise.

Hackney Parent Partnership is based at the Children Development Centre, Hackney Ark, Downs Park Road (corner of Cecilia Road), Hackney, E8 2FP. You can contact the service on 020 7014 7123 or at [parent.partnership@homerton.nhs.uk](mailto:parent.partnership@homerton.nhs.uk).

##### Inclusion Team

Specialist teachers and early years support officers from the Inclusion Team work in schools and early years settings in Hackney. They support children and young people with special educational needs, including sensory impairments. They offer training in all aspects of SEN to support your child's inclusion in their new school. For more information, call 020 8820 7326.

##### Speech and Language Therapy Service

Speech and Language Therapists work with all types of speech, language and communication needs. If you have any of these concerns about your child talk to your child's teacher or SENCO. An assessment will involve you but will usually take place in school. If you are concerned or seek further information you can also call 020 7683 4262.



## Explanation of educational terms used in this guide.

### Academies

Academies are state-funded schools independent from the local authority and responsible for their own admission arrangements.

### Acute medical or social needs

Children whose acute medical or social need justifies a place at a particular school. These cases will always require supporting professional evidence (for example, a written statement from a medical consultant, senior social worker or other appropriate professional) which has to demonstrate a clear connection between the child's need and why the child should be given a place at a particular school and an explanation of the difficulties which would be caused if the child were to attend another school. It is the responsibility of the parent to produce the evidence. The local authority and/or the school will make decisions on such cases and will seek, if necessary, advice from the Health Service. A parent's medical need, alone cannot justify a place at a particular school.

### Allocated / Allocation

The offer, or the process of offering, a school place.

### Applicant

It's the person (parent, carer or family member) who has parental responsibility or care of the child.

### Application lists

These lists are created in order to offer places to children when there is a vacancy. They are similar to a waiting list.

### CAF (Common application form)

It's the local authority admission form to secondary schools applications. The CAF must be submitted to the local authority of the area in which you live by the published closing date.

### Community schools

State-funded schools whose admission arrangements are set by the local authority.

### Computerised distance measuring system

A way of calculating distances from a child's home address to the main entrance of the school.

### Contextual value added

A method for including certain factors when measuring the effectiveness of a school or the progress made by individual pupils.

### Cut-off distance

The last pupil admitted under the distance criterion.

### DfE

Department for Education  
(www.education.gov.uk).

### Distance

Distances for Hackney's schools will be measured in a straight line using a computerised distance measuring system from the child home address to the main entrance of the school. Those living closer to the school will receive higher priority. For the purpose of calculating distances, the home address is identified by using the property geographical references as provided by the borough Council in which the child lives. In the case of a number of addresses in a block with the same geographical reference, the children's ranking will be determined by lottery.

### Fair Access Protocol

A process for admitting pupils to school outside the normal admissions process.

### Free schools

Free schools are all-ability state-funded schools independent from the local authority and responsible for their own admission arrangements.

### Home local authority

A child's home local authority (local council) is the local authority where they live ie the council you pay your council tax to.

### Home or residential address

Where parental responsibilities are equally shared, the home or residential address will be considered to be with the parent/carer with whom the child spends the majority of time and nights Monday to Friday. This will normally be expected to be with the parent/carer that receives the Child Benefit. This address must be used for all preferences.

### Key Stage

A period of study relating to a particular age group. Key Stage 1 (KS1) covers reception, school years 1 to 2 (ages 5 to 7), and Key Stage 2 (KS2) covers school years 3 to 6 (ages 8 to 11).

### Looked after children

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22 of the Children Act 1989(a) at the time an application to a school is made.

### Ofsted

Office for Standards in Education  
(www.ofsted.gov.uk)

### Oversubscribed

The school has more applications than places available.

### PAN (Published Admission Number)

The number of school places that the admission authority must offer in each relevant age group.

### Pan-London Register

London-wide computerised database, used to exchange applicant details and preference outcomes.

### Parents and family members

A parent or family member is any person who has parental responsibility or care of the child.

### Preferences

Choice of preferred schools.

### Previously looked after children

A 'previously looked after child' is a child who was looked after, but ceased to be so because they were immediately adopted (or became subject to a residence order or special guardianship order). Under the terms of the Adoption Act 1976 and Children Act 2002 Section 46 (see adoption orders). Under the provisions of the Children and Families Act 2014 defines a 'residence order' or 'child arrangements orders' as an order settling the arrangements to be made as to the person with whom the child is to live. See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

### Pupil database

A computerised system for holding pupils' details, preferences and outcomes.

### Random computerised allocation system

A computerised process of allocating school places by lottery usually developed by a software company independent of the schools and overseen and verified by a second independent expert.

### Religious or faith schools

These schools practise a particular faith and the governing body is responsible for their own admission arrangements.

### SATS

Statutory Assessment Tests.

### SEN

Special Educational Needs.

### SENCO

Special Educational Needs Coordinator.

### Sibling

Sibling refers to a brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister, or the child of the parent or carer's partner, living as a family unit at the same address. A sibling must live permanently at the same address as the child for whom the application is being made.

### SIF (Supplementary Information Form)

This is an additional form that may also have to be completed for applicants considered under the criteria of faith schools. The completed SIF form must be signed by a religious leader and submitted directly to the faith school by the published closing date. SIF forms are available from faith schools and Hackney Learning Trust.

### Statement of Special Educational Need (SEN)

This is a legal document issued by the local authority under section 324 of the Education Act 1996 detailing the particular needs, resources and provision required to support the child, and can include a named school that is suitable for providing education for that child. To be replaced by an Education, Health and Care Plan by 2018 (see page 83).

### Voluntary-aided schools

Voluntary-aided schools are often religious schools funded by the local authority. The governing bodies of Hackney's religious schools set and apply their own admission criteria.



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